



# The Gazette of Meghalaya

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### PART-IIA

#### GOVERNMENT OF MEGHALAYA

#### NOTIFICATIONS

The 24<sup>th</sup> June, 2025.

**No.WR (E) 6/2023/87.** - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Meghalaya is pleased to amend the Meghalaya Water Resources Engineering Service Rules, 2016, as follows:-

**1. Short title and commencement:-** (1) These Rules shall be called the "**Meghalaya Water Resources Engineering Service (1<sup>st</sup> Amendment) Rules, 2025**".

(2) They shall come into force from the date of publication of this Notification in The Gazette of Meghalaya.

**2. Amendment of Rule 7:-**

(1) In the existing Sub-rule (2) (b) and (c) the post of Junior Engineer, Subordinate Engineer Grade-I and Overseer Grade-I shall be replaced by the re-designated post of Junior Engineer (Water Resources) Grade-I.

(2) The existing Sub-rule (2) (c) shall be substituted as follows:

(i) The proportion of vacancies to be filled up in accordance with clause (a) and (b) of Sub-rule (2) shall be 60% (sixty percent) by direct recruitment.

(ii) The following table will govern cases on Promotions:

Quota for Promotion	Person Eligible for Promotion	Length of Service
25% of the total strength of the cadre from amongst the members of the Meghalaya Water Resources Subordinate Engineering Services	Junior Engineers (Water Resources) Grade-I who have completed 3 years of Diploma in Civil Engineering	Must have rendered not less than 5 (five) years of continuous services in the post of Junior Engineer (Water Resources) Grade-I
15% of the total strength of the cadre from amongst the member of the Meghalaya Water Resources Subordinate Engineering Services	Junior Engineer (Water Resources) Grade-I who have completed the degree in Civil Engineering/Agricultural Engineering/Water Resource	Must have rendered not less than 3 (three) years of continuous services in the post of Junior Engineer (Water Resources) Grade-I

Provided that the total number of persons recruited under Clause (b) shall not at any time exceed the percentage of the total strength of the Grade in the service as specified in clause (c) above.

(3) The following clause shall be inserted in Sub-rule (2) of Rule 7:

"(d) In the event of sufficient qualified or suitable persons from amongst members of Meghalaya Subordinate Water Resources Engineering Service who are degree holders not being available for appointment through promotion, the balance shall be filled up by direct recruitment".

**3. Amendment of Rule 8:-** (1) the Sub-rule (1) of Rule 8 shall be re-read as follows:

(1) For the purpose of appointment by promotion **to posts carrying Pay Level 15 and above** under Sub-Rule (1) of Rule 7 and clause (b) and (c) of Sub-Rule (2) of Rule 7 there shall be a Departmental Promotion Committee consisting of the following members:

- |                                                                                                                              |   |                                                                 |
|------------------------------------------------------------------------------------------------------------------------------|---|-----------------------------------------------------------------|
| (i) Chief Secretary                                                                                                          | - | Chairman                                                        |
| (ii) Additional Chief Secretary/Principal Secretary/<br>Commissioner and Secretary/ Secretary Water Resources<br>Department  | - | Member Secretary                                                |
| (iii) Additional Chief Secretary/Principal Secretary/<br>Commissioner and Secretary/Secretary Personnel &<br>A.R. Department | - | Member                                                          |
| (iv) Additional Chief Secretary/Principal Secretary/<br>Commissioner and Secretary/Secretary Finance<br>Department.          | - | Member                                                          |
| (v) Chief Engineer (Water Resources)                                                                                         | - | Member,<br>If he/she is not a<br>candidate himself/<br>herself. |

(2) For the existing Sub-rule (3) of Rule 8 shall be deleted.

- 4. Amendment of Rule 11:-** For the existing Sub-rule (4) of Rule 11, the following shall be substituted as follows:
- "(4) On the basis of the results of the competitive examination/ interview, the Commission shall prepare a list of all successful candidates in order of merit, which shall be determined in accordance with the aggregate marks obtained by such candidates and if two or more candidates obtain equal marks, the Commission shall arrange them in order of their relative merit which shall be determined in accordance with the general suitability of the candidates for appointment to the post. The number of persons to be included in the list shall be as according to the actual vacancies likely to occur during the recruitment year. The list shall be forwarded to the Appointing Authority".
- 5. Amendment of Rule 12:-** In Sub-rule (2)-Age-the upper age limit should be 32 (thirty two) years.
- After sub-rule (3) of Rule 12 the following new proviso shall be added as follows:
- "Provided that for person(s) employed in State or Central Government, Semi-Government Organization or Corporations, the upper age limit should not be more than 50 (fifty) years as on 1<sup>st</sup> January of the year of appointment."
- 6. Amendment of Rule 13:-** In sub-rule (1) of Rule 13 the word "not" occurring before the word "found" shall be deleted.
- (2) The existing rule 13 (2) shall be deemed as Rule 13 (2) (a) thereafter the following clause shall be inserted in Rule 13 (2) (b):
- "(b) This Service Rule shall have no effect on persons appointed prior to the implementation of the Service Rule".
- 7. Amendment of Rule 26:-** In Rule 26 of the principal rules, the wording "modifications" shall be omitted and substituted by the wording "notifications".

