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PART-IIA

GOVERNMENT OF MEGHALAYA NOTIFICATIONS

The 19th June, 2024.

No.SW(S)100/2016/Pt/277- In supersession of this Department's Notification No.SW(S)100/2016/Pt/256, dated 2nd April, 2024 and in exercise of the powers conferred under Sub-Section (1) and (2) of Section 4 of the Juvenile Justice(Care & Protection of Children) Act, 2015, the Governor of Meghalaya is pleased to extend the tenure of the Juvenile Justice Board for the 12 (twelve) Districts of the State, as is where is basis as per the present composition of the Committee, is extended until further orders with effect from the date of expiry of the Term of the last Juvenile Justice Board(JJB).

PRAVIN BAKSHI,
Commissioner & Secretary to the Govt. of Meghalaya,
Social Welfare Department.

The 19th June, 2024

No.SW(S)100/2016/Pt/278- In supersession of this Department's Notification No.SW(S)100/2016/Pt/255, dated 2nd April, 2024 and in exercise of the powers conferred under Sub-Section (1) and (2) of Section 4 of the Juvenile Justice(Care & Protection of Children) Act, 2015, the Governor of Meghalaya is pleased to extend the tenure of the Child Welfare Committee for the 12(twelve) Districts of the State, as is where is basis as per the present composition of the Committee, is extended until further orders w.e.f, the date of expiry of the Term of the last Child Welfare Committee(CWC).

PRAVIN BAKSHI,
Commissioner & Secretary to the Govt. of Meghalaya,
Social Welfare Department.

The 21st August, 2024.

Entitlement of Leave encashment in respect of Officer of Directorate/Headmasters/Principals and Non Teaching Staff of Government Schools, Colleges and Polytechnics

No.EDN.183/2019/320- Finance (E) Department *vide* letter No.FEG.25/2010/Pt.II/4, dated 13th October, 2015, clarified that "the State Government of Meghalaya, have till date not extended the facility of cash equivalent of leave salary in respect of the unutilized earned leave at the credit of those serving in vacation Department, including those drawing UGC/AICTE Scales of pay". The undersigned is, however, directed to say that instances have come to the notice of the Government that Officers posted in the Directorates, Headmasters, Principals and non-teaching staff of Government Schools, Colleges and Polytechnics who by virtue of their nature of duties cannot avail the vacation as done by the teaching staff, the Governor of Meghalaya is therefore pleased to extend the benefit of leave encashment per provisions under Fundamental Rules 98 and Subsidiary rule 97 of the Meghalaya Fundamental Rules & Subsidiary Rules, 1984 in respect of the unutilized earned leave from the date of joining /transferred /promoted to such post categorized as Non-Vacation Department including the periods for vacation forgone by general or special order of a higher authority while serving in vacation Department as admissible under Fundamental Rule 91 (ii) (a) of the Meghalaya Fundamental Rules & Subsidiary Rules, 1984.

This Order shall come into force with retrospective effect from 01st January, 2017.

This issues with the concurrence of Finance (E) Department *vide* I/D No.FE.225/24, dated 22nd April, 2024.

VIJAY KUMAR MANTRI,
Commissioner & Secretary to the Govt. of Meghalaya,
Education Department.

The 30th August, 2024.

No.DCA.47/2008/422- Whereas, the process of delimitation of the constituencies in the Khasi Hills Autonomous District Council and Jaintia Hills Autonomous District Council is nearing completion and,

Whereas, as provided in sub-paragraph (6A) of paragraph 2 of the Sixth Schedule of the Constitution of India, the Governor of Meghalaya is satisfied that circumstances exist rendering the holding of elections to the Khasi Hills Autonomous District Council and Jaintia Hills District Council impracticable and,

Whereas, time is required for the preparation for conduct of elections to the Khasi Hills Autonomous District Council and the Jaintia Hills Autonomous District Council,

Now, therefore, in exercise of the powers conferred under the proviso to sub-paragraph (6A) of paragraph 2 of the Sixth Schedule to the Constitution of India read with the proviso to sub-rule (1) of Rule 7 of The Assam and Meghalaya Autonomous Districts (Constitution of District Councils) Rules, 1951 as amended, the Governor is pleased to extend the present term of the Khasi Hills Autonomous District Council and Jaintia Hills Autonomous District Council and of its members for a period of 6(six) months with effect from 5th September, 2024 to enable the conduct of election to the Khasi Hills Autonomous District Council and Jaintia Hills Autonomous District Council within this period.

C. V. D. DIENGDOH,
Secretary to the Government of Meghalaya,
District Council Affairs Department.

The 28th August, 2024.

CORRIGENDUM

No.HPL.166/2023/Pt.VIII/4- Please *read* "the following District Prison & Correctional Home of the State" instead of "the following District Jail in the State" as appearing in this Department's Notification No.HPL.116/2023/Pt.VIII/3, dated 24th June, 2024.

