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PART-IIA

GOVERNMENT OF MEGHALAYA

NOTIFICATIONS

The 11th July, 2025.

No.TPT.34/2025/42. - The Governor of Meghalaya is pleased to notify the "**Chief Minister's Regional Transport Scheme 2025**" to establish a reliable bus network that links Block Headquarters with District Headquarters. The Scheme will come into effect from the date of Notification in the Official Gazette.

D. D. SANGMA,

Secretary to the Govt. of Meghalaya,
Transport Department.

1. Background

Meghalaya is in the need to bridge the critical connectivity gap between remote regions and essential services such as Governance, Healthcare, Education, and Economic opportunities. By enhancing regional mobility, the State aims to stimulate inclusive economic growth and access to essential services across the state. Improving regional connectivity is crucial for driving economic growth by facilitating the movement of people and goods across the state. Currently, limited transport options available in Meghalaya pose significant challenges. Residents in remote areas face difficulties travelling to Block Headquarters (HQ), District Headquarters (HQ), and Regional Headquarters (HQ), which restricts their access to vital services and opportunities for economic growth. The existing modes of transport, such as private buses, autos, and maxi cabs, are often irregular, unreliable and concentrated in more commercially viable areas. The Meghalaya Transport Corporation operates limited number of buses, serving inter district routes such as Shillong-Phulbari, Shillong-Tura, Shillong-Williamnagar, Jowai-Pala, Tura-Baghmara, leaving large portions of the State underserved.

To address these challenges, the Government of Meghalaya is launching the Chief Minister's Regional Transport Scheme as part of its broader efforts to establish a reliable bus network that links Block HQs. with District HQs.

Chief Minister's Regional Transport Scheme will be under the broader Chief Minister's Elevate Program launched by the Government of Meghalaya, which is a flagship initiative aims to employ, engage, and empower the youth of Meghalaya by promoting entrepreneurship and facilitating easy access to credit through onboarding of various banks as financial partners of the program. Through the scheme, to address and mitigate the risks associated with the credit disbursement, the Government is extending financial support to entrepreneurs by providing front end subsidy in the form of down-payment and backend subsidy in the form of EMI support through performance based incentive. Through this program, the entrepreneurs including individuals, collectives, village organizations, various business entities and traditional institutions etc. will have easy access to various schemes on a single online portal. The program encompasses a number of sectors such as agriculture, horticulture, veterinary and animal husbandry, tourism, entertainment, sports, wellness, and any business venture of economic interest for the people of the state.

2. About the CM Regional Transport Scheme

The CM - Regional Transport Scheme is a flagship initiative conceptualized under the broader Chief Minister's Elevate program. The Government of Meghalaya is launching the CM - Regional Transport Scheme as part of its broader efforts to establish a reliable bus network that links Block HQs with District HQs. The Scheme's objective is to ensure connectivity to all regions and provide fair access to essential services and economic participation. The scheme aims to ensure a minimum one round trip per day between Block HQs. to District HQs. with the bus reaching the District HQ. by 9:30 a.m. and departing by 5:30 p.m. catering to office goers, students, patients visiting hospitals, and people travelling to markets.

The Scheme emphasis on entrepreneurship driven public transport service delivery. Through this scheme, the Government provides substantial financial aid to eligible entrepreneurs who are willing to operate bus services on designated routes between Block HQ. and District HQ. The financial support includes covering up to 50% of the total cost of the vehicle, which encompasses the total interest charged by the bank on the loan. This approach not only reduces the financial burden on entrepreneurs but also encourages them to operate on underserved routes with limited or no existing operators to enhance regional connectivity and ensure equitable access to public transport services.

Through this scheme, Government intends to support the entrepreneurs to purchase vehicles from range of choices which includes up to 32-seater passenger vehicles as well as additional support such as capacity building, training.

By supporting entrepreneurs in acquiring and operating the bus service between Block HQ. and District HQ. the Government aims to create a reliable and efficient transportation network that connects remote regions with key economic and administrative centers.

3. Objectives of the scheme

1. Improve Accessibility to Essential Services:

To ensure that residents in remote and underserved areas have reliable access to Governance, Healthcare, Education, and economic opportunities by enhancing public transport connectivity.

2. Strengthen Regional Connectivity:

To establish seamless and dependable bus service between Block Headquarters and District Headquarters, thereby improving intra state mobility and regional integration.

3. Promote inclusive Economic Growth

Encourage inclusive economic growth by enhancing mobility, connecting markets, and supporting local livelihood.

4. Encourage local entrepreneurship

To empower individuals, cooperatives, traditional institutions by promoting entrepreneurship in public transport services.