Additional Chief Secretary to the Govt. of Meghalaya,  
Water Resources Department.

**SCHEDULE - I**  
**(Rule 6)**

Sl. No	Name of Post	Pay Matrix Level	Number of Posts		Total
			Permanent	Temporary	
<b>A - WATER RESOURCES ENGINEERING BRANCH</b>					
<b>Senior Grade</b>					
1.	Chief Engineer (WR)	L - 21	1	-	1
2.	Addl. Chief Engineer (WR)	L - 20	2	-	2
3.	Superintending Engineer (WR)	L - 19	3	-	3
4.	Deputy Chief Engineer (WR)	L - 19	1	-	1
<b>Grade I</b>					
	Executive Engineer (WR)	L - 18	14	-	14
<b>Grade II</b>					
	Sub-Divisional Officer (WR)/Sub Divisional Officer (T/C) Assistant Engineer (WR)	L - 15	44	-	44
<b>B - ELECTRICAL ENGINEERING BRANCH</b>					
<b>Grade II</b>					
	Assistant Engineer (Electrical)	L - 15	1	-	1

Total number of post in all branches of WR Department - 66  
 Deputation Reserve @ 10% - 07  
 Leave reserve @ 10 % - 07  
 Training Reserve @ 05% - 03

**Total Strength - 83**

**SCHEDULE - II**  
**(Rule 7)**

Sl No	Name of Post	Method of recruitment with percentage of vacancies to be filled up in any recruitment year by direct recruitment or promotion	Direct recruitment			Promotion		Remarks
			Educational qualification etc. required for direct recruitment	Lower age limit	Upper age limit	Persons eligible for consideration for promotion to post mentioned in Col. 2		
1	2	3	4	5	6	7	8	9
1.	Chief Engineer (WR)	By Promotion 100%	-	-	-	Additional Chief Engineer (WR)	B.E (Civil or its equivalent qualification as recognized by the Govt.)/B. Tech in Agri Engg with relevant subjects,/B. Tech (Water Resources) and must have rendered not less than 1 (one) year of service in the post shown in Column 7 on the first day of the year in which the selection is made.	
2.	Addl. Chief Engineer (WR)	By Promotion 100%	-	-	-	Superintending Engineer (WR)/ Deputy Chief Engineer (WR)	B.E (Civil or its equivalent qualification as recognized by the Govt.)/B. Tech in Agri Engg with relevant subjects/ B. Tech (Water Resources) and must have rendered not less than 3 (three) years of service in the post shown in Column 7 on the first day of the year in which the selection is made.	

3.	<b>Superintending Engineer (WR)/ Deputy Chief Engineer (WR)</b>	By Promotion 100%	-	-	-	-	Executive Engineer (WR)	B.E (Civil or its equivalent qualification as recognized by the Govt.)/ B. Tech in Agri Engg with relevant subjects/ B. Tech (Water Resources ) and must have rendered not less than 5(five) years continuous service in the post shown in Column 7 on the first day of the year in which the selection is made.	
4.	<b>Executive Engineer (WR)</b>	By Promotion 100%	-	-	-	-	Sub-Divisional Officer/Asstt. Engineer (WR)	Must have rendered not less than 5 (five) years continuous service in the post shown in Column 7 on the first day of the year in which the selection is made and must possess a degree in BE/B.Tech (Civil)/B.Sc Engg (Civil)/B.Sc (Agri Engg with relevant subjects)/ B. Tech (Agri Engg with relevant subject / B.Tech (Water Resources Engg). or Diploma (3 years course) in Civil Engineering from any recognized institution. There will be no separate quota between Degree and Diploma holders.	

5.	SDO/Asstt. Engineer (WR)	(1) By direct recruitment 60 percent of the total strength of the cadre	BE/B.Tech (Civil)/B.Sc Engg (Civil)/B.Sc (Agri) Engg with relevant subjects/ B. Tech (Agri Engg with relevant subject / B.Tech (Water Resources Engg).	Not less than 18yrs on the first day of the year in which the advertisement is made	Not more than 32yrs on the first day of the year in which the advertisement is made	-	Junior Engineer(Water Resources) Grade I belonging to the Meghalaya Subordinate Engineering (Water Resources Deptt) Service	Should hold <u>Diploma of 3 years Diploma Course in Civil Engineering</u> from any recognized institution and must have rendered <u>not less than 5 (five) years of continuous service</u> in the post shown in Column 7 on the first day of the year in which the selection is made.
		(2) By Promotion 25% of the total strength of the cadre from amongst the Junior Engineers etc, who are diploma holders						
		(3) By promotion 15% of the total strength of the cadre from amongst Junior Engineers, etc., who are Degree holders					Junior Engineer(Water Resources) Grade I belonging to the Meghalaya Subordinate Engineering (Water Resources Deptt) Service,	Should be a <u>Degree holder in Civil Engineering</u> from a recognized institution and must have rendered <u>not less than 3(three) years of continuous regular service</u> in the post shown in Column 7, as a <u>degree holder</u> , on the first day of the year in which selection is made.

