



The Gazette of Meghalaya

PUBLISHED BY AUTHORITY

No. 5

Shillong, Thursday, February 1, 2024

12th Magha, 1945 (S. E.)

Separate paging is given on this part in order that it may be filed as a separate compilation.

PART-IIA

GOVERNMENT OF MEGHALAYA NOTIFICATION

The 23rd January, 2024.

No.CDH.67/2012/217. - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Meghalaya is pleased to make the following rules further to amend the Meghalaya Civil Defence & Home Guards (Subordinate) Service Rules, 2015, namely:-

1. **Short title and commencement:-** (1) These Rules may be called the Meghalaya Civil Defence & Home Guards (Subordinate) Service (Amendment) Rules, 2024.

(2) It shall come into force from the date of notification in the Official Gazette.

2. **Amendment of Rule 29:**

(a) In the existing sub-rule (1) of Rule 29 -

(i) the criteria for age, Educational Qualification and physical measurement for recruitment to the post of Guardsman / Drivers, the entry Class X passed shall be substituted by Class IX passed,

(ii) for the existing table the following table shall be substituted namely -

Rank	Age	Educational Qualification	Physical Measurement
Guardsman / Drivers	18 to 27 years	Class IX passed	HEIGHT:- Male: (ST including other Tribes of Meghalaya) - 157 cm. Male: (Others) - 162 cm. Female: (ST including other Tribes of Meghalaya) - 152 cm. Female: (Others) - 157 cm. <i>Note: there shall be no measurement for weight and chest.</i>

(b) In the existing sub-rule (6) of Rule 29 -

(i) the criteria for age, educational qualification and physical measurement for recruitment to the post of Non - Combatant Employees, the entry Class VIII passed shall be substituted by Class V passed,

(ii) for the existing table the following table shall be substituted namely -

Rank	Age	Educational Qualification	Physical Measurement
Non-Combatant Employees	18 to 27 years	Class V passed	<p>HEIGHT: Male: (ST including other Tribes of Meghalaya) -157 cm. Male: (Others) – 162 cm. Female: (ST including other Tribes of Meghalaya) - 152 cm. Female: (Others) - 157 cm.</p>
			Note: <i>there shall be no measurement for weight and chest.</i>

3. **Amendment of Rule 40** - In the principal rules, in Rule 40, sub-rule (6) shall be omitted.

4. **Insertion of new Rule 44 A** - In the principal rules after Rule 40, the following new Rule 44 A shall be added namely:

"44 A. Filling up the post in the rank of Guardsman by lateral entry from amongst the Home Guards Volunteers -

(1) 10% of the vacant posts in the rank of Guardsman will be filled by the Home Guard volunteers who are already deployed with various requisitioning agencies for a minimum period of one year and above.

(2) Qualification and criteria for recruitment by lateral entry as specified under sub-rule (1) above shall be as follows:-

1.	Deployment Experience:	
	(a) 1 to 5 years	5 marks
	(b) 5 to 10 years	7 marks
	(c) 10 years above	10 marks
2.	Awards / Punishment:	
	(a) Awards	10 marks bonus for each
	(b) Punishment	10 marks minus for each
3.	Performance Certificate (to be issued by the Requisitioning Agencies):	
	(a) Grade A (Outstanding)	5 marks
	(b) Grade B (Very Good)	3 marks
	(c) Grade C (Good)	2 marks
4.	Educational Qualification:	
	(a) Under Matric	5 marks
	(b) Matriculate and above	7 marks
5.	Written Examination - 50 Marks	

	(a) Elementary Knowledge of English	10 marks
	(b) Basic General Awareness	30 marks
	(c) Basic knowledge of Civil Defence & Home Guards subject	10 marks
6.	Interview - 50 marks	
	(a) General Knowledge	20 marks
	(b) Smartness	20 marks
	(c) Uniform Turnout	10 marks
7.	Age Limit: maximum 45 years	
8.	Fitness: Must be Physically and Mentally fit. Must fulfill the prescribed physical measurement criteria.	
9.	Reservation Policy: As per existing Rules.	

(3) Conduct of written examination - **(a)** All question papers will be set on multiple choice basis and OMR pattern.

(b) It shall be the responsibility of the Chairman of the Central Recruitment Board to ensure the security and integrity of the question papers cum answer scripts. These documents are to be stored under lock and key in the Director General, Civil Defence & Home Guards' Office and kept under guard. The procedure being followed shall be recorded and conveyed to the Director General, Civil Defence & Home Guards and Principal Secretary, Civil Defence & Home Guards.

(4) Preparation of Short List of Candidates for interview. - Based on the total mark scored by the candidates from Serial No. 1 to 5 in sub-rule (2) above, the Central Recruitment Board shall prepare a short list of candidates for the personal interview which shall be 2 (two) times the total number of vacancies belonging to each category of candidates, based on the reservation policy of the State Government.

(5) The Maximum marks allotted for interview is 50. - **(a)** The Interview Board will consist of 5 members and the Member Secretary of the Recruitment Board.

(b) Each candidate will be separately assessed by each member of the Board on a scale and attributes enumerated in Serial No. 6 of sub-rule (2) above.

(c) (i) After interviewing each candidate, the Chairman will add up the marks assigned by each Board Member and average the marks received by the candidate and announce the same to all members of the Board and also record the same on the running sheet.

(ii) Each Board member will keep a record of the marks assigned to each candidate and sign the sheet and hand it over to the Chairman of the Board.

(iii) The Records so generated on each day of interview as well as the computer used for the purpose will be kept in the Director General's Office under lock and key, by an officer to be specifically designated by the Chairman.

(iv) All computer records and data bases shall have one back up and shall be kept on a different computer, specially assigned for the purpose following all safety and security precautions.

(6) Merit List of Successful Candidates - **(a)** The final merit list of the candidates will be generated based on the total marks obtained by each candidate from Sl. No. 1 to 6 of sub-rule (2) above.

(b) In case more than one candidate secures the same number of marks, *interse seniority* will be decided based on the date of birth, the older one being senior to the younger.

(c) The final list of the name of candidates in order of merit shall be prepared and published by the Recruitment Board on the Departmental website, after due scrutiny, within 24 hours of completion of the examination process.

(d) The Merit List shall be valid for a period of one year with effect from the date of its approval by the Government.

(e) The Recruitment Board shall forthwith send the final Merit List to the Director General, Civil Defence & Home Guards, who shall, forthwith, forward the Final List to the Government in the Civil Defence & Home Guards Department seeking approval for making appointments.

(f) The Merit List forwarded by the Board and approved by the State Government shall be strictly followed by the appointing authority while making appointments in accordance with the employment policy.

C. KHARKONGOR,
Secretary to the Government of Meghalaya,
Civil Defence & Home Guards Department.