



# The Gazette of Meghalaya

## PUBLISHED BY AUTHORITY

No. 48

Shillong, Thursday, November 30, 2023

9<sup>th</sup> Agrahayana, 1945 (S. E.)

*Separate paging is given on this part in order that it may be filed as a separate compilation.*

### PART-IIA

#### GOVERNMENT OF MEGHALAYA

#### NOTIFICATIONS

The 31<sup>st</sup> October, 2023.

**No.Tourism.38/2023/15.** - The Governor of Meghalaya is please to launch the Meghalaya - Support for Tourism Event Program (Music & Culture) - M-STEP for providing grants or sponsorship to local agencies for hosting small-scale festivals, workshops, symposia, and exhibitions, supporting productions on subjects that hold significance for the preservation and promotion of cultural heritage, music, and creative endeavors in Meghalaya.

**VIJAY KUMAR D,**  
Commissioner to the Govt. of Meghalaya,  
Tourism Department.

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## 1. Introduction to Meghalaya - Support for Tourism Event Program (Music & Culture)

Nestled in the northeastern region of India, Meghalaya, often referred to as the "Abode of the Clouds," boasts a captivating landscape that encompasses undulating hills, meandering rivers, cascading waterfalls, verdant forests, a rich tapestry of flora and fauna, and a vibrant cultural heritage that is unlike any other. This enchanting state holds immense potential for the flourishing of tourism. Over the past several years, Meghalaya has emerged as a rapidly burgeoning destination that entices not only domestic but also international travelers seeking to immerse themselves in its natural wonders and vibrant traditions.

The heart and soul of Meghalaya lies in its people, who are renowned for their deep-rooted love for music and their distinctive cultural identity. This passion for music is celebrated with zeal and fervor throughout the year, as the state plays host to a myriad of festivals that showcase the region's diverse and captivating culture. From the melodious tunes of traditional Khasi music to the rhythmic beats of the Garo tribal drums, these festivals offer a glimpse into the vibrant tapestry of Meghalaya's cultural landscape.

While the Government of Meghalaya in entirety sponsors three major festivals namely, Shillong Cherry Blossom Festival, the Meigong Festival in Tura and the Winter Tales, keeping in mind the requirement to provide necessary support for other festivals, the Government of Meghalaya is launching this scheme for providing grants or sponsorship to local agencies for hosting other small-scale festivals. The Organisers are expected to raise funds from other sources as the funding under this scheme will serve the purpose of gap funding.

Government of Meghalaya will provide a grant/sponsorship for organizing festivals in the State of Meghalaya of up to 50 lakhs, under following categories:

### i. Small Festival- Sponsorship up to INR 5 lakhs

Small festivals are those organized for the community, catering to the needs of a small community and/or a specific locality, with an expected patronage not exceeding 500 persons. These events typically span one day.

### ii. Medium Festival - Sponsorship starting INR 5 lakhs up to 25 lakhs

Medium-sized events are organized for towns or villages and aim to represent different communities, highlighting specific aspects of their cultures. They typically span a minimum of 1-2 days and anticipate an attendance of over 1000 persons.

### iii. Large Festival- Sponsorship starting INR 25 lakhs up to 50 lakhs

Large festivals are organized at the state level and encompass activities that extend beyond a single venue. They may span multiple venues over multiple days and expect an attendance of over 3000 persons. These festivals can range from a minimum of 2 days to a maximum of 1 week and feature performances by various musicians and cultural groups,

### iv. Festival organized by the Deputy Commissioners- Sponsorship up to 25 lakhs

The festivals, organized at the district level under the auspices of the Deputy Commissioner's Office and draw a crowd of more than 1500 attendees. These festivals often span 1 to 2 days and showcase a variety of musical performances and cultural group presentations.

*\*The allocation of sponsorship for each project will be determined by the Selection Committee appointed by the Government of Meghalaya.*

## **2. Scope of Scheme**

This scheme encompasses entities, including NGOs, societies, agencies, proprietary organizations, and socio-cultural groups within Meghalaya. Its primary objective is to provide financial sponsorship support for various cultural initiatives, including but not limited to cultural programs, workshops, festivals, exhibitions, symposia, and the production of dance, drama-theatre, and music events.

This scheme is also open to the Office of the Deputy Commissioners deployed in the State of Meghalaya for organizing district level festivals.

It is essential to note that this scheme will not extend to organizations or institutions engaged in religious activities or educational institutions, such as schools and colleges. College or university festivals are not eligible for support under this program.

Grants will be allocated to facilitate various forms of interactive platforms, including music and cultural programs, workshops, symposia, and exhibitions, supporting productions on subjects that hold significance for the preservation and promotion of cultural heritage, music, and creative endeavors in Meghalaya.

## **3. Eligibility**

- a. The applicant organizations that are voluntary organizations or NGOs, should, in order to qualify for the grant, have a properly constituted managing body with its powers, duties and responsibilities clearly defined and laid down in the form of a written constitution.
- b. The Organization must have tied up or planned the matching resources at least to the extent of 50 % of the project cost.
- c. The Organization should possess the necessary facilities, resources, personnel, and experience to effectively undertake the event or project for which they are seeking a grant.
- d. Preference will be given to organizations with a track record of successfully organizing similar functions or events as the one they are applying for. Past experience in hosting such functions will be considered in the evaluation process.
- e. For large and medium events, prior experience is mandatory due to the scale and complexity of these events. However, in case of smaller events the applicant will be evaluated on uniqueness of the concept, the event significance, and the capabilities of the organizing team. While preference will be given to organizations having experience of managing similar events, it is not a mandatory requirement for smaller events.

## **4. Activities to be assisted and extent of assistance**

Financial assistance may be given for organizing musical concerts, cultural festivals, workshops, exhibitions, and the production of various art forms, including dance, drama-theatre, and music, with a focus on significant cultural themes and artistic endeavors.

## **5. Quantum of assistance**

Grant for specific projects under Para 4 above shall be restricted to 50% of the expenditure, subject to a maximum of Rs.50.00 lakhs as per project category (small, medium, large festivals). The quantum of assistance to be provided is tabulated below:

Category of event/festival*	Brief Description	No. of Patrons	No. of days	Quantum of Grant
Small (Indicatively 5 events)	Small festivals are those organized for the community, catering to the needs of a small community and/or a specific locality.	200 - 500	1	Up to INR 5 lakhs
Medium (Indicatively 3 events)	Medium-sized events are organized for towns or villages and aim to represent different communities, highlighting specific aspects of their cultures.	501-3000	1-2	5 lakhs - 25 lakhs
Large (Indicatively 2 events)	Large festivals are organized at the state level and encompass activities that extend beyond a single venue.	More than 3000	2- 7 days	25 lakhs up to 50 lakhs
Festival organized by the Deputy Commissioners (One event per district. Preference will be given to districts which do not host major festivals sponsored by the State)	Festivals, organized at the district level under the auspices of the Deputy Commissioner's.	More than 1500	1-2 days	Up to 25 lakhs

\* The number of events in each category annually will be determined based on budget provision.

## 6. Accounting Procedure

Separate accounts shall be maintained in regard to the grants/sponsorship released by the Government of Meghalaya.

a. The grantee organization shall submit to the Government of Meghalaya Statement of Accounts audited by a Chartered Accountant, stating out the expenditure incurred on the approved project and indicating the utilization of the Government grant in the preceding years. If the utilization certificate is not submitted within the prescribed period, the grantee shall arrange to refund immediately the whole amount of the grant received together with interest thereon.

b. The grantee organization will be open to a review by the Government of Meghalaya by appointing a committee or in any other manner decided by the Government as and when deemed necessary by the Government.

c. It will be subjected to such other conditions and rules as may be prescribed by the Government guidelines from time to time.

## 7. Procedure for submission of Application

The Scheme is open throughout the year. It is advised that the applicant should make an application at least 60 days prior to the scheduled event/festival. The application in the prescribed proforma (see Annexure-I)

for grant under the Scheme may be sent to the Director, Directorate of Tourism, Meghalaya. The application should include -

- Soft copy of Project Report in PDF format enlisting details of
  - o. Description of the project for which assistance is requested, including its duration and the qualifications and experience of the staff to be employed for the project.
  - o. Rationale for support by Government
    - Expected Footfalls
    - Media coverage plan
    - O&M Plan
    - Potential Impact & Outcomes
    - Management plan for traffic, security, waste etc.
    - Financial statement of the project providing itemized details of recurring and nonrecurring expenditures separately.
    - Details of the source(s) from which funds will be managed.
    - A statement of income and expenditure of the applicant organization for the previous three years and a copy of the balance sheet for the previous year, certified by a Chartered Accountant or a Government Auditor.
    - Details of the bank account to facilitate the electronic transfer of sanctioned funds.
- In addition to the above Project report, the following documents must be attached with the application-
  - o Constitution of the Organization.
  - Constitution of the Board of Management or Governing Body and particulars of each member.
  - Copy of the latest available Annual Report.
  - A presentation may be scheduled by the Department in case deemed necessary. The details of the same shall be communicated to the applicant at least 7 days prior to the scheduled date of the presentation.
  - Applications for the festivals to be organized at the district level under the auspices of the Deputy Commissioner's office will have to follow a similar application process wherein the DC needs to submit the soft copy of Project Report in PDF format mentioned above. Furthermore, the DCs will have to provide details of the event management agencies who will be organizing such events on behalf of the DCs.

**Note:** This is a rolling out sponsorship initiative and the proposal will be evaluated accordingly when received.

## 8. Mode of Selection

- a. The grant/sponsorship recommendations within the Scheme will be evaluated and suggested by the Selection Committee specifically established for this purpose.
- b. The Selection Committee will scrutinize grant applications during the presentation held whenever such proposal is received, contingent on the availability of funds and the number of applications received. Monthly meetings will be held to assess each proposal, and sponsorship will be granted exclusively to qualified and capable applicants.

**9. Disbursal of Funds**

- a. The grant under the Scheme will be released in two installments each of 50% (1<sup>st</sup> Installment -Pre-event) and 50% (Second Installment-Post event).
- b. The applicant has to furnish utilization Certificate with proof of expenses incurred for the event under consideration for disbursal of second installment.

**10. Implementing Arrangement**

- a. The scheme in its entirety will be implemented by the Department of Tourism.
- b. The appointment of members of the Selection Committee from time to time will be subject to approval of the Minister in-charge.
- c. The approval for grant recommendations, as determined by the Selection Committee, will be subject to the approval of the Minister in-charge.

**11. Output of the Scheme**

The grantee organizations are required to:

- a. The branding of Meghalaya Tourism as the primary sponsorship partner should be put up in all the communication across channels.
- b. Agency are required to upload videos of their Production/Function/ Workshop etc. crediting Meghalaya Tourism in all the platforms.

**Annexure - I****Application Format for grant under Meghalaya - Support for Tourism Event Program  
(Music & Culture) Scheme**

Applications are invited for financial assistance under the aforementioned scheme from eligible entities. Applicant Organization may send the completely documented applications, in the enclosed proforma. The application should be addressed to The Director, Directorate of Tourism, Meghalaya, Shillong. Organizations may apply for Financial Assistance under the scheme throughout the year.

**DOCUMENTS TO BE ATTACHED**

- I. Constitution of the Organization with appropriate details.
- II. Constitution of the Board of Management or Governing Body and particulars of each member.
- III. Copy of the latest available Annual Report.
- IV. A detailed project report including-description of the project for which assistance is requested along with its duration and qualifications and experience of the staff to be employed for the project.
- V. Item-wise details of recurring and non-recurring expenditure separately, and the source(s) from which counterpart funds will be obtained.
- VI. A statement of income and expenditure of the applicant organization for the previous three years and a copy of the balance sheet for previous year certified by a Chartered Accountant or a Government Auditor.
- VII. Details of the bank account to enable electronic transfer of sanctioned funds.
- VIII. For large event management within each district, it is mandatory to seek recommendations from both the office of the Deputy Commissioner and the district Tourist Officer. These recommendations must be included as part of your application for further evaluation.