6	Asstt. Engineer (Electrical)	By direct recruitment 100%	B.E./ B.Tech. in Electrical Engg/Electri cal and Electronics Engineering (EEE)	Not less than 18yrs on the first day of the year in which the advertisem ent is made	Not more than 32yrs on the first day of the year in which the advertisem ent is made	-	-	
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**Addl. Chief Secretary to the Govt. of Meghalaya**  
**Water Resources Deptt.**

The 26<sup>th</sup> June, 2025.

**No.HPL.215/2013/VOL.I/420.** - In exercise of the power conferred by the provision to Article 309 of the Constitution, the Governor of Meghalaya is pleased to make the following rules further to amend the Meghalaya Police Service Rules, 1996 namely:-

**Short title and commencement:** 1. (1) These rules may be called the Meghalaya Police Service (Amendment) Rules, 2025.

(2) They shall come into force with immediate effect.

**Amendment of Schedule 1:** 2. For the existing Schedule I of the principal rules, the following new schedule shall be substituted as follows, namely:-

Sl. No.	Name of Posts	Pay Matrix	Total No. of posts
I.	<b>Senior Duty Posts</b> (c) Selection Grade [Non-functional] Promotion to this level may be made after 8 years of service in the Senior Scale.	Level-20 (BP ₹ 76,900/-)	
	(d) Senior Scale [Intermediary Scale] Promotion to this level may be made after 7 (seven) years of service in the Junior Scale and Officers may be eligible for posting as Additional Superintendent of Police and 2 <sup>nd</sup> in Command of the Meghalaya Police Battalions and after completing 9 (nine) years of service, the Officers may be eligible for posting as Superintendent of Police, Commandant and Assistant Inspector General of Police.	Level-19 (BP ₹ 71,600/-)	29
II.	<b>Junior Duty Posts</b> (c) Junior Administrative Grade (Non-functional) in the Junior Scale to be drawn after 8(eight) years of service, if vacancies in the Senior Scale are not available.	Level-17 (BP ₹ 55,500/-)	
	(d) Junior Scale (Entry Point) and Officers at this level may be eligible for posting as Deputy Superintendent of Police, Sub-Divisional Police Officer and Assistant Commandants in Police Battalions.	Level-15 (BP ₹ 45,600/-)	103
III.	Deputation Reserve @ 8.5% of I and II above		11
IV.	Training Reserve @ 8.5% of I and II above		11
V.	Leave Reserve @ 11 % of I and II above		14
<b>Total</b>			<b>168</b>

**C. V. D. DIENGDOH,**  
Commissioner & Secretary to the Govt. of Meghalaya,  
Home (Police) Department.

The 2<sup>nd</sup> July, 2025.

**OFFICE MEMORANDUM**

**Subject:- Guidelines governing contractual employees in the Directorate of Forensic Sciences, Meghalaya, Shillong.**

**No.HPL.271/2022/Pt.I/12.** - The employees hired on contractual basis in the Directorate of Forensic Sciences, Meghalaya, Shillong, will be governed by the following guidelines, with immediate effect:-

**A. Term of Employment:**

The contractual employment shall commence in accordance with the terms and conditions of the Contract Agreement, and continue for the period as specified therein. The same may be extended or terminated in accordance with the provisions of the Contract Agreement. The Directorate is to seek the approval of the Government for extension.

**B. Duties and Responsibilities:**

The Directorate of Forensic Sciences, Meghalaya, Shillong shall set out clearly the duties and responsibilities of the contractual employee as per the capacity (designation of the post), in the Contract Agreement.

**C. Compensation and Benefits:**

During the term of employment, the contractual employee shall be paid a fixed remuneration as approved by the Government from time to time.

**D. Leave:**

The contractual employee will be entitled to the following:

- (a) Earned Leave @ 2 ½ days for each completed calendar month. Earned Leave will not be allowed to be carried forward to the next calendar year nor can it be encashed.
- (b) Casual Leave of 15 days in a calendar year.
- (c) Holidays declared as State Holidays.
- (d) Maternity Leave as admissible to female State Government employees.

**E. Travelling Expenses (TA/DA):**

While on tour, the contractual employee will draw TA/DA as per the following Grade:-

SI. No.	Name of the Contractual Post	Grade
1.	Scientific Officer	Grade I
2.	Senior Scientific Assistant	Grade II
3.	Scientific Assistant	Grade II
4.	Laboratory Assistant	Grade III
5.	Driver	Grade III

\*\*Rates of Travelling Allowance enclosed at **Annexure-A**.

**F. Termination of Employment:**

- (a) The Director of Forensic Sciences, Meghalaya, Shillong may terminate the employment of the contractual employee at any time for unsatisfactory services, in which case the contractual employee is not entitled to an advance notice of termination or compensation in *lieu* of notice.
- (b) The Director of Forensic Sciences, Meghalaya, Shillong may in other cases terminate the contract of the Employee with one month advance notice or compensation in *lieu* of notice equal to one month pay.
- (c) Either party may terminate the employment relationship at any time with advance notice or justifiable reasons or there will be no continuing obligations of the parties to each other, financial or otherwise.