Name of District Prison & Correctional Home:-

1. District Prison & Correctional Home, Shillong, East Khasi Hills District.
2. District Prison & Correctional Home, Nongpoh. Ri-Bhoi District.
3. District Prison & Correctional Home, West Jaintia Hills District.
4. District Prison & Correctional Home, West Garo Hills District
5. District Prison & Correctional Home, East Garo Hills District.

D. D. SYNGAI,

Deputy Secretary to the Govt. of Meghalaya,
Home (Police) Department.

The 29th August, 2024.

No.PER.36/2011/Pt.VII/64- The orders contained in this Department's Notification No.PER.36/2011/Pt.VII/63, PER.36/2011/Pt.VII/63-A, PER.36/2011/Pt.VII/63-B dated 20th August, 2024 are hereby kept in abeyance until further orders.

C. V. D. DIENGDOH,

Secretary to the Govt. of Meghalaya,
Personnel & A.R.(A) Department.

The 30th August, 2024.

No.WR(E)53/2019/120- In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Govt. of Meghalaya is pleased to make the following Rules regulating the method of recruitment and the condition of the service of persons appointed to the Meghalaya Subordinate Water Resources Engineering Service, namely:-

1. **Short title and commencement** : (i) These Rules may be called "The Meghalaya Subordinate Water Resources Engineering Service Rules, 2024"

(ii) They shall come into force from the date of publication in the Official Gazette.

2. **Definition** : In these Rules unless there is anything repugnant in the subject or context:-

- (a) "Appointing Authority" means the Chief Engineer, Water Resources;
- (b) "Commission" means the Meghalaya Public Service Commission;
- (c) "Committee" means the Departmental Promotion Committee constituted under rule 8;
- (d) "Government" means the Government of Meghalaya;
- (e) "Governor" means the Governor of Meghalaya;
- (f) "Member of Service" means a person appointed to the Meghalaya Subordinate Water Resources Engineering Service;
- (g) "Service" means the Meghalaya Subordinate Water Resources Engineering Service;
- (h) "State" means the State of Meghalaya;
- (i) "Schedule" means the Schedules appended to these rules;
- (j) "Year" means the Calendar Year; and
- (k) "Rules" means the Meghalaya Subordinate Water Resources Engineering Service Rules, 2024.

3. **Constitution of the Service** : There shall be constituted a service to be known as the Meghalaya Subordinate Water Resources Engineering Service consisting of the following persons namely:-

- (a) Persons appointed to different posts in the Service on or after 21st January, 1972 but before the commencement of these rules; and
- (b) Persons appointed to different posts in the Service in accordance with the provisions of these rules.

4. Composition of the Service :-

(1) The Service shall consist of the following groups and posts:-

- (i) Group B
 - (a) Junior Engineer (Water Resources) Grade I
 - (b) Junior Engineer Grade I (Elect.)
 - (c) Draughtsman Gr I (Civil)

- (ii) Group C
 - (a) Junior Engineer (Water Resources) Grade II
 - (b) Draughtsman Grade II (Civil)
 - (c) Computer Operator
 - (d) Surveyor
 - (e) Data Entry Operator
 - (f) Overseer Grade III (Civil)
 - (g) Sectional Assistants
 - (h) Tracers
 - (i) Mechanics Grade II
 - (j) Electricians
 - (k) Plumber
 - (i) Power Pump Operator

- (iii) Group D
 - (a) Khalasi
 - (b) Chainman
 - (c) Blue Printer
 - (d) Camp Guard

(2) The categories of posts in clauses (i) and (ii) and (iii) of sub-rule (1) shall form an independent cadre. Members in the lower posts shall have no claim for appointment to any higher posts except in accordance with the provisions made in these rules.

5. **Status:** - The status of the members of the service shall be Group 'B', Group 'C' and Group 'D' Non Gazetted.

6. **Strength of the service:** - (i) The strength and composition of the service shall be such as may be determined by the Governor from time to time.

(ii) At the commencement of these rules, the strength of the service and posts therein shall be as shown in Schedule I.

7. Method of the Recruitment :-

(1) Recruitment to the Service shall be made in the following manner, namely:-

- (i) **Junior Engineer (Water Resources) Grade I:-** Appointment to the posts shall be made as follows:-
 - a) 15 % of the posts shall be filled up by promotion from amongst regular Junior Engineer (Water Resources) Grade II and Surveyors as indicated in Schedule II.
 - b) 85 % of the posts shall be filled up by direct recruitment from the candidates recommended by the Meghalaya Public Service Commission as indicated in Schedule II.
- (ii) **Junior Engineer Grade I (Electrical):-** Appointment to the post shall be made by direct recruitment on the result of examination conducted by the Commission.
- (iii) **Draughtsman Grade I: -** Appointment to the posts shall be filled up by promotion from amongst regular Draughtsman Grade II as indicated in Schedule II.
- (iv) **Junior Engineer (Water Resources) Grade II:-** Appointment to the post shall be made as follows:-
 - a) 8% of the posts shall be filled up by promotion from amongst regular Overseer Gr-III as indicated in Schedule II.
 - b) 92% of the posts shall be filled up by direct recruitment from the candidates recommended by the Meghalaya Public Service Commission.
- (v) **Draughtsman Grade II:-** Appointment to the posts shall be made as follows:-
 - a) 30% of the posts shall be filled up by promotion from amongst regular Tracers as indicated in Schedule II.
 - b) 70% of the posts shall be filled up by direct recruitment on the result of interview conducted by the Meghalaya Public Service Commission and District Selection Committee.
- (vi) **Computer Operator: -** Appointment to the posts shall be made by direct recruitment conducted by the Meghalaya Public Service Commission.
- (vii) **Surveyor:-** Appointment to the posts shall be made as follows:-
 - a) 8% of the posts shall be filled up by promotion from amongst regular Overseer Grade III as indicated in Schedule II.
 - b) 92% of the posts shall be filled up by direct recruitment from the candidates recommended by the Meghalaya Public Service Commission (Out of which 60% of the post to be filled up by Certificate

