

TENDER NOTICE

NO.DIR/PTG/(S)15/2013-2014/5

Dated Shillong the 17th October, 2013

Sealed Tenders affixing court fee Stamp of Rs.500/- (Rupees five hundred) only (non-refundable) are invited by the undersigned from Registered Govt. suppliers for supply of Miscellaneous items in the Govt. Presses at Shillong, Tura and Jowai for the year 2013-14.

TERMS AND CONDITIONS

- i) Earnest Money of Rs.1,00,000/-(Rupees one lakh) only and Rs.50,000/-(Rupees fifty thousand) only in case of SC/ST must be submitted along with the Tender by Termed Deposit or Bankers Cheque pledged in favour of Director, Printing and Stationery, Meghalaya, Shillong.
- ii) Earnest Money will be converted into Security Money for the successful Tenderer and for unsuccessful Tenderers the Earnest Money will be released after finalization of the contract.
- iii) The rate should be quoted per unit as mentioned in the enclosed list of items, inclusive of Taxes and F.O.R Shillong/Tura/Jowai.
- iv) No tender will be considered unless accompanied by the latest Tax Clearance Certificate (VAT) and Professional Tax Certificate in prescribed form.
- v) Tenderer belonging to Scheduled Tribe/Caste should submit a certificate declaring them as such by the competent Authority and Non-Tribal Tenderers are required to submit Trading License from the respective District Council.
- vii) Financial stability Certificate issued during the current financial year from Banks mentioning the approx value up to which tenderer is capable to run the contract, should be furnished.
- viii) The Tenderer is at liberty to quote for all items or part of the Tender.
- ix) Samples wherever applicable should be submitted along with the quotation.
- xi) The tender paper for Miscellaneous items will be made available subject to a payment in cash for a sum of Rs.500/- (Rupees five hundred) only.
- xii) The Quotations will have to be accompanied with the original receipt of the tender purchased.
- xiii) Sealed tenders complete in all respects with “ **Quotations for Miscellaneous items**” superscripted boldly on the sealed cover must reach the Office of the Undersigned on or before **2:00 PM on the 15th November, 2013** and will be opened on the same day in presence of the tenderers or their authorized representatives.
- xiv) Tenders received after the above date and time will not be entertained.
- xv) The Undersigned reserved the power of rejecting any Tender without assigning any reasons thereof and does not bind himself to accept the lowest rate of any Tender.

Sd/-

(S.R.Marak)

Director

Printing & Stationery
Meghalaya ::: Shillong.

Miscellaneous Items

<u>Items</u>	<u>Unit</u>
1. Marble Paper	per piece
2. Cotton	per 400gm
3. Jaconet Cloth (Malmal)	per metre
4. Rubber hand gloves	
Size 6 inch – 10 inch	per pair
5. Spiral coil	
Size 6mm – 36mm	per kilogram
6. Straw Board	
(a) 28 Ounce	per piece
(b) 32 ounce	per piece
7. Hand numbering pad	per dozen
8. Bar Soap	per piece
9. Copper Sulphate (Tutia)	per kg
10. Waste Cotton	per kg
11. Hand numbering ink	per dozen
12. Plastic Cover – A4 size and Legal size	
(a) Opaque	per 100 sheets
(b) Transparent	per 100 sheets
13. Stitching wire	
Size 18, 20,22,24	per coil
14. Brown Tape – 2 inches	per roll
15. Binding Cloth	per metre
16. Liquid Handwash	per container of 215ml
17. Fevicol Adhesive	per container of 500gms
18. White board marker	per piece
19. Tricolor ribbon	per roll

<u>Items</u>	<u>Unit</u>
20. Painting Brush Size 6 – 12	per dozen
21. Compact Disc.	
(a) Ordinary	per pkt of 10 nos
(b) Re-writable	per pkt of 10 nos.
22. Pen Drive	
(a) 2GB (b) 4GB (c) 16 GB	per piece
23. Toner Cartridge for HP Laser Jet No. Q7516A	per cartridge
24. Ink Cartridge for Canon Printer	
(a) 830 (b) 831 (c) 810 (d) 811	per cartridge
25. Toner Cartridge for HP Inkjet 1000 series	
(a) Yellow (b) magenta (c) Cyan (d) Black	per cartridge
26. Toner cartridge for e-studio Toshiba Digital Printer Model No. 2330c	
(a) Yellow (b) Magenta (c) Cyan (d) Black	per cartridge
27. Drum cartridge for e-studio Toshiba Digital Printer Model No. 2330c	
(a) Yellow (b) Magenta (c) Cyan (d) Black	per cartridge
28. Royal Executive Bond (BILT) 100GSM A4 size	per pkt of 100 sheets
29. Executive Bond 100 GSM with Embossed Ashoka Emblem	per pkt of 100 sheets
30. Invitation Card 300 GSM size 7" x 5" with Embossed Ashoka Emblem	per pkt of 100 cards
31. Envelope size 7"x5" with embossed Ashoka Emblem on the lid of envelope	per pkt of 100 envelopes
32. Visiting Card 300 GSM with Embossed Ashoka Emblem	per pkt of 100 cards

<u>Items</u>	<u>Unit</u>
33. M.C.B.	
(a) 6A (b) 10A (c) 16A (d) 32A	per piece
34. Isolator with box	
(a) 40A (b) 60A (c) 100A (d) 300A	per piece
35. Room Heater 1000Watt	per piece
36. Room Heater rod 1000 watt	per piece
37. Single rod room heater reflector	per piece
38. Motor Rewinding A/C Induction Three Phase 5.5 HP.	each work
39. 39. Motor Rewinding A/C Induction Three Phase 4 HP.	each work
40. Motor Rewinding A/C Induction Single Phase 2 HP.	each work
41. Motor Rewinding D/C 4.5 HP.	each work
42. SMPS power supply	per piece
43. RAM (a) 1GB (b) 2GB	per piece
44. UPS battery 12volts 7.OAH/20HR	per piece
45. Keyboard with USB	per piece
46. Engine Coolant (Concentrated)	per litre
47. Battery Acid	per litre