The above conditions has to be specified clearly in the contract agreement.

**C. V. D. DIENGDOH,**  
Commissioner & Secretary to the Govt. of Meghalaya,  
Home (Police) Department.

## ANNEXURE - A

## TRAVELLING ALLOWANCE

## 1. DAILY ALLOWANCE:

Grade	Within the State	Outside the State but in NE Region	Outside NE Region
Grade - I	Rs. 240.00	Rs. 400.00	Rs. 600.00
Grade - II	Rs. 180.00	Rs. 300.00	Rs. 400.00
Grade - III	Rs. 120.00	Rs. 200.00	Rs. 300.00
Grade - IV	Rs. 100.00	Rs. 180.00	Rs. 280.00

## Entitlement:

- (i) Full DA for journey beyond 8 Kms. radius from Hqr. with night haltage.
- (ii) ½ DA for journey beyond 8Kms. from Hqr. but without night haltage for to and fro journey with less than 8 hours.

## 2. LODGING ALLOWANCE:

Grade	Within the State	Outside the State but in NE Region	Outside NE Region	Remarks
Grade - I	As per actual, subject to a maximum of Rs.1500/- per night haltage.	As per actual, subject to a maximum of Rs. 2500/- per night haltage.	As per actual, subject to a maximum of Rs. 3500/- per night haltage.	Subject to production of Non-availability certificate from the concerned authority where Govt. accommodation is existing (e.g.) Circuit House/Meghalaya House/Govt. Guest House, as the case may be.
Grade - II	As per actual, subject to a maximum of Rs. 1000/- per night haltage.	As per actual, subject to a maximum of Rs. 1500/- per night haltage.	As per actual, subject to a maximum of Rs. 2000/- per night haltage.	
Grade - III	As per actual, subject to a maximum of Rs. 600/- per night haltage.	As per actual, subject to a maximum of Rs. 800/- per night haltage.	As per actual, subject to a maximum of Rs. 1100/- per night haltage.	
Grade - IV	As per actual, subject to a maximum of Rs. 400/- per night haltage.	As per actual, subject to a maximum of Rs. 600/- per night haltage.	As per actual, subject to a maximum of Rs. 800/- per night haltage.	

**3. JOURNEY BEYOND 8KMS RADIUS FROM HQR. WHEN OFFICIAL VEHICLE IS NOT AVAILABLE**

Grade - I	<ol style="list-style-type: none"> <li>1. Subject to prior written approval of the Director, reimbursement of actual cost of travel by hired vehicle. If travel is performed by own vehicle at the rates prescribed as per Notification No.FEM.16/88/Vol. I/384, dated 6<sup>th</sup> March, 2013.</li> <li>2. In case of journeys outside the State, they are entitled to Air (Economy Class).</li> </ol>
Grade - II	<ol style="list-style-type: none"> <li>1. Subject to prior written approval of the Director, reimbursement of actual cost of travel by hired vehicle. If travel is performed by own vehicle at the rates prescribed as per Notification No.FEM.16/88/Vol. I/384, dated 6<sup>th</sup> March, 2013. In case of journeys outside the State, they are entitled by Rail (AC-II Tier/ 1<sup>st</sup> Class).</li> <li>2. As special case on a case to case basis, travel by air will be permissible subject to prior written approval of the Government.</li> </ol>
Grade - III	<ol style="list-style-type: none"> <li>1. Reimbursement of actual cost of travel by public transport.</li> <li>2. In case of journeys outside the state, they are entitled by Rail (AC-III Tier/AC Chair).</li> </ol>
Grade - IV	<ol style="list-style-type: none"> <li>1. Reimbursement of actual cost of travel by public transport.</li> <li>2. In case of journeys outside the state, they are entitled by Rail (Sleeper Class).</li> </ol>

The 1<sup>st</sup> July, 2025.

**No.HPL.197/2022/18.** - In the interest of public service, the Governor of Meghalaya is pleased to order the setting up of **Smit Fire Service Station at Smit**, East Khasi Hills District, Meghalaya.

**R. RAPHAP,**  
Commissioner & Secretary to the Govt. of Meghalaya,  
Home Police Department.

The 4<sup>th</sup> July, 2025.

**No.RDS.112/2014/267.** - In exercise of the power conferred under Section 11(d)(i) of the Meghalaya Transfer of Land (Regulation) Act, 1971, the Governor of Meghalaya is pleased to specify the **Bharat Petroleum Corporation Limited (BPCL)** as a Company to which the provisions of the said Act, shall not apply in relation to transfer of land measuring **4477 Sq. m.** (more or less) located at **Sonapur Village, East Jaintia Hills District** (and more fully described in the Schedule below) by way of lease for a period of 20 (twenty) years from **Smti. Hunmon Lallooh to Bharat Petroleum Corporation Limited (BPCL)** for the purpose of setting up of a Retail Petroleum Outlet.

**SCHEDULED OF BOUNDARIES**

North : Land of Smti. Shemphang Matuh  
 East : Land of Smti. Shemphang Matuh  
 South : Land of Lutmon Matuh & NH-44  
 West : Land of Promila Lamare & Land of Shaidi Pusein.