holder and 40 % of the posts to be filled up by Diploma holders). In the event of sufficient qualified or suitable Certificate holders not being available for appointment , then balance shall be filled up by the quota for Diploma holders.

- (viii) **Data Entry Operator:-** Appointment to the posts shall be made by direct recruitment conducted by the Meghalaya Public Service Commission and District Selection Committee.
- (ix) **Overseer Grade III (Civil):-** Appointment to the posts shall be filled up by promotion from amongst regular Sectional Assistant as indicated in Schedule II.
- (x) **Sectional Assistant:-** Appointment to the posts shall be made as follows:-
- a) 30% of the posts shall be filled up by promotion from amongst regular Khalasi and Chainman as indicated in Schedule II.
 - b) 70% of the posts shall be filled up by direct recruitment through the District Selection Committee.
- (xi) **Tracers: -** Appointment to the posts shall be made by direct recruitment conducted by the Meghalaya Public Service Commission/District Selection Committee.
- (xii) **Mechanic Grade II:-** Appointment to the posts shall be made by direct recruitment through the District Selection Committee.
- (xiii) **Electricians: -** Appointment to the posts shall be made by direct recruitment through the District Selection Committee.
- (xiv) **Plumber:-** Appointment to the posts shall be made by direct recruitment through the District Selection Committee.
- (xv) **Power Pump Operator:-** Appointment to the posts shall be made by direct recruitment through the District Selection Committee.
- (xvi) **Khalasi:-** Appointment to the posts shall be made as follows:-
- (a) 50% of the posts shall be filled by direct recruitment through the District Selection Committee.
 - (b) 50% of the posts to be filled up by the Regular Casual Workers based on the O.M.No.PER (AR) 36/95/70, dated 16th September, 1996.
- (xvii) **Chainman:-** Appointment to the posts shall be made as follows:-
- (a) 50% of the posts shall be filled by direct recruitment through the District Selection Committee.
 - (b) 50% of the posts to be filled up by the Regular Casual Workers based on the O.M.No.PER (AR) 36/95/70, dated 16th September, 1996.

(xviii) **Blue Printer:-** Appointment to the posts shall be made as follows:-

- (a) 50% of the posts shall be filled by direct recruitment through the District Selection Committee.
- (b) 50% of the posts to be filled up by the Regular Casual Workers based on the O.M.No.PER(AR)36/95/70, dated 16th September, 1996.

(xix) **Campguard:-** Appointment to the posts shall be made as follows:-

- (a) 50% of the posts shall be filled by direct recruitment through the District Selection Committee.
- (b) 50% of the posts to be filled up by the Regular Casual Workers based on the O.M.No.PER (AR) 36/95/70 dated 16th September, 1996.

(2) In the event of sufficient qualified or suitable persons not being available for appointment through promotion, the balance shall be filled up by direct recruitment.

8. Departmental Promotion Committee :-

There shall be a Departmental Promotion Committee for the purpose of appointment to posts carrying the Pay Matrix Level below Level - 15 consisting of the following members :-

- | | | |
|--|---|-------------------------|
| (i) Principal Secretary/Commissioner & Secretary/ Secretary Water Resources Department | - | Chairman |
| (ii) Chief Engineer (Water Resources) | - | Member Secretary |
| (iii) Principal Secretary/Commissioner & Secretary/ Secretary/Additional Secretary, Personnel & A.R Department / or a representative | - | Member |
| (iv) Principal Secretary/ Commissioner & Secretary / Secretary Finance Department / or a representative | - | Member |

The Committee may invite any other persons to attend its meeting as and when considered necessary.

(2) In the case of the Group B posts with method of recruitment as per sub-rule (ii) of Rule 7(1) and for the Group C posts with method of recruitment as per sub-rules (vi),(viii),(xi),(xii),(xiii), (xiv),(xv) of Rule 7(1) there will be no claim for filling up by promotion since these posts are to be filled up by 100% direct recruitment through the Commission/District Selection Committee.

(3) Members of the Service holding Group C posts, with method of recruitment as per sub-rule (xii) and (xiii) of Rule 7(1), will be eligible for promotion provided that the relevant and next higher posts such as Head Mechanic/Mechanic Gr.I / Overseer Gr. III (Elect) are created. However, for members holding Group C posts, with method of recruitment as per sub-rule (xiv) of Rule 7(1), and Group D post, with method of

recruitment as per sub-rule (xviii) and (xix) of Rule 7(1), there is no scope for promotion, since these posts are for a different line of service for which there is no scope for creation of next higher post relevant to this line.