**Note:** *Incomplete applications not supported by the required documents will be summarily rejected.*

**APPLICATION FORM**

1. Name of the Organization:
2. Postal Address (with telephone/fax/e-mail address):
3. Date of Establishment & Registration of the Organization:
4. Registration number of the Organization, if applicable.:
5. Permanent Account Number (Income Tax):
6. Name of the Banker & Account Number:
7. Brief details of the Institution/Organization, its objectives, and activities:
8. Title of the proposed Project:
9. Date & Period of execution:
10. Synopsis of the project (to be annexed):
11. Details of the project (to be annexed):
12. Total estimated cost of the project (items-wise details to be annexed):
13. Amount of assistance sought from the Directorate:
14. Details of the other sources of finance for the event:
15. I certify and declare that:
  - a) The particulars of statements made above are true
  - b) The institution/organization will abide by the rules and conditions laid down by the Directorate of Tourism.

Signature

\_\_\_\_\_

Name:

\_\_\_\_\_

Designation:

\_\_\_\_\_

Office Stamp:

\_\_\_\_\_

**Note:** Please enclose all the documents and furnish full information as indicated in enclosed check-list.

**CHECK LIST****(To be enclosed with the application)**

<b>Sl No.</b>	<b>Information given/documents attached</b>	<b>Whether information given/documents attached (Please write Yes/No or Not Applicable (NA))</b>
1	Registration Number	
2	Copy of the Registration Certificate and Memorandum of Association to be attached	
3	Permanent Account Number (if applicable)	
4	Project in brief in not more than 500 type-written words	
5	<p>Synopsis of the Project must include, but not limited to</p> <ul style="list-style-type: none"> <li>• Description of the project for which assistance is requested, including its duration and the qualifications and experience of the staff to be employed for the project.</li> <li>• Rationale for support by Government</li> <li>• Expected Footfalls</li> <li>• Media coverage plan</li> <li>• O&amp;M Plan</li> <li>• Potential Impact &amp; Outcomes</li> <li>• Management plan for traffic, security, waste etc.</li> <li>• Financial statement of the project providing itemized details of recurring and non-recurring expenditures separately.</li> <li>• Details of the source(s) from which funds will be managed.</li> </ul>	
6	Complete details of cost of proposed project	
7	Audited statement of accounts & utilization certificate in respect of grants released by the Directorate on earlier occasions	
8	Last three year's receipt and payment account and balance sheet with auditor's certificate	
9	Recommendation Letter from DC office & District Tourist Officer only for large events	

\*\* Signature-----

Name -----

Designation-----

Office Stamp-----

\*\*The signature must be similar to that in application.

The 31<sup>st</sup> October, 2023.

**No.EDN.179/2021/262.** - Whereas, the use of Aadhaar as an identity document for delivery of services or benefits or subsidies simplifies the Government delivery processes, brings in transparency and efficiency, and enables beneficiaries to get their entitlements directly in a convenient and seamless manner by obviating the need to produce multiple documents to prove one's identity.

And whereas, the **Department of Education** (hereinafter referred to as the Department), is administering the **State Merit Scholarship Scheme (Junior, Senior, Post Graduate and Post Graduate Research)** (hereinafter referred to as the Scheme) to **provide incentive and financial assistance to the meritorious general and tribal students of the State for pursuing studies in Higher Education, both General and Technical Education** which is being implemented through the **Directorate of Higher and Technical Education, Government of Meghalaya** (hereinafter referred to as the Implementing Agency)

And whereas, under the Scheme, **financial assistance to the meritorious general and tribal students of the State for pursuing studies in Higher Education, both General and Technical Education** (hereinafter referred to as the benefit) is given to the **eligible beneficiaries** (hereinafter referred to as the beneficiaries), by the Implementing Agency as per the extant Scheme guidelines.

And whereas, the aforesaid Scheme involves recurring expenditure incurred from the Consolidated Fund of **Meghalaya**.

Now, therefore, in pursuance of section 7 of the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 (18 of 2016) (hereinafter referred to as the said Act) the government of **Meghalaya** hereby notifies the following namely:-

1. (1) A child desirous of availing the benefit under the Scheme shall hereby be required to furnish proof of possession of the Aadhaar number or undergo Aadhaar authentication.
- (2) Any child desirous of availing the benefit under the Scheme, who does not possess the Aadhaar number or, has not yet enrolled for Aadhaar, shall be required to make application for Aadhaar enrolment subject to the consent of his parents or guardians, before registering for the Scheme provided that he is entitled to obtain Aadhaar as per section 3 of the said Act and such children shall visit any Aadhaar enrolment Centre (list available at the Unique Identification Authority of India (UIDAI) website ([www.uidai.gov.in](http://www.uidai.gov.in))) to get enrolled for Aadhaar.
- (3) As per regulation 12 of the Aadhaar (Enrolment and Update) Regulations, 2016, the Department through its Implementing Agency, is required to offer Aadhaar enrolment facilities for the beneficiaries who are not yet enrolled for Aadhaar and in case there is no Aadhaar enrolment centre located in the respective Block or Taluka or Tehsil, the Department through its Implementing Agency shall provide Aadhaar enrolment facilities at convenient locations in coordination with the existing Registrars of UIDAI Registrar themselves.

Provided that till the time Aadhaar is assigned to the child, the benefit under the Scheme shall be given to such children subject to production of the following documents, namely:-

- a) (i) if the child has been enrolled after attaining the age of five years (with biometrics collection), his Aadhaar Enrolment Identification slip, or of bio-metric update identification slip and
- b) any one of the following documents, namely:-
  - (i) Birth Certificate ; or Record of birth issued by the appropriate authority or
  - (ii) School identity card duly signed by the Principal of the school. Containing parents names and

- c) any one of the following documents as proof of relationship of the beneficiary with the parent or legal guardian as per the extant Scheme guidelines, namely :-
- (i) Birth Certificate or Record of birth issued by the appropriate authority or
  - (ii) Ration Card or
  - (iii) Ex-Servicemen Contributory Health Scheme (ECHS) Card or Employees State Insurance Corporation (ESIC) Card or Central Government Health Scheme (CGHS) Card or
  - (iv) Pension Card or
  - (v) Army Canteen Card or
  - (vi) Any Government Family Entitlement Card
  - (vii) Any other document as specified by the Department:
- Provided further that the above documents shall be checked by an officer specially designated by the Department for that purpose.
2. In order to provide benefits to the beneficiaries under the Scheme conveniently the Department through its Implementing Agency shall make all the required arrangements to ensure that wide publicity through media shall be given to the beneficiaries to make them aware of the said requirement.
  3. In all cases, where Aadhaar authentication fails due to poor biometrics of the biometrics or due to any other reason, the following remedial mechanisms shall be adopted namely:-
    - (a) In case of poor fingerprint quality, iris scan or face authentication facility shall be adopted for authentication, thereby the Department through its Implementing Agency shall make provisions for iris scanners or face authentication along with finger-print authentication for delivery of benefits in seamless manner.
    - (b) In case the biometric authentication through fingerprints iris scan or face authentication is not successful, whereas feasible and admissible authentication by Aadhaar One Time Password or Time-based One-Time Password with limited time validity, as the case may be, shall be offered;
    - (c) In all other cases where biometric or Aadhaar One Time Password (OTP) or Time-based One-Time Password authentication is not possible, benefits under the scheme may be given on the basis of physical Aadhaar letter whose authenticity can be verified through the Quick Response (QR) code printed on the Aadhaar letter and the necessary arrangement of QR code reader shall be provided at the convenient locations by the Department through its Implementing Agency.
  4. Notwithstanding anything contained herein above, no child shall be denied benefit under the Scheme in case of failure to establish his identity by undergoing authentication, or furnishing proof of possession of Aadhaar number, or in the case of a child to whom no Aadhaar number has been assigned, producing an application for enrolment. The benefit shall be given to him by verifying his identity on the basis of other documents as mentioned in clauses (b) and (c) of the proviso of sub-paragraph (3) of paragraph 1, and where benefit is given on the basis of such other documents, a separate register shall be maintained to record the same, which shall be reviewed and audited periodically by the Department through its Implementing Agency.
  5. This notification shall come into effect from the date of its publication in the Official Gazette.

**A. CH. MARAK,**  
Secretary to the Govt. of Meghalaya,  
Education Department.

The 31<sup>st</sup> October, 2023.

**No.EDN.179/2021/263.** - Whereas, the use of Aadhaar as an identity document for delivery of services or benefits or subsidies simplifies the Government delivery processes, brings in transparency and efficiency, and enables beneficiaries to get their entitlements directly in a convenient and seamless manner by obviating the need to produce multiple documents to prove one's identity.

And whereas, the **Department of Education** (hereinafter referred to as the Department), is administering the **Ex Gratia Grants (Book grant)** (hereinafter referred to as the Scheme) to **provide financial assistance to the meritorious tribal students of the State for purchase of books required for their studies in courses other than Technical and Vocational Courses, in any recognized Institution in India including the State of Meghalaya** which is being implemented through the **Directorate of Higher and Technical Education, Government of Meghalaya** (hereinafter referred to as the Implementing Agency)

And whereas, under the Scheme, to **provide financial assistance to the meritorious tribal students of the State for purchase of books required for their studies in courses other than Technical and Vocational Courses, in any recognized Institution in India including the State of Meghalaya** (hereinafter referred to as the benefit) is given to the **eligible beneficiaries** (hereinafter referred to as the beneficiaries), by the Implementing Agency as per the extant Scheme guidelines.

And whereas, the aforesaid Scheme involves recurring expenditure incurred from the Consolidated Fund of **Meghalaya**.

Now, therefore, in pursuance of section 7 of the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 (18 of 2016) (hereinafter referred to as the said Act) the government of **Meghalaya** hereby notifies the following namely:-

1. (1) A child desirous of availing the benefit under the Scheme shall hereby be required to furnish proof of possession of the Aadhaar number or undergo Aadhaar authentication.
- (2) Any child desirous of availing the benefit under the Scheme, who does not possess the Aadhaar number or, has not yet enrolled for Aadhaar, shall be required to make application for Aadhaar enrolment subject to the consent of his parents or guardians, before registering for the Scheme provided that he is entitled to obtain Aadhaar as per section 3 of the said Act and such children shall visit any Aadhaar enrolment Centre (list available at the Unique Identification Authority of India (UIDAI) website ([www.uidai.gov.in](http://www.uidai.gov.in))) to get enrolled for Aadhaar.
- (3) As per regulation 12 of the Aadhaar (Enrolment and Update) Regulations, 2016, the Department through its Implementing Agency, is required to offer Aadhaar enrolment facilities for the beneficiaries who are not yet enrolled for Aadhaar and in case there is no Aadhaar enrolment centre located in the respective Block or Taluka or Tehsil, the Department through its Implementing Agency shall provide Aadhaar enrolment facilities at convenient locations in coordination with the existing Registrars of UIDAI Registrar themselves.

