

Shillong, the 16th August, 2011.

TENDER NOTICE

No. DIR/PTG/(S) 4/2011-12/1 - Sealed quotation affixing a Court Fee Stamp of Rs. 25/- (Rupees twenty five) only (Non-refundable) are invited from the manufacturers and their accredited agents for supply of the following Machineries/Equipments for the Government Press, Shillong for the year 2011-12.

Name of the Machine : **FOUR COLOUR AUTOMATIC SHEET FED OFFSET PRINTING MACHINE**

Technical specifications :

1. Maximum sheet size : 645mm x 952mm.
2. Minimum sheet size : 330mm x 406mm.
3. Maximum print area : 635mm x 940mm.
4. Feeder pile height : 1000mm - 1050mm
5. Delivery pile height : 520mm - 1100mm
6. Paper thickness range : 0.05mm - 0.8mm
7. Speed range (copies per hour) : 7,500 - 10,000 copies/hour.
8. Motorised feeder and delivery pile hoist.
9. Pneumatic inking, dampening and impression ON-OFF systems.
10. Anti set off powder spray unit.
11. Double sheet detector.
12. Photocell front-lay sheet detector.
13. Roller wash up cleaning device.
14. Delivery blow bar frame.
15. Spare Pile Board.
16. Safety guards and devices on necessary place on machine.
17. Fully oil bath centralized automatic lubrication system.
18. Quick action plate clamps fitted on the machine.

TERMS AND CONDITIONS :

1. The quotation must be accompanied with **detailed literature** in the form of Folder, Brochure etc. showing clearly the make, model with full specification for all plant and machineries.
2. No tender will be considered unless accompanied by **latest Sales Tax Clearance Certificate (VAT), Professional Tax** in prescribed form.
3. Non-Tribal tenderers must submit a valid **Trading Licence** issued by the local District Council.
4. Tenderers must also submit a **Dealership Certificate** from the manufacturing Company for supply of the Plant and machineries.
5. A **list of users** should be furnished for reference regarding the performance of the particular machine.
6. No alterations or modifications will be allowed after tenders have been submitted. The tenderers must initial any erasure or alteration in the tender before submission. Rates once submitted will be final for the whole financial year and no request for enhancement of rates during the contract period under any circumstances will be entertained.
7. The tendering firm should be financially sound and a copy of the **audited balance sheet** of the firm for the last 2 (two) years from a Chartered Accountant must be submitted along with the tender.
8. The tenderers must submit along with the tender a sum of **Rs 1,00,000/-** (Rupees one lakh) only and **Rs 50,000/-** (Rupees fifty thousand) only in case of **SC, ST** as Earnest money by Deposit at call pledged in favour of the Director, Printing and Stationery, Meghalaya, Shillong without which no tender will be considered.
9. Price quoted should be per unit and **F.O.R. Shillong** inclusive of all taxes.
10. **Delivery :** The selected quotation is expected to deliver the plant and machineries within 1(one) month from the date of placing formal order.
11. **Payment : 90%** (ninety percent) payment will be made on receipt and after inspection and installation of the Plant and Machineries and **10%** (ten percent) payment will be made only after satisfactory running of the machine.
12. **Erection/Installation :** Erection and installation along with demonstration shall be done by the successful tenderer and his agents without any extra charges.
13. The selected quotationer will have to furnish in writing a **Guarantee Card/Certificate** for a period of **1(one) year** with effect from the date after successful installation, assuring satisfactory running of the machine and any trouble/defects/breakdown encountered or occurring during that period shall have to be rectified /replaced at their own cost.
14. Quotation in sealed cover superscribed with the words "**Quotations for Plant and Machineries**" should reached the undersigned on or before the **5th September, 2011** which will be opened on the same day at **2:00 p.m.** in presence of the quotationers or their representatives if any.

The undersigned reserves the right to reject the lowest quotation or to accept the rate higher than the lowest without assigning any reasons thereof.

Sd/-

(S.R. Marak)

Director,

Printing & Stationery,
Meghalaya, Shillong.