9. Procedure for preparing the Select List :-

(1) At the beginning of each year, the Appointing Authority shall refer to the Committee the approximate number of vacancies likely to occur in each post under different groups of the Service during the year to enable the Committee to prepare the list for promotion to those posts. The Appointing Authority shall furnish the Committee with the following documents, namely: -

(i) A final list of the members of the service drawn in order of seniority and consisting three times the number of vacancies referred to in sub-rule (1).

Provided that such restriction shall not apply in respect of posts where the total number of eligible persons is less than three times the number of vacancies and in such a case the committee shall consider all the eligible persons,

(ii) The character rolls and service records of such persons

(iii) Any other documents and information as may be considered necessary by the Appointing Authority or required by the Committee.

(2) The Committee, after examining the character rolls, service records and other documents in respect of all such persons, shall prepare a list based on seniority and with due regard to merit and individual suitability. The number of persons to be included in the list shall be according to the actual number of vacancies available against particular posts under the group. The list shall be forwarded by the Committee to the Appointing Authority.

(3) The names of persons in the list shall be placed in order of preference for promotion. In every case where a junior member is selected in preference to his seniors, the Committee shall record in writing the reasons for doing so.

(4) For the purpose of appointment by promotion under sub-rules (i) a), (iii), (iv) a), (v) a), (vii) a), (ix) and (x) a) of Rule 7(1), the Appointing Authority shall consider the list prepared by the Committee along with the character rolls and service records and other documents in respect of each person in the list. In case under certain circumstances, it is considered necessary to make any change in the list he shall inform the Committee of the changes proposed and, after taking into account the observations made, the Committee shall approve the said list finally, with or without modification as may be considered to be just and proper.

(5) The list so approved under sub-rule (4) above shall form the Select List for the purpose of appointment by promotion under sub-rules (i) a), (iii), (iv) a), (v) a), (vii) a), (ix) and (x) a) of Rule 7(1).

- (6) The seniority of the persons promoted on the basis of the Select list shall be in order in which their names appeared in that Select list.

10. Validity of the Select List :-

- (1) The Select List shall remain in force for a period of one year unless its validity is extended with the approval of the Appointing Authority or Committee.

Provided that such an extension shall not be for a total period exceeding 6 (six) months.

Provided, further, that in the event of any great lapse in the conduct or performance of duties on the part of any person in the Select List, the Appointing Authority may, if he thinks fit, remove the name of such person from the Select List in consultation with the Committee. The reason(s) for doing so shall be recorded in writing.

- (2) The Committee shall meet once a year to review the Select List.

11. Direct Recruitment :-

- (1) Competitive Examination/Interview for direct recruitment under Rule 7(1) shall be held at such intervals as the Appointing Authority may, in consultation with the Commission/District Selection Committee from time to time, determine. The date on which and the place at which the examination shall be held, shall be fixed by the Commission/ District Selection Committee.

- (2) The examination/Interview shall be conducted by the Commission/District Selection Committee in accordance with such manner and standard as the Appointment Authority may, from time to time, determine in consultation with the Commission/ District Selection Committee.

- (3) Of the number of vacancies to be filled up on the result of each examination/interview, there shall be reservation in favour of candidates belonging to different communities/ categories as per existing Govt. Policy/ orders.

- (4) On the basis of the results of the competitive examination/ interview, the Commission / District Selection Committee shall prepare a list of all successful candidates in order of merit, which shall be determined in accordance with the aggregate marks obtained by such candidates and if two or more candidates obtain equal marks, the Commission/District Selection Committee shall arrange them in order of their relative merit which shall be determined in accordance with the general suitability of the candidates for appointment to the post. The number of persons to be included in the list shall be as according to the actual vacancies as per the MPSC/DSC advertisement. The list shall be forwarded to the Appointing Authority.

- (5) The inclusion of a candidate's name in the list confer no right to appointment unless the Government/Appointing Authority is satisfied after such enquiry as may be considered necessary that the

candidate is suitable in all respect for appointment to post and that appointment to any post in the Service is subject to availability of vacancy.

(6) All posts to be filled up by direct recruitment, as per sub-rules (x), (xii), and sub-rules (xiv), (xv), (xvi), (xvii), (xix) of Rule 7(1) shall be filled by Male candidates only.

12. Condition of Eligibility for appearing at the Competitive Examination/Interview :- In order to be eligible to compete at the examination/interview for direct recruitment, a candidate must satisfy the following conditions :-

(a) **Nationality** - He must be a citizen of India.

b) **Age**- He must have attained the age of 18 years and must not have exceeded the age of 27 years on the first day of the year in which the advertisement for the post is made by the Meghalaya Public Service Commission/ District Selection Committee;

Provided that in the case of candidate belonging to Schedule Castes and Schedule Tribes, the upper age limit will be subject to relaxation made by the Government from time to time.