Provided that till the time Aadhaar is assigned to the child, the benefit under the Scheme shall be given to such children subject to production of the following documents, namely:-

- a) (i) if the child has been enrolled after attaining the age of five years (with biometrics collection), his Aadhaar Enrolment Identification slip, or of bio-metric update identification slip and
- b) any one of the following documents, namely:-
  - (i) Birth Certificate ; or Record of birth issued by the appropriate authority or
  - (ii) School identity card duly signed by the Principal of the school. Containing parents names and

- c) any one of the following documents as proof of relationship of the beneficiary with the parent or legal guardian as per the extant Scheme guidelines, namely :-
- (i) Birth Certificate or Record of birth issued by the appropriate authority or
  - (ii) Ration Card or
  - (iii) Ex-Servicemen Contributory Health Scheme (ECHS) Card or Employees State Insurance Corporation (ESIC) Card or Central Government Health Scheme (CGHS) Card or
  - (iv) Pension Card or
  - (v) Army Canteen Card or
  - (vi) Any Government Family Entitlement Card
  - (vii) Any other document as specified by the Department:
- Provided further that the above documents shall be checked by an officer specially designated by the Department for that purpose.
2. In order to provide benefits to the beneficiaries under the Scheme conveniently the Department through its Implementing Agency shall make all the required arrangements to ensure that wide publicity through media shall be given to the beneficiaries to make them aware of the said requirement.
  3. In all cases, where Aadhaar authentication fails due to poor biometrics of the biometrics or due to any other reason, the following remedial mechanisms shall be adopted namely:-
    - (a) In case of poor fingerprint quality, iris scan or face authentication facility shall be adopted for authentication, thereby the Department through its Implementing Agency shall make provisions for iris scanners or face authentication along with finger-print authentication for delivery of benefits in seamless manner.
    - (b) In case the biometric authentication through fingerprints iris scan or face authentication is not successful, whereas feasible and admissible authentication by Aadhaar One Time Password or Time-based One-Time Password with limited time validity, as the case may be, shall be offered;
    - (c) In all other cases where biometric or Aadhaar One Time Password (OTP) or Time-based One-Time Password authentication is not possible, benefits under the scheme may be given on the basis of physical Aadhaar letter whose authenticity can be verified through the Quick Response (QR) code printed on the Aadhaar letter and the necessary arrangement of QR code reader shall be provided at the convenient locations by the Department through its Implementing Agency.
  4. Notwithstanding anything contained herein above, no child shall be denied benefit under the Scheme in case of failure to establish his identity by undergoing authentication, or furnishing proof of possession of Aadhaar number, or in the case of a child to whom no Aadhaar number has been assigned, producing an application for enrolment. The benefit shall be given to him by verifying his identity on the basis of other documents as mentioned in clauses (b) and (c) of the proviso of sub-paragraph (3) of paragraph 1, and where benefit is given on the basis of such other documents, a separate register shall be maintained to record the same, which shall be reviewed and audited periodically by the Department through its Implementing Agency.
  5. This notification shall come into effect from the date of its publication in the Official Gazette.

**A. CH. MARAK,**  
Secretary to the Govt. of Meghalaya,  
Education Department.

The 31<sup>st</sup> October, 2023.

**No.EDN.179/2021/264.** - Whereas, the use of Aadhaar as an identity document for delivery of services or benefits or subsidies simplifies the Government delivery processes, brings in transparency and efficiency, and enables beneficiaries to get their entitlements directly in a convenient and seamless manner by obviating the need to produce multiple documents to prove one's identity.

And whereas, the **Department of Education** (hereinafter referred to as the Department), is administering the **Fees Compensation for Post Matric Scholarship for SC/ST students (Free Studentship)** (hereinafter referred to as the Scheme) to **provide financial assistance to the SC/ST students of the State who are not eligible for scholarships under the Government of India's Post Matric Scholarship Scheme for SC/STs and other Scholarship schemes introduced by the Central and State Governments** which is being implemented through the **Directorate of Higher and Technical Education, Government of Meghalaya** (hereinafter referred to as the Implementing Agency)

And whereas, under the Scheme, to **provide financial assistance to the SC/ST students of the State who are not eligible for scholarships under the Government of India's Post Matric Scholarship Scheme for SC/STs and other Scholarship schemes introduced by the Central and State Governments** (hereinafter referred to as the benefit) is given to the **eligible beneficiaries** (hereinafter referred to as the beneficiaries), by the Implementing Agency as per the extant Scheme guidelines.

And whereas, the aforesaid Scheme involves recurring expenditure incurred from the Consolidated Fund of **Meghalaya**.

Now, therefore, in pursuance of section 7 of the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 (18 of 2016) (hereinafter referred to as the said Act) the government of **Meghalaya** hereby notifies the following namely:-

1. (1) A child desirous of availing the benefit under the Scheme shall hereby be required to furnish proof of possession of the Aadhaar number or undergo Aadhaar authentication.
- (2) Any child desirous of availing the benefit under the Scheme, who does not possess the Aadhaar number or, has not yet enrolled for Aadhaar, shall be required to make application for Aadhaar enrolment subject to the consent of his parents or guardians, before registering for the Scheme provided that he is entitled to obtain Aadhaar as per section 3 of the said Act and such children shall visit any Aadhaar enrolment Centre (list available at the Unique Identification Authority of India (UIDAI) website ([www.uidai.gov.in](http://www.uidai.gov.in))) to get enrolled for Aadhaar.
- (3) As per regulation 12 of the Aadhaar (Enrolment and Update) Regulations, 2016, the Department through its Implementing Agency, is required to offer Aadhaar enrolment facilities for the beneficiaries who are not yet enrolled for Aadhaar and in case there is no Aadhaar enrolment centre located in the respective Block or Taluka or Tehsil, the Department through its Implementing Agency shall provide Aadhaar enrolment facilities at convenient locations in coordination with the existing Registrars of UIDAI Registrar themselves.

Provided that till the time Aadhaar is assigned to the child, the benefit under the Scheme shall be given to such children subject to production of the following documents, namely:-

- a) (i) if the child has been enrolled after attaining the age of five years (with biometrics collection), his Aadhaar Enrolment Identification slip, or of bio-metric update identification slip and
- b) any one of the following documents, namely:-
  - (i) Birth Certificate ; or Record of birth issued by the appropriate authority or
  - (ii) School identity card duly signed by the Principal of the school. Containing parents names and

- c) any one of the following documents as proof of relationship of the beneficiary with the parent or legal guardian as per the extant Scheme guidelines, namely :-
- (i) Birth Certificate or Record of birth issued by the appropriate authority or
  - (ii) Ration Card or
  - (iii) Ex - Servicemen Contributory Health Scheme (ECHS) Card or Employees State Insurance Corporation (ESIC) Card or Central Government Health Scheme (CGHS) Card or
  - (iv) Pension Card or
  - (v) Army Canteen Card or
  - (vi) Any Government Family Entitlement Card
  - (vii) Any other document as specified by the Department:
- Provided further that the above documents shall be checked by an officer specially designated by the Department for that purpose.
2. In order to provide benefits to the beneficiaries under the Scheme conveniently the Department through its Implementing Agency shall make all the required arrangements to ensure that wide publicity through media shall be given to the beneficiaries to make them aware of the said requirement.
  3. In all cases, where Aadhaar authentication fails due to poor biometrics of the biometrics or due to any other reason, the following remedial mechanisms shall be adopted namely:-
    - (a) In case of poor fingerprint quality, iris scan or face authentication facility shall be adopted for authentication, thereby the Department through its Implementing Agency shall make provisions for iris scanners or face authentication along with finger-print authentication for delivery of benefits in seamless manner.
    - (b) In case the biometric authentication through fingerprints iris scan or face authentication is not successful, whereas feasible and admissible authentication by Aadhaar One Time Password or Time-based One-Time Password with limited time validity, as the case may be, shall be offered;
    - (c) In all other cases where biometric or Aadhaar One Time Password (OTP) or Time-based One-Time Password authentication is not possible, benefits under the scheme may be given on the basis of physical Aadhaar letter whose authenticity can be verified through the Quick Response (QR) code printed on the Aadhaar letter and the necessary arrangement of QR code reader shall be provided at the convenient locations by the Department through its Implementing Agency.
  4. Notwithstanding anything contained herein above, no child shall be denied benefit under the Scheme in case of failure to establish his identity by undergoing authentication, or furnishing proof of possession of Aadhaar number, or in the case of a child to whom no Aadhaar number has been assigned, producing an application for enrolment. The benefit shall be given to him by verifying his identity on the basis of other documents as mentioned in clauses (b) and (c) of the proviso of sub-paragraph (3) of paragraph 1, and where benefit is given on the basis of such other documents, a separate register shall be maintained to record the same, which shall be reviewed and audited periodically by the Department through its Implementing Agency.
  5. This notification shall come into effect from the date of its publication in the Official Gazette.

**A. CH. MARAK,**  
Secretary to the Govt. of Meghalaya,  
Education Department.

The 31<sup>st</sup> October, 2023.

**No.EDN.179/2021/265.** - Whereas, the use of Aadhaar as an identity document for delivery of services or benefits or subsidies simplifies the Government delivery processes, brings in transparency and efficiency, and enables beneficiaries to get their entitlements directly in a convenient and seamless manner by obviating the need to produce multiple documents to prove one's identity.

And whereas, the **Department of Education** (hereinafter referred to as the Department), is administering the **Border Area Scholarship** (hereinafter referred to as the Scheme) to **provide financial assistance to students residing along the Indo-Bangladesh Border procuring their studies in Higher Secondary Schools, Colleges up to Post Graduate level** which is being implemented through the **Directorate of Higher and Technical Education, Government of Meghalaya** (hereinafter referred to as the Implementing Agency)

And whereas, under the Scheme, to **provide financial assistance to students residing along the Indo-Bangladesh Border procuring their studies in Higher Secondary Schools, Colleges up to Post Graduate level** (hereinafter referred to as the benefit) is given to the **eligible beneficiaries** (hereinafter referred to as the beneficiaries), by the Implementing Agency as per the extant Scheme guidelines.

And whereas, the aforesaid Scheme involves recurring expenditure incurred from the Consolidated Fund of **Meghalaya**.

Now, therefore, in pursuance of section 7 of the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 (18 of 2016) (hereinafter referred to as the said Act) the government of **Meghalaya** hereby notifies the following namely:-

1. (1) A child desirous of availing the benefit under the Scheme shall hereby be required to furnish proof of possession of the Aadhaar number or undergo Aadhaar authentication.
- (2) Any child desirous of availing the benefit under the Scheme, who does not possess the Aadhaar number or, has not yet enrolled for Aadhaar, shall be required to make application for Aadhaar enrolment subject to the consent of his parents or guardians, before registering for the Scheme provided that he is entitled to obtain Aadhaar as per section 3 of the said Act and such children shall visit any Aadhaar enrolment Centre (list available at the Unique Identification Authority of India (UIDAI) website ([www.uidai.gov.in](http://www.uidai.gov.in)) to get enrolled for Aadhaar.
- (3) As per regulation 12 of the Aadhaar (Enrolment and Update) Regulations, 2016, the Department through its Implementing Agency, is required to offer Aadhaar enrolment facilities for the beneficiaries who are not yet enrolled for Aadhaar and in case there is no Aadhaar enrolment centre located in the respective Block or Taluka or Tehsil, the Department through its Implementing Agency shall provide Aadhaar enrolment facilities at convenient locations in coordination with the existing Registrars of UIDAI Registrar themselves.

Provided that till the time Aadhaar is assigned to the child, the benefit under the Scheme shall be given to such children subject to production of the following documents, namely:-

- a) (i) if the child has been enrolled after attaining the age of five years (with biometrics collection), his Aadhaar Enrolment Identification slip, or of bio-metric update identification slip and
- b) any one of the following documents, namely:-
  - (i) Birth Certificate ; or Record of birth issued by the appropriate authority or
  - (ii) School identity card duly signed by the Principal of the school. Containing parents names and
- c) any one of the following documents as proof of relationship of the beneficiary with the parent or legal guardian as per the extant Scheme guidelines, namely :-

- (i) Birth Certificate or Record of birth issued by the appropriate authority or
- (ii) Ration Card or
- (iii) Ex - Servicemen Contributory Health Scheme (ECHS) Card or Employees State Insurance Corporation (ESIC) Card or Central Government Health Scheme (CGHS) Card or
- (iv) Pension Card or
- (v) Army Canteen Card or
- (vi) Any Government Family Entitlement Card
- (vii) Any other document as specified by the Department:

Provided further that the above documents shall be checked by an officer specially designated by the Department for that purpose.