**M. LAKIANG,**  
Joint Secretary to the Government of Meghalaya,  
Revenue & Disaster Management Department.

The 23<sup>rd</sup> June, 2025.

**No.JHADC/LEG/5/2025/1.** - In exercise of power conferred under Rule 36 (1) and (3) of the Assam and Meghalaya Autonomous Districts (Constitution of District Councils) Rules, 1951 as adopted and amended, I **Dr. Sankey Shangpung, Chairman District Council, Jaintia Hills Autonomous District**, hereby summon the Summer Session of the District Council, Jaintia Hills Autonomous District to meet in the District Council Hall, Jowai on the **24<sup>th</sup> July, 2025 at 10:30 A.M.** and on subsequent dates if necessary.

**SANKEY SHANGPUNG,**  
Chairman,  
District Council,  
Jaintia Hills Autonomous District Council,  
Jowai.

The 23<sup>rd</sup> June, 2025.

**No.JHADC/LEG/5/2025/2.** - The Chairman of the District Council, Jaintia Hills Autonomous District, having in exercise of the powers conferred upon him by Rule 36 (1) and (2) of the Assam and Meghalaya Autonomous Districts (Constitution of District Councils) Rules, 1951 as adopted and amended fixed the **24<sup>th</sup> July, 2025 at 10:30 A.M.** as the date and time and the District Council Hall, Jowai as the place for holding the Summer Session of the District Council for discussion on the business of the District Council, Jaintia Hills Autonomous District, Jowai.

Therefore, this notice is hereby served to Mr. \_\_\_\_\_ M.D.C., Jaintia Hills Autonomous District Council for attending the said Session on the date, time and place mentioned above.

Secretary,  
District Council,  
Jaintia Hills Autonomous District Council,  
Jowai.

The 7<sup>th</sup> February, 2025.

**No.DC.III/RA/234/2024-2025/9.** - Whereas in exercise of the Powers conferred by Section 12 of the Khasi Hills Autonomous District (Khasi Social Custom of Lineage) Act, 1997, the Executive Committee, Khasi Hills Autonomous District Council through the Registration Authority is pleased to pass the following order:-

The Khasi Hills Autonomous District (Khasi Social Custom of Lineage) Act, 1997.

Preamble:- Whereas it has become expedient to accept the petition for the change of surname of the following Petitioner from "Khongjoh" to "Khongkiang".

1. Smti. Wansukmon Khongjoh to Smti. Wansukmon Khongkiang.
2. Mr. Banteilang Khongjoh to Shri Banteilang Khongkiang.
3. Mr. Iarapborlang Khongjoh to Mr. Iarapborlang Khongkiang.
4. Mr. Donboklang Khongjoh to Mr. Donboklang Khongkiang.
5. Miss Naphisabet Khongjoh to Miss Naphisabet Khongkiang.
6. Mr. Mewanaibok Khongjoh to Mr. Mewanaibok Khongkiang.

Now, Therefore, it is satisfied that after due procedure prescribed in the said Act was duly followed by the Petitioner and the family members the proposed change of surname is not in contravention with the prevailing Khasi Social Custom of Lineage in any way shape or form. Hence, the aforementioned Petitioner and the family members is allowed to assume the surname of Khongkiang and shall henceforth be known as such for all intents and purposes.

**A. L. BASAIWMOIT,**  
Registration Authority,  
Khasi Hills Autonomous District Council,  
Shillong.

The 10<sup>th</sup> July, 2025.

**No.HPL.52/2024/Pt./156.** - In exercise of the powers conferred under section 530 of the Bharatiya Nagarik Suraksha Sanhita, 2023 (Central Act No. 46 of 2023) and in consultation with Hon'ble High Court of Meghalaya, the Governor of Meghalaya is pleased to make the following rules, in the manner hereinafter namely:-

- Short title and commencement.**
1. (1) These rules may be called the **Meghalaya eSakshya Management Rules, 2025.**
  - (2) They shall come into force from the date of their publication in the Meghalaya Gazette.
- Definitions.**
2. (1) In these rules, unless the context otherwise requires,-
    - (a) "CCTNS" means Crime and Criminal Tracking Network and Systems, a system software used by the police for the collection of data and execution of instructions;
    - (b) "CIS" means Case Information System, a system software used by the District Judiciary and High Courts for the collection of data and execution of instructions;
    - (c) "eSign" means authentication of any electronic record by a subscriber or Court, by means of the electronic technique specified in the Second Schedule of the Information Technology Act, 2000 (21 of 2000) and includes digital signature. Also, when a process or report generated in electronic form is authenticated by means of electronic signature, it shall be deemed to be authenticated by signature of the person who affixed the electronic signature;
    - (d) "Hash Value" refers to a unique digital fingerprint of an electronic record, used to verify its authenticity and integrity, ensuring that the data presented in Court matches the original;
    - (e) "High Court" means the High Court of Meghalaya;
    - (f) "ICJS" shall mean Inter-operable Criminal Justice System, a software presently in operation for transfer of information among various pillars of criminal justice system, which includes investigating agencies, Courts, correctional homes, forensic laboratories, prosecution; and any other stakeholder as notified by the Central Government;
    - (g) "Immutable storage" means and include Digi-locker and any other storage method where once data is written, it cannot be modified, deleted, or overwritten for a set or indefinite period, ensuring data integrity and compliance;
    - (h) "Investigating Officer" means any police officer or any other person authorized by a competent authority or empowered to undertake investigation for any offence;
    - (i) "Sakshya" means any evidence collected/recorded as a document through eSakshya mobile application. Sakshya consists of video recording(s), photograph(s), photograph(s) of witness(s) and photograph of the investigating/recording officer. All evidence recorded through eSakshya mobile application shall generate a secure packet of the event (hereinafter referred to as "eSakshya packet") with a unique ID called SID, a unique 16-digit ID (SID) with opening, closing time stamp and geo-location. Each