(c) **Educational Qualification**- As laid down in Schedule II.

13. Disqualification for Appointment to Post in the Service :-

(1) No person shall be appointed who, after such medical examination as the Government may prescribe, is not found to be in good mental or bodily health and free from any physical defect or infirmity which may render him unfit in the discharge of his duties.

(2) No person shall be appointed to the Service who has been convicted for any offence involving moral turpitude.

(3) No person who has more than one spouse living shall be eligible for appointment to any post in the service. Provided that the Governor may, if he is satisfied that there are special grounds for doing so, exempt any person from the operation of this sub rule.

(4) No person who attempts to enlist support for his candidature either directly or indirectly by any recommendation, either written or oral or by any other means, shall be appointed to any posts in the service.

14. Appointment to posts in the Service :-

(1) Appointment to any post in the Service under Rule 7 shall be made by the Appointing Authority and in respect of Gazette post shall also be published in the Meghalaya Gazette.

- (2) Subject to the provisions of Sub-Rules (3) ,(5) & (6) of Rule 11, appointment shall be made from time to time in the order in which the names of candidate appear in the Merit List prepared under Sub-Rule (4) of Rule 11.
- (3) A person appointed by direct recruitment shall join within 15 days from the date of receipt of the order of appointment, failing which, and unless the Appointing Authority extends the period of joining which shall not in any case exceed three months, the appointment shall be cancelled.
- (4) Appointment under sub-rule (i) a), (iii), (iv) a), (v) a), (vii) a), (ix),and (x) a) of Rule7 (1), shall be made in the order in which the names of the candidates appear in the Select List approved by the Committee under sub-rule (5) of Rule 9.

15. **Probation:-** Every person appointed to service under Rule 7 shall be on probation for a period of 2 (two) years.

Provided that the period of probation may, for good and sufficient reasons, be extended by the Appointing Authority in any individual case by a period not exceeding 2 (two) years.

Provided further that, where a person appointed to the post in the Service could not be placed under probation for want of permanent vacancy, any period which he has rendered in the temporary capacity, may, having regard to his performance, be counted towards the period of probation.

16. **Departmental Examination and Training :-**

- (1) All officers/ staff under Sub-Rule (1) of Rule 7 who joined the Service prior to the commencement of these rules shall undergo the training as a refresher course as the Appointing Authority may prescribe from time to time.
- (2) Every person appointed to the service after the commencement of these rules, shall, during the period of probation undergo and complete the training successfully as may be prescribed by the Appointing Authority.

17. **Discharge or Reversion :-**

- (1) Where the Appointing Authority finds that the performance of duty by any member of the Service, appointed by promotion, is unsatisfactory or where he is found unfit to hold the post at any time during the period of probation, such member shall be liable to be reverted to his next lower post or grade.
- (2) A member of the Service appointed by direct recruitment shall be liable to be discharged if-
- (a) He fails to make sufficient use of the opportunities given during the training or otherwise fails to give satisfactory performance during the period of probation; or

- (b) He fails to pass the Departmental Examinations may be prescribed, unless the Appointing Authority permits him to sit for re-examination in the subjects or subject in which he fails; or
- (c) On any information received relating to his nationality, age, health, character and antecedents the Appointing Authority is satisfied that the probationer is ineligible or otherwise unfit for being a member or the Service.

18. Seniority:-

- (1) The *interse seniority* of the members of the Service appointed to different cadres after the commencement of these rule shall be in the order in which their names appear in the Merit List prepared under Sub-Rule (4) of Rule 11 or the Select List approved under sub-rule (5) of Rule 9.

Provided that in any cadre, a member of the service appointed by promotion shall be senior to a member appointed by direct recruitment, where such promotion/appointment falls in the same year.

- (2) There shall be one *Interse-seniority* list of the members of the Service under Group C (iv) and Group C (vii) for promotion as under Sub-rule (i) (a) of Rule 7 (1) and one *Interse-seniority* list of the members of the Service under Group D (xvi) and Group D (xvii) for promotion as under Sub-rule (i) (a) of Rule 7(1).

19. Confirmation :-

- (1) Confirmation of a member of the Service in a cadre appointed by promotion shall be made according to his/her seniority in that cadre subject to the following conditions:-

- (a) that he has served not less than 1 (one) year in the post in which he is to be confirmed;
- (b) that the performance of the employee is satisfactory (to be judged on the basis of Annual Confidential Reports and other relevant records);
- (c) that there is no departmental proceeding/ vigilance enquiry against him; and
- (d) subject to availability of vacancy and that no officer hold a lien on it.

- (2) Confirmation of a probationer/direct recruit shall be made according to his/her seniority in that particular cadre subject to the following conditions :-

- (a) that he has completed the period of probation to the satisfaction of the Appointing Authority;
- (b) that he has passed the Departmental Examination completely and has successfully undergone the training courses as may be prescribed by the Appointing Authority from time to time;
- (c) that he is considered otherwise fit for confirmation by the Appointing Authority; and
- (d) subject to availability of vacancy.