2. In order to provide benefits to the beneficiaries under the Scheme conveniently the Department through its Implementing Agency shall make all the required arrangements to ensure that wide publicity through media shall be given to the beneficiaries to make them aware of the said requirement.
3. In all cases, where Aadhaar authentication fails due to poor biometrics of the biometrics or due to any other reason, the following remedial mechanisms shall be adopted namely:-
  - (a) In case of poor fingerprint quality, iris scan or face authentication facility shall be adopted for authentication, thereby the Department through its Implementing Agency shall make provisions for iris scanners or face authentication along with finger-print authentication for delivery of benefits in seamless manner.
  - (b) In case the biometric authentication through fingerprints, iris scan or face authentication is not successful, whereas feasible and admissible authentication by Aadhaar One Time Password or Time-based One-Time Password with limited time validity, as the case may be, shall be offered;
  - (c) In all other cases where biometric or Aadhaar One Time Password (OTP) or Time-based One-Time Password authentication is not possible, benefits under the scheme may be given on the basis of physical Aadhaar letter whose authenticity can be verified through the Quick Response (QR) code printed on the Aadhaar letter and the necessary arrangement of QR code reader shall be provided at the convenient locations by the Department through its Implementing Agency.
4. Notwithstanding anything contained herein above, no child shall be denied benefit under the Scheme in case of failure to establish his identity by undergoing authentication, or furnishing proof of possession of Aadhaar number, or in the case of a child to whom no Aadhaar number has been assigned, producing an application for enrolment. The benefit shall be given to him by verifying his identity on the basis of other documents as mentioned in clauses (b) and (c) of the proviso of sub-paragraph (3) of paragraph 1, and where benefit is given on the basis of such other documents, a separate register shall be maintained to record the same, which shall be reviewed and audited periodically by the Department through its Implementing Agency
5. This notification shall come into effect from the date of its publication in the Official Gazette.

**A. CH. MARAK,**  
Secretary to the Govt. of Meghalaya,  
Education Department.

The 25<sup>th</sup> October, 2023.

**No.UAU.71/2023/35.** - In exercise of the powers conferred by section 38 of the Street Vendors (Protection of Livelihood and Regulation of Street Vending) Act, 2014 (Central Act 7 of 2014) and subject to the other provisions of the Act, the rules made there under, and in supersession to the scheme notified *vide* No.UAU./1/2011/Pt/369, dated 11th May, 2017 the Government of Meghalaya hereby frames the following Scheme for the street vendors.

## CHAPTER—I

### PRELIMINARY

#### 1. Short title and commencement:

- (1) This Scheme may be called "**The Meghalaya Street Vendors (Protection of Livelihood and Regulation of Street Vending) Scheme, 2023**" for the **State of Meghalaya**.
- (2) It shall extend to the whole State of Meghalaya.
- (3) It shall come into force on and with effect from the date of its publication in the Official Gazette.
- (4) The objective of this scheme is to provide and promote a supportive environment for street vendors to carry out their vocation in accordance with the Act and Rules.

#### 2. Definitions: In this Scheme, unless the context otherwise requires-

- (1) "Act" means the Street Vendors (Protection of Livelihood and Regulation of Street Vending) Act, 2014 (Central Act no 7 of 2014).
- (2) "Form" means the forms appended to this Scheme.
- (3) "Rules" means **The Meghalaya Street Vendors (Protection of Livelihood and Regulation of Street Vending) Rules - 2022** for the State of Meghalaya.
- (4) The meaning and interpretations of street vendors, vending zones, scheme for street vendors, Town Vending Committees (TVCs), and its functions and other related matters including the words and expressions not defined in the Scheme shall be as per the Street Vendors (Protection of Livelihood and Regulation of Street Vending) Act, 2014 and the Meghalaya Street Vendors (Protection of Livelihood and Regulation of Street Vending) Rules - 2022, as the case may be.
- (5) "Local authority" means a Municipal Board/ Corporation or a Town Committee or Urban Planning authority or the office of the respective Deputy Commissioner or the office of the Block Development Officer (BDO) or the office of the Cantonment Board or any other authority as defined by the Government from time to time.
- (6) Unless otherwise specified, Government/ Department means the Department of Urban Affairs, Government of Meghalaya
- (7) "Heritage Market" means a market which has completed more than fifty years in one place where sellers and buyers have traditionally congregated for the sale and purchase of products or services and has been determined as such by the Local authority on the recommendations of the Town Vending Committee.
- (8) "Scheduled area" are areas defined as such in the Sixth schedule of the Constitution of India.

**CHAPTER—II**  
**SURVEY OF STREET VENDORS**

3. The Town Vending Committee (TVC) shall, with the support from the Local authority and/or through an authorized technical agency conduct a comprehensive digitized or manual photo census/survey of all existing street vendors, within the area under its jurisdiction, as per section 3 sub-section (1) & (2) of the Act.
4. The State Nodal Officer shall notify the form and the manner of the survey along with other formalities from time to time.
- 5.(1) The dissemination of information on the survey shall be done through a public notice and shall include inter-alia the date of survey, area to be covered, details of the facilitation centre, the nodal officer for the survey, date and time of commencement and completion of the survey.  
(2) Adequate publicity of the notice for the survey shall be given through:
  - (i) Website of the Department and/ or social media platforms.
  - (ii) Any three prominent local newspapers in English/ local language of the area.
  - (iii) Noticeboard of the Town Vending Committee and Local authority, and
  - (iv) Placing a copy in conspicuous places in the local markets.
6. The survey shall be carried out for each area / market by formation of specific teams consisting of members of the Local authority and the nominated members of Town Vending Committee or any such other agency/agencies as may be required for the purpose. The teams may be assisted by a technical data collection agency.
7. The survey shall be conducted manually or through a mobile based application or a combination of both and might involve usage of one or more of the following tools:
  - (i) GIS (Geographic Information System)
  - (ii) Digitized photo census
  - (iii) Biometric data collection
8. The survey shall capture primary data viz. name, gender, age, date of birth, place of birth, nature of trade/vending, total time period of vending (on justifiable documentary evidence), address (present and permanent), contact number, whether Person with disability (PWD), identity proof (as specified below), application forms for additional information as prescribed by the Local authority, and details of place, mode (stationary/ mobile/ other), nature and time of street vending as indicated in **Form-I**.  
As an identity proof, the street vendor shall submit any one of the following documents:
  - (i) Election Photo Identity Card issued by the Election Commission of India
  - (ii) Aadhaar Card
9. The surveyed persons shall provide evidence of being genuinely engaged in street vending for at least 6 months prior to the date of notification of the survey. Such evidence shall be in the form of a certificate issued by Local authorities/ relevant Resident Welfare Association/ Local Dorbars/ Locality Development Committee/ Registered Vendors' Association. Receipts of fine(s) imposed by the Municipal authorities for at least past 6 months prior to the date of notification of the survey would also serve as acceptable

evidence. Only those street vendors who are able to provide justifiable documentary evidence and found to be actually engaged in street vending shall be entitled to be enumerated.

10. The survey team shall, upon completion of the survey, issue an acknowledgement receipt to the surveyed persons. The signature / thumb impression of the surveyed persons shall be obtained as proof of participation in the survey.

### CHAPTER-III

#### PROCESSING OF APPLICATIONS AND REGISTRATION OF VENDORS

11. Participation in the survey does not guarantee the registration of a street vendor. The registration shall be determined based on the eligibility and verification of documents furnished by the street vendor.

#### 12. Scrutiny of survey forms:

The chairman of TVC, with the support of its staff, shall scrutinize the survey forms as per the eligibility conditions for registration as mentioned below:

- (1) For the first survey conducted under the Scheme, the surveyed persons shall be eligible for registration subject to the following conditions:
    - (i) Shall be a Citizen of India
    - (ii) Shall not be less than eighteen years of age on the date of the survey
    - (iii) Shall not be a Government Employee
    - (iv) Shall not be an employee of an existing shop or business establishment in the vending area
    - (v) Not more than one person from a family would be considered for the survey (a family includes spouse and dependent children)
    - (vi) Shall submit a certificate from the respective Dorbar Shnong/ Nokma/ Local Development Committees/ Resident Welfare Associations, Local authorities evidencing his/her stay in Meghalaya for at least three years prior to the date of the survey
    - (vii) Shall not have been prosecuted or convicted or penalized for any reason or offence connected with street vending such as adulteration, sale of narcotics, etc
    - (viii) Shall submit a certificate from the Local authorities / Dorbar Shnong/ Nokma/ Hawkers' association/ documents regarding fines imposed by Municipal Authority (if available) evidencing his / her vending in the same locality (same city for mobile vendors) for a minimum period of 6 months prior to the date of survey as detailed in Chapter II.
  - (2) For subsequent surveys, in addition to the above conditions, he/ she:
    - (i) Shall not have got his/her Certificate of Vending (CoV) cancelled on accounts other than non-payment of fee.
    - (ii) Shall have cleared all vending fees.
13. Within 30 days of completion of the survey and subsequent scrutiny of the survey forms, TVC shall publish a list of street vendors to be registered, on the website of the Department/ Local authority and/ or display on the notice board of the TVC/Local authority.

14. The reason(s) of denial of registration would be communicated to the respective street vendors and he/she shall be given an opportunity to appeal through the concerned TVC within 15 days of publication of the list. The TVC shall take a decision on the concerned matter within a period of 30 days from the receipt of the appeal.
15. The registration shall be valid for a period of five years from the date of publication of the list.
16. The registration of a street vendor shall not confer upon them any right to vend or squat. The permission/ certificate to vend shall be decided by the TVC in consultation with the Local authority depending on the scheme, norms, plan, and the availability of space/site/ holding capacity within the area. Only those street vendors who are issued a Certificate of Vending shall have the right to vend.
17. In Scheduled areas, it shall be mandatory for the registered street vendors to obtain a valid trading license from a Competent Authority prior to the issuance of the Certificate of Vending.
18. In cases where the number of registered vendors exceeds the capacity of the specific vending zone, preference shall be given to those street vendors who have been vending for a longer period of time. The same shall be determined by a certificate issued by the Local Authorities/ relevant Resident Welfare Association/ Local Dorbars/ Locality Development Committee/ Registered Vendors' Association. The receipts of fine(s) imposed by Municipal authorities would also serve as acceptable evidence to determine the time period of vending. In certain cases, the street vendors may also be allowed to operate in different time shifts as determined by the TVC.
19. The TVC shall communicate to the street vendors the space allocated for him/her in the specific vending zone and the requisite fees to be paid.
20. The street vendors who are unable to be accommodated in their preferred vending zones shall be offered alternate locations/ vending spaces subject to its capacity and availability.

#### **CHAPTER-IV**

##### **CERTIFICATE OF VENDING AND ASSOCIATED TERMS AND CONDITIONS**

21. The Certificate of Vending (CoV) shall be issued within 3 months of completion of survey, subject to the provisions of scheme, norms, plan, availability of space/ site, holding capacity and payment of requisite fees.
22. The CoV shall be as per the format mentioned in Form II. A separate ID card summarizing the information in the CoV will be issued to the street vendors as per Form IV. Any identity card issued by the National Urban Livelihood Mission (NULM), or any other Mission for Street Vendors shall not be taken in lieu of the CoV.
23. The CoV shall be valid for a period of one year and shall be required to be renewed annually.
24. The inability to vend during a specified period for any reason whatsoever, shall not be a ground for non-payment or granting exemptions from payment of the applicable fees for vending
25. Where, in the intervening period between two surveys, any person seeks to vend, the Town Vending Committee may grant a CoV to such a person, subject to the provisions of the scheme, norms, plan, availability of space/ site, holding capacity of the vending zone. The street vendors identified in the survey and successfully registered shall be given preference over the new entrants.

**26. Terms and Conditions for vending and certificate of vending:**

The following terms and conditions shall be prescribed for vending:

- (1) No street vendor shall vend on more than the prescribed dimensions i.e., **2.2 square meter area (1.8 m x 1.2 m)** and **not more than 3 meters** for vertical vending from the ground.
- (2) No street vendor shall use extra space for storage of goods except vertical space created. The use of carts and other temporary forms of organizers for storage of goods that take up more than the prescribed dimension shall not be permitted.
- (3) The street vendor shall not:
  - (i) Vend in an area other than the location prescribed
  - (ii) Construct any permanent structure on the allotted area
  - (iii) Cause any obstruction for pedestrians, traffic movement, designated parking spots, taxi / auto stands, embarkation and disembarkation points
  - (iv) Undertake vending activities in the 'No Vending Zone' or beyond the permissible days and timing
  - (v) Be under the influence of any intoxicative substance while vending
  - (vi) Carry out any unauthorized/illegal activity
  - (vii) Sell hazardous or polluting items
  - (viii) Lease/rent/sell or transfer the vending site and the Certificate of Vending. An undertaking of the same needs to be submitted to the Town Vending Committee as prescribed in **Form III**.
  - (ix) Vend jointly with another vendor either by using the same vending zone and/or by joining two vending zones together.
- (4) The street vendor shall pay the rent of the allotted site on a quarterly basis or as decided by the TVC.
- (5) The street vendor shall ensure that customers do not park their vehicles next to his/her vending site, if it is an unauthorized parking area.
- (6) The street vendor shall vend by himself/herself only or by a family member whose identity is affixed on the CoV. The following relations are permitted: Mother/ Father/ Husband/ Wife/ Son/ Daughter/ Brother/ Sister of the registered street vendor. Under no case, children below the age of 18 years should be allowed to vend.
- (7) Vending shades shall be permitted only if they are not permanent and prefabricated in nature. The use of umbrellas, plastic covers, and bamboo covers shall be permitted provided that they are within the dimensions permitted.
- (8) The street vendors using motor vehicles like cars and vans for vending shall be allotted specified vending zones and shall conform to the rules and regulations of the Transport Department. The area for vending allotted to such vendors shall be as per the Street Vending Plan determined by the Local authority.
- (9) Mobile vendors/vendors on wheels, including those who use motorized or non-motorized means, shall follow the terms for mobile vending and make sure they do not obstruct pedestrians, private property, or cause traffic jams or obstructions while vending from door to door, locality to locality, or area to area.