- SID and its contents will have unique hash value to ensure integrity. Sakshya will be stored in immutable storage;
- (j) "Sanhita" means the Bharatiya Nagarik Suraksha Sahita, 2023 (46 of 2023).
- (2) Words and expressions used, but not defined in these rules shall have the same meaning as assigned to them in the Bharatiya Nagarik Suraksha Sanhita, 2023 (46 of 2023); the Bharatiya Nyaya Sanhita, 2023 (45 of 2023); the Bharatiya Sakshya Adhiniyam, 2023, (47 of 2023) and the Information Technology Act, 2000 (21 of 2000).
3. Every Investigating Officer shall record all video and photo evidence as required under section 105, 173, 176, 180, 185, and 497 of the Sanhita through the eSakshya mobile application.
  4. Investigating Officer shall generate a certificate 63(4)(c) part of the Bharatiya Sakshya Adhiniyam, 2023 (47 of 2023) through the eSakshya mobile application. All certificates will be eSigned.
  5. The certificate shall include the hash value of the electronic record and the specific algorithm used to generate that hash value, as prescribed in the Schedule of The Bharatiya Sakshya Adhninyam 2023.
  6. Investigating officer shall link SID with the concerned FIR number/GD number generated through CCTNS.
  7. The Sakshya uploaded to immutable storage shall be construed to be forwarded to the Magistrate as required under section 105, 173 (1) (a) (b) and 185 of the Sanhita.
  8. The Courts can view and manage all Sakshya concerning to their jurisdiction in the CIS application/Sakshya portal on ICJS.
  9. The Court may permit sharing of Sakshya with accused and the victim (if represented by an advocate) as per the provisions under section 230 of the Sanhita.
  10. eSakshya packet will be archived after the completion of trial and will be moved to Archival mode.
  11. Nothing in these rules shall be deemed to limit the power of the Courts to view the Sakshya by the Court.
  12. These rules shall be in addition to, not in derogation of any other law or rules for time being in force for accepting and managing Sakshya by the Court in terms of the provisions of Bharatiya Sakshya Adhiniyam, 2023 (47 of 2023).

**C. V. D. DIENGDOH,**  
Commissioner & Secretary to the Govt. of Meghalaya,  
Home (Police) Department.

The 10<sup>th</sup> July, 2025.

**No.HPL.52/2024/Pt./158.** - In exercise of the powers conferred by sub-section (1) of section 64 and of clause (i) of section 530 and other enabling provisions of the Bharatiya Nagarik Suraksha Sanhita, 2023 (46 of 2023) and in consultation with Hon'ble High Court of Meghalaya, the Governor of Meghalaya, hereby, makes the following rules, namely: -

**Short title and commencement.**

1. (1) These rules may be called **Meghalaya Electronic Processes (Issuance, Service and Execution) Rules, 2025.**
- (2) They shall come into force from the date of their publication in Meghalaya Gazette.

**Definitions.**

2. (1) In these rules, unless the context otherwise requires -
  - (a) "CCTNS" means Crime and Criminal Tracking Network and systems, a system software used by the police for the collection of data and execution of instructions;
  - (b) "CIS" means Case Information System, a system software used by the District Judiciary and High Courts for the collection of data and execution of instructions;
  - (c) "Disclosed Electronic Mail Address" means the email account of a person or organization that is used by the person or organization to send and receive messages over internet, and is shown to be admitted, or provided by such person or organization either personally or on a website or portal;
  - (d) "Electronic Communication" as defined in section 2 (1) (i) of the Sanhita;
  - (c) "eSign" means authentication of any electronic record by a subscriber or Court, by means of the electronic technique specified in the Second Schedule of the Information Technology Act, 2000 (21 of 2000) and includes digital signature. Also, when a process or report generated in the electronic form is authenticated by means of electronic signature, it shall be deemed to be authenticated by signature of the person who affixed the electronic signature;
  - (f) "High Court" means the High Court of Judicature of Meghalaya;
  - (g) "Process" includes summons, warrant or any other forms set forth in the Second Schedule of the Sanhita, with such variations as the circumstances of each case may require, issued for the respective purposes as mentioned in the Sanhita;
  - (h) "Rules and Orders" means the Meghalaya Rules and Orders (Criminal);
  - (i) "Sanhita" means the Bharatiya Nagarik Suraksha Sanhita, 2023 (Act No. 46 of 2023);
  - (j) "Seal" means image of the seal of the Court;
  - (k) "State" means the State of Meghalaya;
  - (l) "Summons" means any summons issued under the Sanhita;