Provided that where a person is not given opportunity to undergo the prescribed training during the period of probation, his/her confirmation shall not be held up for reasons of not successful undergoing the said training but such persons shall, when called upon by the Appointing Authority and opportunity given, successfully undergo the said training.

Provided, further, that the Appointing Authority may for good and sufficient reasons exempt a member of the service from passing any one or more of the prescribed Departmental Examination and Training and confirm him/ her in the respective cadre of the service.

- (3) If confirmation of any member of the service is delayed on account of his failure to qualify for such confirmation, he shall lose his seniority *vis-a-vis* such of his juniors in his cadre as may be confirmed earlier than him.

20. **Gradation List:** - There shall be prepared and published annually an up-to-date Gradation List as on 1st January, consisting of the names of all members of the service, cadre-wise and drawn up in order of seniority and other particulars relating to the date of birth and appointment to the service and such other details relevant to the service career shall be also indicated against each name.

21. **Increment :-**

- (1) The first increment admissible to a member of the service appointed by direct recruitment shall accrue on completion of one year from the date of his joining the post but subsequent increment shall be allowed only on his completion of the period of probation successfully.
- (2) Such person referred to in Rule 3 shall be allowed to draw increment becoming due within the period of 2 (two) years from the date of commencement of these rules but further increments shall be allowed only on his passing the Departmental Examination completely and/or on successful completion of the training courses whenever prescribed.
- (3) The pay of the member of the Service on his completion of the period of probation or on passing the Departmental Examination/ training prescribed shall be fixed at such a stage as if he has been allowed his usual annual increments due but he shall not be entitled to any arrear in pay on account of withholding due increments for the period prior to the date of his completion of the period of probation or passing the Departmental Examination and/ or the prescribed Training.
- (4) The increment admissible to a member of the service promoted from one post to another shall accrue on the expiry of such year as admissible under the rules.

22. **Pay Matrix Level :-** The scale of pay admissible to the members of the service in different posts is as shown in column 3 of the Schedule-I subject to revision by the Government from time to time.

23. **Leave, Pension and other conditions of services :-** Except as provided under these rules, all matters generally relating to pay and allowances, leave, pension, discipline and other conditions of service shall be regulated by rules and orders made by Government from time to time and applicable to other Government servants of corresponding status and having similar functions.

24. **Power of the Government to dispense with or relax any Rule :-** The Government, if satisfied that the operation of any of provisions of these rules causes undue hardship in any particular case or cases or results in any particular post or posts being left unfilled for want of person(s) possessing the minimum experience as specified by these Rules for promotion to such post(s), may dispense with or relax the requirement of any of these rules to such extent and subject to such conditions, as it may consider necessary for dealing with the case in a just and equitable manner, or for meeting the exigencies of public interest.

Provided that the case of any person shall not be dealt with in any manner less favourable to him/her than provided under these rules.

25. **Interpretation:** - (a) If any question arises relating to the interpretation of these rules, the decision of the Government in the Water Resources Department with the approval of the Personnel and A.R Department shall be final.

(b) This Service Rule shall have no effect on persons appointed prior to the implementation of the Service Rule.

26. **Repeal and Savings:** - All Rules, Orders or Notifications corresponding to and in force immediately before the commencement of these rules are hereby repealed.

Provided that all orders made or action taken under the Rules, Orders or Notifications so repealed or any action taken in pursuant thereto shall be deemed to have been validly made or taken under the corresponding provisions of these Rules.

SIBHI C. SADHU,
Secretary to the Government of Meghalaya,
Water Resources Department.

SCHEDULE - I
Rule 6 (2) & 22

| Sl. No. | Name of Post | Pay Matrix Level | Number of Posts | | |
|----------|--|------------------|-----------------|-----------|-------|
| | | | Permanent | Temporary | Total |
| 1 | 2 | 3 | 4 | 5 | 6 |
| A | WATER RESOURCES ENGINEERING BRANCH | | | | |
| | Senior Grade | | | | |
| | 1. Chief Engineer (WR) | L-21 | - | 1 | 1 |
| | 2. Addl. Chief Engineer (WR) | L-20 | - | 2 | 2 |
| | 3. Superintending Engineer (WR) | L-19 | 1 | 2 | 3 |
| | 4. Deputy Chief Engineer (WR) | L-19 | - | 1 | 1 |
| | Grade I | | | | |
| | 1. Executive Engineer (WR) | L-18 | 6 | 8 | 14 |
| | Grade II | | | | |
| | 1. Sub-Divisional Officer (WR)/ Sub-Divisional Officer (T/C) | L-15 | } 31 | 13 | 44 |
| | 2. Assistant Engineer | L-15 | | | |
| B | ELECTRICAL ENGINEERING BRANCH | | | | |
| | Grade II | | | | |
| | 1. Assistant Engineer (Electrical) | L-15 | | 1 | 1 |
| C | MEGHALAYA SUBORDINATE WATER RESOURCES ENGINEERING PERSONNEL | | | | |
| | Group B | | | | |
| a | Junior Engineer Gr I (Civil) | L-11 | 71 | 12 | 83 |
| b | Junior Engineer Gr I (Elect.) /Overseer Gr (I) (Elect) | L-11 | 6 | 2 | 8 |
| c | Draftsman Gr I (Civil) | L-11 | 7 | - | 7 |