- (10) Any loss/ damage of CoV and/or ID card shall be reported by the vendor to the TVC within a period of 30 days. A duplicate CoV and/or ID card shall be issued by the TVC after the vendor submits an application with a fee as determined by the TVC.
- (11) Additional conditions to be complied by the **Street Food Vendors**:
- (i) Street Food Vendors shall maintain personal hygiene and hygiene around their vending areas, ensuring that no person litters, spits, rubs lime, urinates, or defecates in the area. The vendor shall also ensure that there is no animal waste around the vending area.
  - (ii) Street Food Vendors shall maintain strict food and safety hygiene standards by wearing clean and functional gloves (not torn) on both hands, clean *apron jainkyrshah*, cap/hat and other protective gear as prescribed by the Local authority.
  - (iii) All utensils used for cooking should be clean, washed daily, and should be kept covered to protect from dust and germs. In addition, all utensils used for storing food items should also be kept clean and covered.
  - (iv) All materials used in food preparation, especially water, should be clean (must use filtered water or mineral bottled water) and suitable for human consumption.
  - (v) Street Food Vendors shall comply with the regulations of the State Pollution Control Board (SPCB), Meghalaya, on the use of paper straws, bio-degradable cutlery, plates, cups, bowls etc., for the purpose of selling and serving food to the public.
  - (vi) Street Food Vendors shall always follow safety rules and ensure that nobody is harmed or put to risk. The use of open fire and oil for frying of items should be handled with caution. Such utensils should neither be placed at the periphery of the vending zone, nor near the pedestrian zone, subjecting the public to risk of any unwanted accidents or injuries. The size, type and nature of cooking fuel shall be prescribed by the TVC from time to time.
  - (vii) Street Food Vendors selling perishable items such as sea food, meat, fruits, and vegetables that require washing and cleaning shall do so in a hygienic area, away from the drains and waterlogged areas. They shall ensure that such waste is properly disposed in a closed dustbin and not littered around the drains or open basins that may attract unwanted insects, pests, and animals around the vending area.
  - (viii) Street Food Vendors shall not vend on open drains and waterlogged areas that may pose a threat to the public health *via* contaminated food items.
  - (ix) Street Food Vendors involved in cooked/ processed food shall comply with all licensing regulations of the Local authority and Provisions of Prevention of Food and Safety and Standard Act 2006. They shall obtain the FSSAI registration certificate within a stipulated timeframe as notified by Local authority. The Government shall endeavor to support the vendors in obtaining such certificates.
- (12) The street vendors shall ensure that the vending areas are kept clean and free from littering, use proper waste disposal practices, and comply with the Waste Management Rules as applicable from time to time.

**CHAPTER-V**  
**FEES AND FINES**

27. All street vendors shall pay a **one-time fee** as applicable for issuance of the Certificate of Vending. There shall be a variable fee structure depending on the location and duration of vending i.e., full-time *vis-a-vis* those vending on a time-sharing basis.
28. All street vendors shall pay an **annual fee for renewal of the Certificate of Vending**.
29. All street vendors shall pay a **quarterly vending fee** based on the commercial potential and the footfall at the vending zone, as determined by TVC. The TVC may collect the vending fees annually, if it deems fit. Any failure to pay the fees within the stipulated timelines shall lead to penalties and/ or cancellation of Certificate of Vending.
30. Every TVC shall have a bank account to receive the requisite fees from the street vendors.
31. Fines shall be imposed on street vendors not complying with any of the conditions of the Certificate of Vending.
32. The quantum of the fees and fines mentioned in the scheme shall be notified by the Government from time to time. The first notification shall be issued within 15 days of the publication of the scheme.

**CHAPTER-VI**  
**RENEWAL, SUSPENSION AND CANCELLATION OF CERTIFICATE OF VENDING**

33. The renewal of Certificate of Vending:
  - (1) For renewal of the Certificate of Vending, the street vendor shall submit an application to the TVC along with payment of the requisite fees. The application needs to be made at least a month prior to the expiry of the Certificate of Vending.
  - (2) The TVC shall publish a list of defaulters who failed to apply for the renewal and pay the requisite fees. A time of **three weeks from the date of publishing the list** shall be provided to pay the fees, failing which the street vendor shall not be allowed to vend until he / she resubmits a renewal application (Form V) with the requisite fees.
34. The manner in which the Certificate of Vending may be suspended or cancelled:

The TVC shall impose fine and issue a warning to the street vendor if he/she is found guilty of breach of conditions laid down in the Certificate of Vending which includes the following:-

  - (1) If the street vendor is carrying out vending, squatting, or hawking in an area or market other than that mentioned in the Certificate of Vending,
  - (2) If the street vendor has misrepresented the age for eligibility to get the Certificate of Vending,
  - (3) If the street vendor is found to occupy an area beyond the allocated area
  - (4) If any permanent structure has been constructed on the allotted area either vertically or horizontally,
  - (5) If the Certificate of Vending is rented, sold, or leased out to any other person,
  - (6) If the Certificate of Vending is not renewed after the prescribed period is over and if there is failure to pay/ renew vending license after the grace period of 3 weeks,

- (7) If the street vendor is found to have not adhered to the Food and Safety Precautions as specified in Chapter III of the Scheme,
  - (8) If the street vendor becomes a Government Employee,
  - (9) If the street vendor has employed any child below fourteen years of age, under the Child Labour (Prohibition and Regulations) Act, 1986. He/she shall be given a warning by the TVC. If he/she fails to carry out the directions in the warning, his/ her Certificate of Vending is liable to be cancelled and action shall be taken as per the provisions of the law.
  - (10) If the street vendor has been reported for any misbehavior / misconduct / sexual harassment / causing public nuisance. He/she shall be given a warning based on the written complaint filed by the aggrieved person to the nearest police station and action shall be taken as per the provisions of the law. Repetition of such actions may result in the cancellation of the Certificate of Vending.
  - (11) No Certificate of Vending shall be cancelled unless the holder thereof has been given a notice within a period of 15 (fifteen) days to submit his/her reply to the allegation based on which the certificate is proposed to be cancelled. The period of 15 (fifteen) days shall be counted from the date on which the notice is served to the vendor or delivered to his/her last known address.
  - (12) Certificate of Vending may be suspended for a fixed period of time for any violation of conditions, which is rectifiable during such period of suspension.
35. Where the TVC orders cancellation of the Certificate of Vending, such vendor shall surrender his/her certificate and identity card to the TVC within the period as specified in the order. The name of the street vendor shall stand removed from the records of the TVC.

## CHAPTER-VII

### CATEGORIES OF STREET VENDING

36. The Certificate of Vending shall be issued under any of the following categories:
- (1) Stationary Vendors: Vendors who regularly carry out their business from a set location. Stationary vendors can be further categorized as full-time and part-time. Those vendors who are allowed to operate at the location on a time-sharing basis are considered as **part-time vendors**.
  - (2) Mobile Vendors (without motor vehicles): Vendors who offer goods or services while walking, carrying their load, or operating hand- or pedal-powered vehicles that are exempt from registry under the relevant and applicable laws.
  - (3) Mobile Vendors (with motor vehicles): Vendors doing any vending business employing motor vehicles of any type, the operation or movement of which needs a license under the relevant and applicable laws.
  - (4) Other categories of vendors: The TVC shall, from time-to-time, also identify other categories-of street vendors, within the said committee's jurisdiction and the TVC shall enable them to engage in their business activities.
37. Night vending: In view of the high demand for vending zones in the night and comparatively less supply, the street vendors may opt for night vending. In this case, priority shall be given to those vendors selling items which are most applicable to the time-period such as those selling food items.
38. Categories of persons to whom preference would be given for issuing CoV is as follows:

- (1) Persons with Disabilities (PWD): 3% of the vending sites in all categories shall be allotted for PWD. This shall be made available upon submission of Disability Certificate (with photograph) issued by Competent Government Medical Authorities.
- (2) Women: 30% of the vending sites in all categories shall be allotted for women, and among them preference shall be given to widows.

## CHAPTER-VIII

### PLAN FOR VENDING ZONES AND STREET VENDING

39. The Government shall provide an overall framework for determination and notification of plans for street vending including demarcation of vending zones and no vending zones. These plans shall be prepared by the Local authority in consultation with the Planning Authority and the TVC. The plans shall be approved by the Government and duly notified.
40. Principles for determining vending zones:

The City Street Vending Plan (SVP) duly approved by the Government shall form the basis of determining vending zones in the city. It shall be prepared taking the following aspects into consideration:

  - (i) Footfall in the vending zone
  - (ii) Width of the road
  - (iii) Density of vehicular traffic
  - (iv) Safety and movement of pedestrians
41. Principles for determining the holding capacity of vending zones and undertaking comprehensive census and survey:
  - (1) Two and half percent (2.5%) of the population of ward or locality or Shnong or town or city shall be accommodated in the vending zones.
  - (2) The holding capacity shall be total area available for street vending divided by the standard unit size decided by the TVC.
  - (3) A comprehensive survey including spatial mapping of the various zones and localities shall be undertaken once every five years by the respective Local authorities under the supervision of the Government.
42. Conditions for declaring private spaces as vending zones:
  - (1) Private places may be designated as vending zones in accordance with the No Objection Certificate of land/ property owner/ Resident Welfare Associations (RWAs)/ Market Associations/ Local Dorbars/ Local Development Committees as the case may be and on recommendations of the TVC subject to No Objection Certificate from the Local authority and local police/traffic police.
  - (2) Safety, security, traffic conditions, cause of general nuisance and demand from RWAs/ Market associations/ Local Dorbars/ Local Development Committees shall also serve as basis for vending at private places.
43. Declaring Vending Zones as Heritage Market:

The Local authority shall prepare a list of markets and declare them as 'Heritage Market'. The Local authority in collaboration with the Tourism Department shall promote them as tourist markets by incorporating such elements as may bring in a local flavor or create a local ambience.

44. Implementation of City Street Vending Plan:

- (1) A Coordination Committee chaired by the Deputy Commissioner and involving ADC Magistracy, Superintendent of Police, Superintendent of Police (Traffic), Police Station OCs, CEO/ Executive Officers of ULBs and local institutions shall support, monitor and review the implementation of the City Street Vending Plan and co-ordinate amongst themselves with regard to regulation/ function of street vendors as per the relevant Acts/ Rules/ Scheme and Bye Laws.
- (2) The Chairperson of the TVC and the Executive Officers of ULBs shall regularly inform all the members of the Coordination Committee regarding the minutes of various meetings of the TVCs and important decisions taken with regards to regulation/ function of street vendors.
- (3) All ULBs shall develop their own local mechanism with the local police stations and traffic police for proper coordination and implementation of the City Street Vending Plan.
- (4) The Coordination Committee shall undertake inspections from time to time to oversee the overall adherence to the SVP and scheme, and submit reports to the Government once every six months.
- (5) The functions of the Coordination Committee such formed shall not be in contravention to any of the provisions of the Street Vendors (Protection of Livelihood and Regulation of Street Vending) Act, 2014 (Central Act 7 of 2014) and subject to the other provisions of the Act, the rules made there under.