- (m) "Warrant" means a warrant issued under the Sanhita and includes bailable warrant and non-bailable warrant.
- (2) Words and expressions used but not defined in these rules shall have the same meaning as assigned to them in the Bharatiya Nagarik Suraksha Sanhita, 2023 (46 of 2023); the Bharatiya Nyaya Sanhita, 2023 (45 of 2023); the Bharatiya Sakshya Adhinyam, 2023 (47 of 2023) and the Information Technology Act, 2000 (21 of 2000).
3. The Courts shall generate and issue process in electronic mode through CIS in such forms as set forth in the Second Schedule of the Sanhita, with such variations as the circumstances of each case may require. The same shall be served by an officer of the Court issuing it.
  4. When the Court does not possess required electronic address/ contact details of the person to whom such process is intended to be served or when the process issued as per rule 3 is not served, it may direct the same to be served by a police officer or other public servant of that jurisdiction.
  5. Every process issued in form of electronic communication under the Sanhita must ordinarily be written in the language of the court and shall be in an encrypted form of electronic communication and shall bear the image of the seal of the Court and eSign.
  6. Every process issued electronically shall contain eSign in such a manner that the name of the Court and the capacity in which the signatory or subscriber acts, should be clearly mentioned. The summons generated in electronic form shall bear image of the seal of the court and eSign of the appropriate officer of the Court or the Reader or any person authorized in writing in this regard as the case may be. Every warrant of arrest in electronic form shall be issued by eSign of the Presiding Officer of the Court and shall also bear the seal of the Court.
  7. Where the processes generated in electronic form are received on CCTNS through a secured system, in an encrypted or any other form of electronic communication, it shall be presumed to be issued by the Court. Further, any printout of such process shall have the same effect as issued in original for the purpose of its execution.
  8. The Officer-in-charge of the Police Station shall ensure that the verified details relating to address, disclosed electronic mail address, phone number and messaging application used by the accused or witnesses, as the case may be, are recorded during arrest, investigation or inquiry and entered in CCTNS. Such details shall also be entered in the Register maintained at the Police Station in compliance with sub-section (1) of section 64 of the Sanhita. If any of such details is not available, the Officer-in-charge of the Police Station shall make an endorsement to that effect in the Register:

Provided that any such details may be amended on the basis of further verification or on the basis of an application by such person.

9. Where a case is filed on the basis of a private complaint, the complainant shall provide the details relating to address, disclosed electronic mail address, phone number and messaging application of the accused and witnesses along with the complaint. If any of such information is not available, the complainant shall make an endorsement to that effect.
10. The details relating to address, disclosed electronic mail address, phone number and messaging application shall be transmitted in electronic form and maintained in CIS and may be used for issuance of process. Such digital information shall form part of the register under Section 64 of the Sanhita.
11. The details relating to disclosed electronic mail address, phone number and messaging application of the victim and witnesses shall not be disclosed to the accused.
12. The Officer-in-charge of the Police Station or any Sub-ordinate Officer deputed by him upon receipt of summons issued in pursuance of rule 4 may forward the summons on the disclosed electronic mail address, phone number or messaging application of the person summoned.
13. (1) Where summons are served by way of electronic mail, service shall be deemed to have been made if the service provider generates acknowledgement of the delivery.  
(2) When any summon is sent to a person or organization on disclosed electronic mail address, unless the delivery of the electronic mail is disrupted or bounced back for any reason whatsoever, the delivery shall be deemed to be effected: and unless the contrary is proved, be deemed to have been effected at the time at which the electronic mail would be delivered.
14. (1) Where summons are served by way of any other electronic communication including messaging application, the acknowledgment shall form part of the report of the service and the report shall contain details including mobile number, messaging application and screenshot / photo of the application reflecting delivery of the communication.  
(2) Such delivery may be deemed to be due service of Summons / process and a copy of such summons/process along with report of service shall be kept in record as a proof of service of summons/process.

Provided that the rules will not affect the standing order for compliance with the Hon'ble Supreme Court guidelines on Arrest under Section 35,175 and 195 BNSS.

**Explanation** - Acknowledgement under this rule or under rule 14 include an acknowledgement given by -

- (a) Any communication by the addressee, automated or otherwise; or
- (b) Any conduct of the addressee, sufficient to indicate to the originator that the electronic record has been received.