| SI No. | Name of Post | Pay Matrix Level | Number of Posts | | |
|--------|--|-------------------|-----------------|-----------|-------|
| | | | Permanent | Temporary | Total |
| 1 | 2 | 3 | 4 | 5 | 6 |
| a | Group C. Junior Engineer Gr-II (Civil) | L-7 | 13 | 1 | 14 |
| b | Draftsman Grade II (Civil) | L-7 | 8 | - | 8 |
| c | Computer Operator | L-7 | 2 | 1 | 3 |
| d | Surveyor | L-7 | 36 | - | 36 |
| e | Data Entry Operator | L-7 L-6 L-5 | - | 5 | 5 |
| f | Overseer Grade III (Civil) | L-5 | 4 | - | 4 |
| g | Sectional Assistants | L-4 | 90 | 4 | 94 |
| h | Tracers | L-4 | 14 | - | 14 |
| i | Mechanics Grade II | L-4 | 10 | - | 8 |
| j | Electricians | L-4 | 5 | - | 5 |
| k | Plumbers | L-4 | 8 | - | 10 |
| l | Power Pump Operator | L-3 | 21 | - | 21 |
| a | Group D Khalasi | L-1 | 83 | 2 | 85 |
| b | Chainman | L-1 | 13 | - | 14 |
| c | Blue Printer | L-1 | 4 | - | 4 |
| d | Campguard | L-1 | 4 | - | 4 |

**Schedule - II
Rule 7 (3) 12 (c)**

| Group | Name of Post | Method of Recruitment with percentage vacancies to be filled up in any recruitment year by direct recruitment or promotion | Direct Recruitment | | | Promotion | | |
|---------------------|---|---|---|-----------------|-----------------|---|--------------------------------|---------|
| | | | Minimum Educational Qualification etc required for direct recruitment | Lower age limit | Upper age limit | Persons eligible for consideration for promotion to posts mentioned in column 2 | Qualification, experience etc. | Remarks |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | A-WATER RESOURCES ENGINEERING BRANCH | | | | | | | |
| Senior Grade | 1. Chief Engineer (Water Resources) 2. Addl. Chief Engineer (WR) 3. Deputy Chief Engineer/ Superintending Engineer (WR) | Borne from the Meghalaya Water Resources Engineering Service Cadre. | | | | | | |
| Grade I | 4. Executive Engineer (WR) | | | | | | | |
| Grade II | 5. Sub-Divisional Officer/ Assistant Engineer (WR) 6. Assistant Engineer (Electrical) | 60% of post are borne directly under Meghalaya Water Resources Engineering Service Cadre. 40% of post to be filled up by promotion are borne under Meghalaya Subordinate Engineering Water Resources Service Cadre (out of which 25% are to be filled up by diploma holder and 15% are to be filled up by degree holder) | | | | | | |
| | | Borne from the Meghalaya Water Resources Engineering Service 2016. | | | | | | |

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|----------|--|--|--|--|--|---|--|---|
| | MEGHALAYA SUBORDINATE WATER RESOURCES ENGINEERING PERSONNEL | | | | | | | |
| B | a Junior Engineer (Water Resources) Grade -I | 85% by direct recruitment through the Commission 15% by promotion through the Committee constituted under clause (1) Rule 8 | Diploma in 3 years Civil Engineering course from Government recognized Institutions | 18 years on the first day of the year in which the advertisement is made | 27 years on the first day of the year in which the advertisement is made or any relaxation as prescribed by the Government | Group C (a) Junior Engineer (Water Resources) Grade-II (d) Surveyor | For (a) Junior Engineer (Water Resources) Grade-II -Diploma in 3 years Civil Engineering course. . Must have rendered not less than 2 (Two) years continuous service in the post shown in Column 7. For (d) Surveyor -Diploma in 3 years Civil Engineering Course. Must have rendered not less than 2 (two) years continuous service in the post shown in Column 7 .-Certificate holder in the trade of Surveyor from Government recognized Institutions. Must have rendered not less than 5 (five) years continuous service in the post shown in Column 7. | |
| | b Junior Engineer Gr -I (Elect) | 100% by direct recruitment | Diploma in 3 years Electrical Engineering course from Government recognized Institutions | -do- | -do- | Nil | - | |
| B | c Draughtsman Grade I (Civil) | 100% by promotion through the Committee constituted under clause(2) Rule 8 | - | -do- | -do- | Group C (b) Draftsman Gr-II (Civil) | ITI Certificate holder from a Govt. recognized Institute. Must have rendered not less than 5 (five) years continuous service in the post shown in Column 7 on the first day of the year in which the selection is made. | |