#### CHAPTER- IX

#### RELOCATION AND EVICTION OF STREET VENDORS

45. The Local authorities are the nodal agencies/ competent authorities for relocation and/or eviction of vendors.
46. The right to restrict, evict and relocate a vendor with a CoV shall vest with the Local authority in public interest and/ or for achieving public purpose.
47. Public purpose for which a street vendor may be relocated includes the following:
  - (1) Construction of flyovers
  - (2) Construction of underpasses
  - (3) Widening of roads / creation of parking space / embarkation and disembarkation points.
  - (4) Development of public projects
  - (5) Re-development and beautification projects
  - (6) Laying of water, storm water or sewer lines
  - (7) Projects related to public transport
  - (8) Security concerns
  - (9) Easing out traffic congestion

- (10) Development / reclamation of footpaths
- (11) Management of emergency / disaster situations
- (12) Any other development work undertaken by the Government/ Local authority, the beneficiary of which will be the community at large.

48. The applicable public purpose for which a street vendor may be relocated will be decided by the Government/ Local authority in consultation with the TVC.

49. Relocation of street vendors will be undertaken as per the following process:

- (1) For any public project that requires temporary or permanent shifting of the street vendors in the project related area, the TVC and the Urban Planning Authorities shall be consulted by the concerned authority,
- (2) The Street Vendor required to be shifted shall be relocated, to the extent possible, to any nearby place temporarily or permanently,
- (3) A mutually agreed place for relocation shall be considered under the implementation of the rehabilitation project,
- (4) The determination of relocation site shall take into consideration the following:
  - (i) Estimate of the footfall in the area from the vendors are to be shifted,
  - (ii) Total number of vendors to be shifted,
  - (iii) Estimated footfall at alternative sites,
  - (iv) Holding capacity of the alternative sites,
  - (v) Likely availability of vending space after the project is completed,
  - (vi) Temporary allotment of sites for shifting the vendors which may be done in lots,
  - (vii) Where number of vendors in the original site is more than the number which could be accommodated after the project is completed, method of allotment by lot may be adopted,
  - (viii) The vendors conducting business on a government-owned land may either be placed in an alternate plot or can be organized on the road, depending on the availability of space.
- (5) In case consensus on relocating to a new site cannot be established, the decision of the Government shall be final.
- (6) Loss of assets shall be avoided.
- (7) In general, a notice of 30 days shall be given to the street vendors who are required to be shifted. Notice may be given in person and shall be displayed in the vending area.
- (8) If the street vendor does not comply and overstays the relocation order, a daily fine shall be imposed.

50. Manner of giving notice for relocation of a street vendor shall be as follows:

- (1) Notice shall be given in English/local language/Hindi
- (2) Notice shall also be given verbally for illiterates.

51. In case the street vendor refuses the service of notice, or the service is not practically possible, the notice shall be published at the conspicuous place in the area of vending and on doing so, the notice shall be deemed to be served.
52. Manner of evicting a street vendor
- Any street vendor may be evicted under the following circumstances:
- (1) Post expiration of 30 days relocation notice as per section 49
  - (2) Street vendor does not possess a valid CoV, however, if there is a pending appeal against the cancellation of CoV, additional grace period may be provided.
  - (3) Law and order problem caused by the street vendor
53. A street vendor shall be evicted if he/she fails to vacate the vending zone and in such cases, confiscation of items, vending cart, utensils shall be done with proper documentation of the process (pre, during and post confiscation), along with a written report of the action shall be submitted to the TVC.
54. If a street vendor is relocated to a market where he/ she is provided a fixed shop/ stall/ permanent construction, he/ she shall cease to be a street vendor and would be required to surrender the CoV.

#### **CHAPTER- X**

##### **SEIZURE OF GOODS**

55. In the event of goods of a street vendor being seized, the following are the conditions governing the same:
- (1) In case the street vendor does not leave the vending zone on the date of expiry of the eviction notice, his/her items shall be seized in the presence of Magistrate and Police. A seizure list will be drafted in triplicate in the presence of witnesses and the copy of which shall be delivered to the vendor and TVC. The seized items shall be deposited in the storeroom of the Local authority and shall be released on the request of the concerned vendor on payment of prescribed charges.
  - (2) Proper receipt shall be given to the street vendor after the seizure of items.
56. Manner of reclaiming seized goods and fees thereof:
- (1) The Local authority shall release the perishable seized goods on the same day and in case of non-perishable goods within two working days. Beyond this period, the right of street vendors on the items seized shall cease as the Local authority is well within its right to dispose or auction off the goods.
  - (2) The fees to be paid by the street vendor for reclaiming the goods shall be reasonable and the fees is to be deposited in the account of the Local authority.
  - (3) The maximum fees for reclaiming the seized goods will be capped by the Government from time to time.

#### **CHAPTER XI**

##### **MAINTENANCE OF RECORDS AND CARRYING OUT SOCIAL AUDIT**

57. The manner of maintenance of proper records and other documents by the TVC, Local authority etc. in respect of street vendors shall be as follows:
- (1) The following up-to-date records shall be maintained in electronic form by the Town Vending Committee (TVC):

- (i) Street vendors register
- (ii) Procedure adopted for the survey
- (iii) Details of identity cards issued
- (iv) Details Certificate of Vending issued
- (v) Waiting list of Street Vendors (those who have not been issued CoV)
- (vi) List of all the vending zones with holding capacity
- (vii) Available site /space (Local Body /vending zone wise
- (viii) Details of the allotment and relocation of sites to the street vendors,
- (ix) All the decisions of the appellate committee and grievance redressal committee,
- (x) Papers for initiating five-yearly surveys
- (xi) Agenda and minutes of the meeting
- (xii) Resolutions of the TVC
- (xiii) Attendance Register
- (xiv) Remuneration Register
- (xv) Accounts of Cash Book and General Ledger
- (xvi) Records of cancellation of registration and CoV
- (xvii) Records of social audit, promotional measures, and awareness Campaigns
- (xviii) Personal files of members of the TVC; and
- (xix) All other matters as mentioned in the Meghalaya Street Vendors (Protection of Livelihood and Regulation of Street Vending) Rules, 2022.

(2) Following up-to-date records shall be maintained in electronic form by the Local authority:

- (i) Street vendors register
- (ii) Applicants denied registration
- (iii) Details of survey conducted
- (iv) Details of Certificate of Vending (CoV) issued
- (v) Waiting list of Street Vendors (those have not been issued CoV)
- (vi) Demand and Collection Register
- (vii) Individual files of each street vendor
- (viii) Suspension/ cancellation of CoV
- (ix) Rules, schemes, circular, resolutions, guidelines, and instructions
- (x) List of restriction-free, restricted, and no-vending zones
- (xi) List of time-sharing basis vending zones
- (xii) Holding capacity of vending zones
- (xiii) Records of members of grievances redressal committee; and
- (xiv) Records of all expenditure of TVC/ other committees.

(3) The Planning Authority shall maintain records relating to the meetings for the development of the Street Vending Plan and the list of the issues referred to it by the TVC and Local authority.

- (4) The State Nodal officer shall maintain copies of all the above records maintained by the TVC, Local authority and Planning authority.

58. Manner for carrying out social audit:

- (1) The Government shall constitute an Independent Social Audit Unit (ISAU) for the purpose of carrying out social audit. The social audit unit may comprise of resource person, eminent citizens, representatives of street vendors/ market associations and other professionals who have experience in planning and have worked for the betterment of street vendors and society.
- (2) The social audit shall be carried out once in every 3 years.
- (3) The TVC shall provide details of relevant information on the social audit at least one month prior to the commencement of social audit. The information to be provided shall be inclusive of and comprise of the following:
- (i) Plan and Scheme for Street Vendors.
  - (ii) Street Vendor's Charter.
  - (iii) Status of implementation of the Act, Rules and Schemes.
  - (iv) Returns furnished to State Government and development authority.
  - (v) Record of resolution and minutes of the meeting conducted by the TVC during the audit period.
  - (vi) Record of registered street vendors and those who have been issued Certificate of Vending (COV). Details of those who have been denied registration and waiting list of street vendors.
  - (vii) Record of Appeals made before the Local authority.
  - (viii) Record of all grievances/ disputes brought before the Dispute Redressal Committee.
  - (ix) Record of the total number and details of relocations and evictions and confiscation of goods street vendors taken place in that particular year.
  - (x) List of restriction free/ restricted/ no vending/ time sharing basis zones. Vending zones and markets added during the audit period.
  - (xi) Previous social audit reports, if any.
- (4) The social audit unit shall conduct meetings and focused group discussions with street vendors on various aspects of the implementation of the Act, Plan and the Scheme. The social audit unit shall record in writing the grievances of street vendors on any issue faced by them. At the culmination of the social audit process, the social audit unit shall record its findings in writing.
- (5) The social audit unit shall hold a public meeting wherein TVC members and representatives of the development authority will be present and street vendors will also participate. The social audit unit shall read out its findings at the meeting. Street vendors shall be encouraged to testify and the TVC shall respond to each of the issues identified in the social audit by giving clarification and/or explanation to the affected party and the public as to why a certain action was taken or not taken.
- (6) The TVC shall give adequate notice of the social audit public meeting by way of a public notice.
- (7) The budget for conducting social audit shall be allocated by the TVC.

59. Social audit reports submitted in this process shall be part of the official record and shall be responded to by the TVC and where shortcomings are found, immediate action shall be taken as per these rules. The social audit report as well as the action report shall be available in public domain.

## CHAPTER XII

### ROLE OF THE GOVERNMENT

60. Designation and role of Nodal Officer for co-ordination at the State level:

- a. The State Government shall appoint an officer not below the rank of Deputy Secretary to Government of Meghalaya, as a Nodal Officer for co-ordination of all the matters relating to street vendors.
- b. The Nodal Officer shall be supported by the Assistant Nodal Officer dealing in Livelihood for Street vendors under NULM/ PMSVANIDHI or any Government of India Programme relating to Social Development.
- c. The Nodal Officer shall have at least a half yearly meeting with the Local authorities in order to get himself/ herself acquainted with various field level issues.
- d. The Nodal Officer in consultation with the Local authorities shall also constitute an Inspection Committee for undertaking inspections from time to time.
- e. The Nodal Officer may collect feedback from the street vendors relating to the issues and problems faced by them.

61. Interpretation and removal of difficulty:

If any difficulties arise in implementing the provisions of this Scheme or for interpretation of any Scheme, the matter shall be referred to the Government and the decision of the Government there on shall be final. The scheme may be modified from the time to time.

**VIJAY KUMAR D,**

Commissioner & Secretary to the Govt. of Meghalaya,  
Urban Affairs Department, Meghalaya.

Form I:

**SURVEY QUESTIONNAIRE**

1. Name of Vendor (as per COV): \_\_\_\_\_
2. Gender (select one):
  - 2.1 Male:
  - 2.2 Female:
  - 2.3 Others:
3. Age: \_\_\_\_\_
4. Mobile number
5. Address: \_\_\_\_\_
6. Marital Status: (1) Married (2) Unmarried (3) Divorced (4) Annulled (5) Separated (6) widow (7) widowe
7. Identity Card: (i) EPIC (ii) Aadhar
8. Residential proof:
  - (1) Epic card
  - (2) Ration
  - (3) Aadhar
  - (4) Electricity Bill
  - (5) Municipal Tax Bill
  - (6) Others
9. If Nil. Whether from another State? Yes: No:
- 9.1 If yes mention the State, you originally resided:
  - (i) Andhra Pradesh,
  - (ii) Arunachal Pradesh,
  - (iii) Assam,
  - (iv) Bihar,
  - (v) Chhattisgarh,
  - (vi) Goa,
  - (vii) Gujarat,
  - (viii) Haryana,
  - (ix) Himachal Pradesh,
  - (x) Jharkhand.