15. In case verified details of the email address, phone number or messaging application relating to the person summoned are not available, the Officer-in-charge of the police station or any police officer deputed shall make an entry in that regard and after taking printout in duplicate of the summons issued in electronic mode, shall execute the same in accordance with procedure prescribed under the Sanhita.
16. When summons are not served by an electronic mail or other mode of electronic communication, or delivery is disrupted and undelivered or bounced back for any other reason, the concerned officer shall prepare a report in that regard containing all details including mobile number, messaging application and screenshot/ photo of the application confirmation of delivery and may proceed as per applicable process.
17. In case of warrant or any other process required to be served in person is issued in electronic mode, the officer-in-charge of the police station or any police officer deputed by him shall take a printout of the warrant or process and execute the same in accordance with the Sanhita and rules made therein.
18. Where any process is served or executed other than through electronic mode, the Police Officer while making service or executing the process shall take acknowledgement of the Recipient and may capture photograph, which shall form part of the report of the service.
19. Upon due service or non-service of the warrant, the serving officer of the concerned Police Station shall transmit the service along with relevant documents including bail bonds, photographs, acknowledgment, if any, to the concerned Court in electronic form through CCTNS / NSTEP.
20. The Court, upon receiving the report in electronic form under rule 19, may act upon such report as deemed appropriate. Such report or printout of such report shall be deemed to be original for the purpose of satisfaction as the service/execution of the process.
21. Where any process is issued in cases relating to offences under sections 64 to 71 of the Bharatiya Nyaya Sanhita (45 of 2023) or offences against woman or child or offences under The Protection of Children from Sexual Offences Act, 2012 and Juvenile Justice (Care and Protection of Children) Act, 2015, the concerned officer shall ensure that the identity of the victim is not revealed in any manner in the course of service or execution.
22. Any rule made in this behalf shall be in addition to, not in derogation of, any other law or rules made by the High Court to specify for the time being in force for issuance, service and execution of process by the Court.

**C. V. D. DIENGDOH,**

Commissioner & Secretary to the Govt. of Meghalaya,  
Home (Police) Department.

The 10<sup>th</sup> July, 2025.

**No.HPL.52/2024/Pt./160.** - In exercise of the powers under section 4(f) of the Bharatiya Nyaya Sanhita, 2023, and in exercise of the powers conferred by the relevant sections of the Bharatiya Nagarik Suraksha Sanhita, 2023 in consultation with Hon'ble High Court of Meghalaya, the Governor of Meghalaya hereby makes the following guidelines for award of community services as punishment to be called as, "**The Meghalaya Guidelines for Award of Community Services, 2025**" -

Sl. No.	Community Services	Place/Office of Service	Authorising Officer	Monitoring Authority	Duration of Community Services
1.	Cleaning/maintenance of wards, and peripherals.	Government Hospital/ Government Dispensaries.	RMO / Dean or Designated Officer.	District Probation Officer or any other appointed or designated officer by the State Government for the purpose.	One day to thirty one days or forty hours to two hundred forty hours.
2.	Casualty/OP Management.	Government Hospital.	RMO / Dean or Designated Officer.	-do-	-dc-
3.	Trolley / Movement assistance.	Government Hospital.	RMO / Dean or Designated Officer.	-do-	-do-
4.	Any other duties identified by RMO / Dean which requires more special/medical knowledge.	Government Hospital	RMO / Dean or Designated Officer.	-do-	-dp-
5.	Cleaning/maintenance of study area, stock area and peripherals.	District/Taluka Office /Legal Aid Clinics Any Govt. Library	Secretary DLSA/ Librarian/ Incharge Officer.	-do-	-do-
6.	Arranging of Books / Listing of Books or any clerical assistance or Binding.	DLSA Office District / Taluka Office/ Any Govt. Library.	Secretary DLSA/ Librarian / Incharge Officer.	-do-	-do-
7.	Cleaning of classrooms, Library, labs, grounds and peripherals.	Govt. Educational Institutions.	HM /Principal or Designated Officer.	-do-	-do-

8.	Cleaning/maintenance along with Municipal / Corporation cleaning staff.	Corporation / Municipality/ Panchayat.	Respective Commissioner / BDO or Designated Officer.	-do-	-do-
9.	Removal of weeds from roadsides.	Corporation / Municipality/ Panchayat.	Respective Commissioner/ BDO or Designated Officer.	-do-	-do-
10.	Any Cleaning or maintenance of public buildings.	Public Offices	Concerned Officers.	-do-	-do-
11.	Traffic regulation, crowd regulation premises/station cleaning, common areas maintenance.	Police Station	SHO/Designated Officer.	-do-	-do-
12.	Cleaning / Maintenance.	Public Parks / Space & Beach of Corporation/ Municipality/ Panchayat.	Respective Commissioner / BDO or Designated Officer.	-do-	-do-
13.	Cleaning/ Maintenance	Old age homes Mental Health Institutes/ Hostels / social welfare department buildings.	Warden/In-charge officer or Designated Officer.	-do-	-do-
14.	Tree Planting, watering, weed removal and maintenance work.	Forest Department	Ranger/In-charge Officer /Designated Officer	-do-	-do-
15.	Cleaning, / Maintenance or clerical assistance.	Zoo / Museums.	Curator /In-charge officer/ Designated Officer.	-do-	-do-
16.	Any other duty as part of community service which the court deems fit in the given case.	Concerned Department.	Concerned Officer.	-do-	-do-

**C. V. D. DIENGDOH,**

Commissioner & Secretary to the Govt. of Meghalaya,  
Home (Police) Department.