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|---|--|--|--|--|--|-----------------------------|---|---|
| C | a Junior Engineer (Water Resources) Grade-II | 92% by direct recruitment through the Commission 8% by promotion through the Committee constituted under clause(2) Rule 8 | 3 (three) year Diploma course in Civil Engineering in a recognized Engineering Institute or must have read upto the final year of the 3 (three) year Diploma course in Civil Engineering in a recognized Engineering Institute. | 18 years on the first day of the year in which the advertisement is made | 27 years on the first day of the year in which the advertisement is made or any relaxation as prescribed by the Government | Group C (f) Overseer Gr-III | Must have rendered not less than 5 (five) years continuous service in the post shown in Column 7 on the first day of the year in which the selection is made. | |
| | b Draftsman Grade II (Civil) | 70% by direct recruitment through the Commission 30% by promotion through the Committee constituted under clause(2) Rule 8 | ITI Certificate in Civil Draftsmanship from Government recognized Institutions | -do- | -do- | Group C (h) Tracer | Must have rendered not less than 6 (six) years continuous service in the post shown in Column 7 on the first day of the year in which the selection is made with full knowledge and experience in relevant field. | |
| | c Computer Operator | 100% by direct recruitment through the Commission | Graduate with Diploma in 1 ½ years course in Computer Application/Science | -do- | -do- | - | - | |
| | d Surveyor | 92% by direct recruitment through the Commission (Outofwhich60%by Certificate holder and 40% by Diploma holder) 8% by promotion through the Committee under Clause (2) Rule 8 | Diploma in 3years Civil Engineering from Government recognized institutions/ Certificate holder in the trade from Government recognized Institutions. In the event of sufficient qualified or suitable certificate holder not being available for appointment, then balance shall up by the quota for Diploma holders. | -do- | -do- | Group C (f) Overseer Gr-111 | Must have rendered not less than 5 (five) years continuous service in the post shown in column 7 on the first day of the year in which the selection is made with full knowledge or experience in relevant field. | |
| | e Data Entry Operator | 100% by direct recruitment through the Commission,for post created under Head Office And District Selection Committee, for posts created under District Office. | (i) Graduate with 1 ½ years Diploma in Computer Application/Science (ii) Graduate with no Diploma in Computer Application/Science (iii) For others | -do- | -do- | - | - | |

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|---|---------------------------|--|--|------|------|------------------------------------|--|---|
| c | f Overseer Gr III (Civil) | 100% by promotion through the Committee constituted under clause(2) Rule 8 | | -do- | -do- | Group C (g) Sectional Assistant | Must have rendered not less than 5(five) years continuous service in the post shown in column 7 on the first day of the year in which the selection is made with full knowledge or experience in relevant field | |
| | g Sectional Assistant | 70% by direct recruitment through the DSC 30% by promotion through the Committee constituted under clause(2) Rule 8 | Matriculation/ H.S.L.C/S.S.L.C Passed | -do- | -do- | Group D (a) Khalasi & (b) Chainman | Must have rendered not less than 10 (ten) years continuous service in the post shown in Column 7 on the first day of the year in which the selection is made with full knowledge and experience in relevant field. | |
| | h Tracer | 100% by direct recruitment through the Commission /DSC | Matriculation/ H.S.L.C/S.S.L.C Passed | -do- | -do- | - | - | |
| | i Mechanic Gr II | 100% by direct recruitment through the District Selection Committee. | Read upto Class X having one year certificate course in Motor Mechanics / Automobile Engineering from a recognized I.T.I | -do- | -do- | - | - | |
| c | j Electrician | 100% by direct recruitment through the District Selection Committee. | Licensed wireman /ITI Certificate in Electrical Engineering from any Government recognized Institution. | -do- | -do- | - | - | |
| | k Plumber | 100% by direct recruitment through the District Selection Committee. | ITI Certificate course in plumbing from any Government recognized Institution | -do- | -do- | - | | |
| | l Power Pump Operator | 100% by direct recruitment through the District Selection Committee. | Class VIII Passed with practical knowledge in operation and maintenance of pumps | -do- | -do- | - | | |

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|---|----------------|---|-------------------|------|------|---|---|---|
| D | a Khalasi | (i) 50% by direct recruitment through DSC, (ii) 50% for Regular Casual Workers based on the O.M.No.PER (AR) 36/95/70, dated 16 th September 1996, | Class VIII passed | -do- | -do- | - | | |
| | b Chainman | | -do- | -do- | -do- | - | - | |
| | c Blue Printer | | -do- | -do- | -do- | - | - | |
| | d Campguard | | -do- | -do- | -do- | - | - | |

The 2nd September, 2024.

No.CTA-62/2011/Pt.I/-315-A- In pursuance of the provision of Sub-Rule 9 of Rule 8 of the Central Sales Tax (Meghalaya) Rule 1957, it is hereby notified for General Information that the following declarations of Form 'C' are hereby declared invalid and obsolete from the date of issue for all intents and purposes. Dealers are cautioned against accepting the said forms for the purpose of trade. Anyone fraudulently found using the said forms will bind him-self liable for action in accordance with the provision of the Central Sales Tax Act, 1956 and Rules framed there under.

1. MEGH/C/06/608456, Dated: 7th August, 2024.

V. R. CHALLAM,
Deputy Commissioner of Taxes,
Meghalaya, Shillong.