- (xi) Karnataka,
  - (xii) Kerala,
  - (xiii) Madhya Pradesh,
  - (xiv) Maharashtra,
  - (xv) Manipur,
  - (xvi) Meghalaya,
  - (xvii) Mizoram,
  - (xx) Nagaland,
  - (xxi) Odisha
  - (xxii) Punjab
  - (xxiii) Rajasthan,
  - (xxiv) Sikkim,
  - (xxv) Tamil Nadu,
  - (xxvi) Telangana,
  - (xxvii) Tripura,
  - (xxviii) Uttar Pradesh,
  - (xxix) West Bengal,
- Union Territories:-
- (i) New Delhi
  - (ii) Dadra and Nagar Haveli and Daman & Diu.
  - (iii) Jammu & Kashmir
  - (iv) Ladakh,
  - (v) Chandigarh,
  - (vi) Puducherry,
  - (vii) Lakshadweep.
  - (viii) Andaman and Nicobar Islands.

10. Mobile No:

11. Are you differently Abled? Yes No:

- (i) If yes, type of disability:
  - a) Visual impairment
  - b) Hearing impairment
  - c) Locomotor disability

d) Mental down syndrome/ Dyslexia/Autistic/

12. Religion

- (i) Christian
- (ii) Muslim
- (iii) Hindu
- (iv) Sikh
- (v) Buddhist
- (vi) Jain

13. Educational Qualification:

- (1) Illiterate
- (2) Primary
- (3) Upper Primary
- (4) Secondary
- (5) Higher secondary
- (6) Graduate
- (7) Postgraduate
- (8) Diploma
- (9) Short term Courses

14. Whether vendor is Stationary or Mobile vendor?

14.1 If Stationary Vendor:

- (i) Approximate dimension of floor area vending zone:
- (ii) Approximate dimension of vertical vending area:

14.2 If Mobile vendor:

- (i) Approximate dimension of cart/van/

15. Whether the Street vendor has a Certificate of Vending: Yes: No:

16. If yes, photo of the CoV to be enclosed:

17. Area of vending:

18. Geo tagged Photo:

18.1 Latitude:

18.2 Longitude:

19. Period since vending at the same site: \_\_\_\_\_ months \_\_\_\_\_ years

(A certificate by Local authorities/ relevant Resident Welfare Association/ Local Dorbars/ Locality Development Committee/ Registered Vendors' Association/ receipts of fine(s) imposed by Municipal authorities evidencing the same needs to be provided)

20. Nature of vending: (1) Stationary vendor (2) Mobile Vendor

21. Preferred timing of vending:

- i. 06: 00 AM to 10:00 AM
- ii. 10: 00 AM to 2: 00 PM
- iii. 2: 00 PM to 6: 00 PM
- iv. 6: 00 PM to 10:00 PM
- v. 10: 00 PM to 02: 00 AM

21. Items for vending:

21.1. NON- PERISHABLE ITEMS:

- i. Apparels
- ii. Other Cloth items
- iii. Footwear
- iv. Jewelry and other accessories
- v. Mobile accessories
- vi. Kitchen utensils
- vii. Home decor items
- viii. Electricals and other related items
- ix. Gardening tools
- x. Lab

Service Skilled vending:

- i. Cobbler
- ii. Car washing
- iii. Shoe polisher

**21.2 PERISHABLE ITEMS:**

- i. Fruits
- ii. Vegetables
- iii. Fish
- iv. Shrimp
- v. Meat
- vi. Betel nut
- vii. Tobacco
- viii. Cigarettes
- ix. Others

**Fast Food:**

- a) Pani Puri
- b) Aloo Muri
- c) Aloo Chana
- d) Aloo Chaat
- e) Paapri Chaat
- f) Aloo Chop
- g) Samosa
- h) Dry Mixed Chana
- i) Matar/Kaboli Chana
- j) Momo
- k) Chow
- l) Soup
- m) Plain rice
- n) Fried Rice
- o) Biryani
- p) Fried Chicken
- q) Tandoori Chicken
- r) Chicken/meat curry
- s) Pizza
- t) Fritters (Pakore)
- u) Rolls
- v) Hot dogs

- w) Burgers
- x) French Fries
- y) Potato Chips
- z) Papad
- aa) Pop Corn
- bb) Cotton Candy
- cc) Maggie
- dd) Sandwich
- ee) Boiled Eggs
- ff) Fresh fruits/berries/cut fruits
- gg) Corn
- hh) Cakes
- ii) Sweets/Mithai
- jj) Curd
- kk) Fresh Coconut juice
- ll) Juice.
- mm) Cold drinks
- nn) Lassie
- oo) Tea.
- pp) Coffee.
- qq) Ice cream.
- rr) Kulfi
- ss) Gola
- tt) Others \_\_\_\_\_

22. Approximate dimension of vending zone:

23. Floor area:

24. Vertical area:

25. If Mobile vendor, vehicle used for vending:

- (a) Cart
- (b) Tin/Wooden box
- (c) Handbasket
- (d) Poles
- (e) Van
- (f) Bicycle
- (g) Tempo

- (h) Bag
  - (i) Large utensils
  - (j) Car
26. Areas covered during mobile vending
27. Have you had any skilled training? Yes: No:
- 27.1 If yes, have you been Certified from it? Yes No
- 27.2 Mention the course that you have enrolled in?
28. Whether vending on behalf of the registered vendor
29. If yes:
- 29.1 Name
  - 29.2 Age
  - 29.3 Gender
  - 29.4 Identity proof
  - 29.5 Relation to the registered Vendor:
    - (1) Father
    - (2) Mother
    - (3) Son
    - (4) Daughter
    - (5) Brother
    - (6) Sister
    - (7) Husband
    - (8) Wife
30. Age of the family member who is expected to support in vending:
31. Mobile number:
32. Marital Status:
- (i) Married
  - (ii) Unmarried
  - (iii) Divorced
  - (iv) Separated
  - (v) Widow
  - (vi) Widower
33. Alternative source of livelihood\_\_\_\_\_
34. Do you give any payment for vending?
35. If yes, to whom do you pay the rent?\_\_\_\_\_
36. How often do you pay rent?

- (a) Weekly
- (b) Monthly
- (c) Quarterly
- (d) Yearly

37. If vendor is vending on the premises of an establishment or shop, does the vendor pay rent.

38. If yes, how often do you pay rent to the establishment?

- (a) Weekly
- (b) Monthly
- (c) Quarterly
- (d) Yearly
- (e) Not defined

39. Have you heard of the scheme National Urban Livelihood Mission (NULM)

40. Have you heard of the scheme PMSVANDHI?

41. If yes, have you availed any loan from it?

42. If yes, up to which level of credit have you received?

- (i) ₹ 10, 000. 00 /-
- (ii) ₹ 20, 000. 00 /-
- (iii) ₹ 50, 000. 00/-

43. Proof for vending for at least last 3 months:

**Form II****FORMAT FOR CERTIFICATE OF VENDING**

1. Name of the vendor \_\_\_\_\_
2. Photo of the vendor along with his/her family member if they are expected to be involved in vending along with the vendor:
3. Age of the Vendor: \_\_\_\_\_
4. Sex of the Vendor: Male/Female
5. Name of spouse/dependent if vending on behalf of the vendor:
6. If spouse indicate relation: Husband/Wife of the registered vendor: \_\_\_\_\_
7. If dependent relation to the registered vendor: \_\_\_\_\_
8. Sex of the dependent: Male/Female
9. Address of the street vendor where he/she is residing:
10. Category of vending:
  - i. Mobile:
    - Perishable
    - Non-Perishable
    - Both
  - ii. Stationary:
    - Perishable
    - Non-Perishable
    - Both
11. Specific area where he/she is permitted to vend: \_\_\_\_\_
12. Landmark (if any) \_\_\_\_\_
13. Name of the vending place (whether it is historical place, park, market, in front of school/college/hospital /bus stand or mall etc.):
14. Trading in the following classes of good:

Date of issue of the Certificate of Vending:  
Unique registration number :  
Signature of the authority with seal:

**FORM III**

**FORMAT FOR LETTER OF UNDERTAKING BY A STREET VENDOR**

I,.....wife/ son/  
daughter of Shri.....Registration /  
Certificate of Vending No.....of.....

.....Town vending committee, hereby declare that the Certificate of Vending granted to  
me shall not be leased, rented, sold to any other person.

I, further declare that I am not vending from any other sites, I am not employed with any Government  
organization and do not have any other source of livelihood.

I will abide by all the rules and instruction issued time to time by the Town Vending Committee.

Name and Signature of the Vendor-.

Registration / Certificate of Vending Number:

Date:

Place:

Signature of Vendor:

**FORM IV****FORMAT FOR IDENTITY CARDS**

1. Name of the vendor:
2. Age
3. Sex of the vendor:
4. Address of the street vendor where he is residing:
5. Address of the vending site:
6. Photograph of the vendor:
7. Phone number of the vendor:
8. Category of the vending:
9. Municipal ward or zone number (with respect to the site of vending):
10. Police station of the area, (write in vending site):
11. Date of issue of the identity card:
12. Validity period of identity card:

Date:

Place:

The signature of the authority with seal:

**FORM V****APPLICATION FORM FOR RENEWAL OF CERTIFICATE OF VENDING**

(Copy of the last available CoV to be enclosed)

1. Name:
2. Address:
3. Sex:
4. Date in which previous COV ended:
5. Reasons for which COV could not be renewed on time:
6. Address of vending site:
7. Purpose of vending:
  - (i) Perishable items
  - (ii) Non-perishable items
  - (iii) Both
8. Category
  - (i) Mobile
  - (ii) Stationary
9. Contact Number:
10. Alternative contact number of family member:

Date:

Place:

Signature/ thumb impression of the applicant:

The 8<sup>th</sup> November, 2023.

**No.PER(ARC)23/2023/13.** - In continuation to this Department's Notification No.PER (ARC)14/2022/ 51, dated 30<sup>th</sup> October, 2023, the entry at Sl.No. 152-155, shall be added to the List of Services notified under Section 3(2) of The Meghalaya Right to Public Services Act, 2020, with effect from the date of issue of the notification.

Sl. No.	Name of Service	Number of working days for service delivery after receipt of application	Department/ Organization	Designated Official	Appellate Authority
152.	Application for cancellation of license/deletion of firearms from the license	60 days	O/o the Deputy Commissioner	Addl. District Magistrate	District Magistrate
153.	Application Form B-2 for permission to sell firearm or ammunition.	60 days	O/o the Deputy Commissioner	Addl. District Magistrate	District Magistrate
154.	Application Form B-2 for permission to transfer firearm or ammunition.	60 days	O/o the Deputy Commissioner	Addl. District Magistrate	District Magistrate
155.	Registration of weapons dealers/sellers.	60 days	O/o the Deputy Commissioner	Addl. District Magistrate	District Magistrate

**C. V. D. DIENGDOH,**  
Secretary to the Government of Meghalaya  
Personnel & Administrative Reforms Department  
(Administrative Reforms Cell).

The 13<sup>th</sup> November, 2023.

**No.PER(ARC)24/2023/16.** - In continuation to this Department's Notification No.PER(ARC)10/2023/ 27, dated 13<sup>th</sup> November, 2023, the entry at Sl. No.157, shall be added to the List of Services notified under Section 3(2) of The Meghalaya Right to Public Services Act, 2020, with effect from the date of issue of the notification.

Sl. No.	Name of Service	Number of working days for service delivery after receipt of applications	Department/ Organizations	Designated Official	Appellate Authority
157.	NoC for abstraction of Surface Water from State Authority.	90 days.	Water Resources Department.	Concerned Executive Engineer (WR).	Chief Engineer (WR).

**C. V. D. DIENGDOH,**  
Secretary to the Government of Meghalaya  
Personnel & Administrative Reforms Department  
(Administrative Reforms Cell).

The 30<sup>m</sup> October, 2023.

**No.PER(ARC)6/2023/22.** - The service notified at Sl.No.7, appearing in this Department's Notification No.PER(ARC)3/2012/Pt.I/338, dated 14<sup>th</sup> January, 2021, as reproduced below hereby stands cancelled.

Sl. No.	Name of Service	Number of working days for service delivery after receipt of application	Department/ Organization	Designated Official	Appellate Authority
7.	e-Payment of tax for IMFL products, HSD and Petrol	Instant (through GRAS)	O/o the Commissioner of Taxes.	Superintendent of Taxes.	Commissioner & Secretary, Excise, Registration, Taxes & Stamps.

**C. V. D. DIENGDH,**

Secretary to the Government of Meghalaya  
Personnel & Administrative Reforms Department  
(Administrative Reforms Cell).

The 30<sup>th</sup> October, 2023.

**No.PER(ARC)14/2022/51.** - In continuation to this Department's Notification No.PER(ARC)4/2023/58, dated 9<sup>th</sup> October, 2023, the entry at Sl.No.151 shall be added to the List of Services notified under Section 3(2) of The Meghalaya Right to Public Services Act, 2020, with effect from the date of issue of the notification.

Sl. No.	Name of Service	Number of working days for service delivery after receipt of applications	Department/ Organizations	Designated Official	Appellate Authority
151.	Permission for Installation/ Erection of Boilers.	20 days.	Chief Inspector of Boilers & Factories.	Inspector of Boilers & Factories.	Chief Inspector of Boilers & Factories.

**C. V. D. DIENGDH,**

Secretary to the Government of Meghalaya  
Personnel & Administrative Reforms Department  
(Administrative Reforms Cell).

The 7<sup>th</sup> November, 2023.

**No.PW/Admn/8/2012/380.** - The Governor of Meghalaya is pleased to designate the **Monitoring and Evaluation Branch** of the Office of The Chief Engineer (NH) P.W.D. (Roads), to assist and co-ordinate with the Consultants, engaged in the "Meghalaya Road Asset Management System" on the Meghalaya State Road network under World Bank funded Meghalaya Integrated Transport Project (MITP), in all matters related to MegPGRAMS.

**G.K. MARAK,**

Secretary to the Government of Meghalaya,  
Public Works (R&B) Department.

The 8<sup>th</sup> November, 2023.

**No.PW/Admn/39/2015/294.** - In the interest of works in the Department and for administrative convenience, the Governor of Meghalaya is pleased to order transfer of the following Roads under Tura North Division, to the newly created Dadenggre Division, as indicated below with immediate effect and until further orders:

Sl. No.	Name of Road	District	Type of Pavement				Lane Width (m)	Road No.	Remarks
			Black topped (Km)	Gravelled (Km)	Kutchra (Km)	Total Length (Km)			
1	2	3	4	5	6	7	8	9	12
1	Rongram Phulbari Hill Road (0.00-60.00 Km)	WGH	60.00	0.00	0.00	60.00	SSL	SH-11	Upgradation work from SSL to IL in progress
	<b>Total</b>		<b>60.000</b>	<b>0.000</b>	<b>0.000</b>	<b>60.000</b>			
<b>CATEGORY:MDR</b>									
1	Bikonggre Dadenggre Road	WGH	16.000	0.000	0.000	16.000	SSL		
2	Mangchim Bhajamara Rajabala Road (0.00-16.00 kms)	WGH	9.0	0.0	7.0	16.0	SSL	MDR-.65	
	<b>Total</b>		<b>25.000</b>	<b>0.000</b>	<b>7.000</b>	<b>32.000</b>			
<b>CATEGORY:ODR</b>									
1	Pedaldoba Raksamgre Road	WGH	13.60	0.00	0.00	13.60	SSL		
2	Putamati Jangrapara road	WGH	15.84	0.00	0.00	15.84	SSL		
	<b>Total</b>		<b>29.44</b>	<b>0.00</b>	<b>0.00</b>	<b>29.44</b>			

CATEGORY: ODR									
1	Dadenggri Damal Asim Road.( 0.00-13th and 1.5th km upto ABDK Sobha)	WGH	14.50	0.00	0.00	14.50	SSL	ODR-535	Upgradation work taken up under PMGSY Dadenggre block for a length of 6Km
2	Chibonggri to Dadenggri Road (0.00 -5.00Km)	WGH	5.00	0.00	0.00	5.00	SSL	ODR-536	
3	Rom Agal Dadenggri Road. (0.00-10.00Km)	WGH	10.00	0.00	0.00	10.00	SSL	ODR-537	Upgradation work taken up under PMGSY Dadenggre Block for a length of 9.97Km
4	Selsella - Rom bazar Road (0.00-13.60Km)	WGH	13.60	0.00	0.00	13.60	SSL	ODR-538	Work completed from 2nd km to 7th km in 2018
<b>Total</b>			<b>43.10</b>	<b>0.00</b>	<b>0.00</b>	<b>43.10</b>			

CATEGORY: VR									
1	Tikrikilla to Jangrapara via Bollonggitok	WGH	7.00	0.00	0.00	7.00	SSL		2 km constructed under PMGSY Tikrikilla Block.
2	Tikrikilla chowk bazar approach	WGH	0.00	0.00	0.30	0.30	SSL		
3	Raksamgre Bollonggitok Road	WGH	1.50	0.00	0.00	1.50	SSL		
4	Chamaguri Laskarpara Road	WGH	3.50	0.00	0.00	3.50	SSL		
5	Nayapara Rabugong Road	WGH	0.00	0.00	4.60	4.60	SSL		Upgradation PMGSY work in progress under Tikrikilla Block.
6	Karsengdhap Kalapara Road	WGH	4.90	0.00	0.00	4.90	SSL		
7	Jangrapara Dollonggre Road	WGH	3.00	0.00	0.00	3.00	SSL		
8	Tikrikilla Dajugre Road	WGH	10.00	0.00	0.00	10.00	SSL		5 km constructed under PMGSY Dadenggre Block.
9	NEC Road to Bakhripara via Tikrikilla college	WGH	2.30	0.00	0.00	2.30	SSL		

10	Bakhripara Kentapara via Dakop	WGH	4.00	0.00	0.00	4.00	SSL		2 km constructed under PMGSY Tikrikilla Block.
11	16th km of AMPT road to Batapara	WGH	2.69	0.00	0.00	2.69	SSL		
12	Hollaidanga to Nagargaon via Jugijhar Road	WGH	6.35	0.00	0.00	6.35	SSL		
13	Boldampitbari to Upper Chigitchanggre via New Potamati and Maradokgre	WGH	2.00	0.00	0.00	2.00	SSL		
14	Raksamgre Civil Sub-Division approach Road	WGH	0.33	0.00	0.00	0.33	SSL		
15	Chigitchanggre to Jangrapara via Rongbokgre	WGH	2.00	0.00	0.00	2.00	SSL		
16	Tikrikilla Bollonggitok road to Jongsipara via Roni Asim	WGH	1.50	0.00	0.00	1.50	SSL		
<b>Total</b>			<b>51.07</b>	<b>0.00</b>	<b>4.90</b>	<b>55.97</b>			
<b>CATEGORY:VR</b>									
1	Jangrapara Rongdupara road	WGH	5.00	0.00	0.00	5.00	SSL		
2	App. road from Rongram Phulbari road to Rom Bazar Selsella via Mekmakgri Road. (0.00 - 2.00 Km)	WGH	0.00	0.00	2.00	2.00	SSL	VR-913	
3	Magalpara to Gam'baregri via Rom Bazar Road. (0.00-4.00 Km)	WGH	0.00	4.00	100	4.00	SSL	VR-914	
4	Dilsigri to Bollonggitok Road. (0.00 - 3.00 Km)	WGH	3.00	0.00	0.00	3.00	SSL	VR-916	Upgradation work taken up under PMGSY for a length of 3.00 Km in the name of Dilsegre to Songmaranggre.
5	Mangchim-Sasatgre Road (0.00 - 3.90 km)	WGH	3.90	0.00	0.00	3.90	SSL	VR- 885	
6	Rongkhon-Bhaitbari Road (0.00 - 5.00km)	WGH	5.00	0.00	0.00	5.00	SSL	VR-894	
7	Bhajamara-Rongkhon Road.	WGH	8.75	0.00	0.00	8.75	SSL	VR-917	Upgradation work taken up

	( 0.00 - 8.75 Km)									under PMGSY (Selsella Block) for a length of 6.35Km.
8	Rongmandalgre to Tojonggre via Ringre (0.00 - 6.30km)	WGH	0.00	0.00	6.30	6.30	SSL	VR-923		
9	Rongkhon-Gimegre via Darenggre Road. (0.00 - 2.00 Km)	WGH	2.00	0.00	0.00	2.00	SSL	VR-925		Upgradation work taken up under PMGSY (Selsella Block) for a whole length.
10	Rongsak Bazar to Rabongsongsilegre Road. (0.00-3.50Km)	WGH	2.00	0.00	1.50	3.50	SSL	VR -926		
11	AMPT Road to Garo basti 2.00km	WGH	0.00	0.00	2.00	2.00	SSL	VR-927		
12	Selsella - St.Joseph School (0.00-1.00km)	WGH	1.00	0.00	0.00	1.00	SSL	VR - 932		
13	Kalchengpara - Galwanggre Road (0.00 -2.00km)	WGH	2.00	0.00	0.00	2.00	SSL	VR-933		Upgradation work taken up under PMGSY (Selsella Block) for a whole length.
14	Gimegre old model to Bollongchiring Road (0.00 - 2.00 Km)	WGH	2.00	0.00	0.00	2.00	SSL			
	<b>Total</b>		<b>34.65</b>	<b>4.00</b>	<b>11.80</b>	<b>50.45</b>				

**CATEGORY: PMGSY**

1	Egopara to Bollonggitok (Bollonggitok to Dolwakgre via Egopara)	WGH	4.00	0.00	4.50	8.50	BSSL	L-030	Stage II work in progress.
2	Dolwakgre to Balsatgre	WGH	5.524	0.00	0.00	5.524	BSSL	L-031	
3	Debragre to Rengbonggre upto Tepatanggre	WGH	4.189	0.00	0.00	4.189	BSSL	L-029	
4	Debragre to Rengbonggre upto Dajugre Sec II	WGH	3.878	0.00	0.00	3.878	BSSL	L-029	
5	L-030 to Tongapara	WGH	1.510	0.00	0.00	1.510	BSSL	L-061	
	<b>Total</b>		<b>19.101</b>	<b>0.000</b>	<b>4.500</b>	<b>23.601</b>			

**CATEGORY: PMGSY**

1	Dadenggre to Sategre	WGH	3.953	0.000	0.000	3.953	BSSL	L-036	
2	Rongsakgre to Rabonggre	WGH	4.019	0.000	0.000	4.019	BSSL	L-042	
3	Rongram Phulbari Hill Road to Chigitchakgre.	WGH	2.206	0.000	0.000	2.206	BSSL	L-043	
4	Dadenggre to Dallanggre	WGH	6.127	0.000	0.000	6.127	BSSL	L-035	
5	Damal Asim to Aigre.	WGH	7.263	0.000	0.000	7.263	BSSL	L-034	

6	Rom Bazar to Romsangsilgre.	WGH	3.138	0.000	0.000	3.138	BSSL	L-040	
7	Damal Asim to Tebronggre(up to Dipogre)	WGH	3.867	0.000	0.000	3.867	BSSL		
8	Rongram Phulbari Hill Road to Dokramgre	WGH	1.673	0.000	0.000	1.673	BSSL	L-037	
9	39th Km. of Rongram Phulbari Hill Road to Sadolpara	WGH	2.825	0.000	0.000	2.825	BSSL	L-038	
11	Dilsegre to Songmaranggre	WGH	3.854	0.000	0.000	3.854	BSSL	L-032	
12	Dilsegre to Songmaranggre	WGH	3.000	0.000	0.000	3.000	SSL	L-032	
13	Asimgre to Deringgagre	WGH	4.141	0.000	0.000	4.141	BSSL	L-041	
14	Asimgre to Deringgagre	WGH	4.607	0.000	0.000	4.607	BSSL	L-041	
15	Rongchugri to Megonggri	WGH	5.927	0.000	0.000	5.927	BSSL	L-039	
	<b>Total</b>		<b>56.600</b>	<b>0.000</b>	<b>0.000</b>	<b>56.600</b>			
	<b>Grand Total</b>		<b>318.961</b>	<b>4.000</b>	<b>28.200</b>	<b>351.161</b>			

**G. K. MARAK,**  
Secretary to the Government of Meghalaya,  
Public Works (R&B) Department.