. Scheme details

<p style="text-align: center;">Scheme</p>	<p>Subsidy: Up to 50% of the total vehicle cost.</p> <ol style="list-style-type: none"> a. Government Contribution: 35% of the on-road cost as down payment. b. Beneficiary Contribution: 5% of the on-road cost as down payment. c. Loan Financing: 60% of the on-road cost, repayable over 5 years by the beneficiary. <p>Performance based EMI Support: State Government subsidizes 30% of the EMI, paid monthly to the operator upon meeting specific conditions.</p>
<p style="text-align: center;">Who can apply?</p>	<ol style="list-style-type: none"> 1. Individual entrepreneurs from Meghalaya 2. Any registered entities from Meghalaya such as Bus operators associations etc. registered as well as recognized with Transport Department, Government of Meghalaya. 3. Any unregistered but recognized entities such as SHGs; Village Organizations, Traditional institutions etc. <p>Applications shall not be ordinarily considered for the following:</p> <ol style="list-style-type: none"> 1. Individuals currently employed either on a full time or contractual basis under the State or Central Government, as well as those retired and receiving a Government pension, along with their immediate family members (spouse, parents, and unmarried sons or daughters up to 30 years of age), provided that such sons or daughters are neither dependent nor employed (full time or contractual) under the State or Central Government. 2. Any individual whose job is concerned with politics such MLAs, MLCs, MPs etc. or seeking to hold a similar position in government 3. Registered class-1 contractors 4. Consultants who are currently engaged with State or Central Government

	5. Pressure groups and organizations that are primarily political in nature.
Selection	<ol style="list-style-type: none"> 1. 1st Preference: Individual entrepreneurs belonging to the respective Block/ District for routes originating from that particular Block/District 2. 2nd Preference: Bus operators, corporations, organizations etc belonging to the respective Block/District. 3. 3rd Preference: Non-registered organizations such as Village organizations, SHGs etc belonging to the respective Block/District.
Nodal Department for the CM's Elevate Program	Planning, Investment Promotion & Sustainable Development Department
Nodal Department for the scheme	Transport Department
Financial Aid	Government of Meghalaya
Partner banks for credit support	<ol style="list-style-type: none"> 1. Meghalaya Rural Bank (MRB) 2. The Meghalaya Co-Operative Apex Bank Ltd (MCAB) 3. State Bank of India (SBI) 4. HDFC Bank 5. Northeast Small Finance Bank 6. The Shillong Co-operative Urban Bank Ltd.

4.1 Vehicle models offered under the scheme:

Based on the various requirements in the Public Transport sector, the following types of vehicles have been offered for the entrepreneurs to buy.

1. The entrepreneurs may choose any vehicle with seating capacity ranging up to 32-seater bus, however, justifications for the seating capacity along with the demand of the route need to be provided in the application form. You may refer to annexure - 5 for list of indicative vehicles.

2. Additionally, the evaluation committee may also guide the entrepreneurs to buy a vehicle from a different category based on the evaluation of the requirements with respect to the entrepreneur's location.

5. Eligibility conditions and application process

5.1 Eligibility conditions

a) Individual applicants

1. Individuals who are permanent residents of Meghalaya are eligible for the scheme.
2. Eligibility criteria for Individual entrepreneurs:
 - a. Must be above 18 years of age and below 58 years of age.
 - b. Must have experience as a commercial driver.
 - c. Must provide valid government issued ID proof with an address which includes Aadhar Card, Voter ID, Passport, Driving license.
 - d. Entrepreneurs shall not be credit defaulters from any bank.
 - e. Priority will be given to Individual Entrepreneur belonging to the respective Block for routes originating from that particular Block followed by the entrepreneur belonging to the corresponding District.
 - f. Individuals currently employed either on a full time or contractual basis under the State or Central Government, as well as those retired and receiving a Government pension, along with their immediate family members (spouse, parents, and unmarried sons or daughters up to 30 years of age), provided that such sons or daughters are neither dependent nor employed (full time or contractual) under the State or Central Government.
 - i. Employees of public sector undertakings, subsidiaries of public sector undertakings and divisions of public sector undertakings etc.
 - ii. Any individual whose job is concerned with politics such MLAs, MLCs, MPs etc. or seeking to hold a similar position in Government.
 - iii. Registered Class-I Contractors.
 - iv. Consultants who are currently engaged with State or Central Government.

b) Registered entities,

1. All recognized and registered bus operators and maxi cab operators etc. based in Meghalaya can apply.
2. Eligibility conditions:
 - a. Shall have experience in operating public transport vehicles (Buses, Maxi Cabs, Taxis etc.,).
 - b. Shall not be a defaulter at any financial institution.
 - c. Priority will be given to registered entities belonging to the respective Block for routes originating from that particular Block followed by the registered entities belonging to the corresponding District.
 - d. Must provide an Incorporation Certificate or a registration certificate whichever is applicable.
 - e. Shall not be credit defaulters from any bank.
 - f. Pressure groups and organizations that are primarily political in nature shall not be ordinarily considered.

c) Unregistered entities

1. Any unregistered entity such as Village Organizations, Self-Help Groups (SHGs), Traditional communities etc. based in Meghalaya can apply.
2. Eligibility conditions
 - a. A letter of recommendation from the Block Development Officer (BDO).
 - b. Shall not be a credit defaulter at any financial institution.
 - c. Priority will be given to unregistered entities belonging to the respective Block for routes originating from that particular Block followed by the unregistered entities belonging to the corresponding District.
 - d. Pressure groups and organizations that are primarily political in nature shall not be ordinarily considered.

5.2 Submission requirements as proof of eligibility:

As proof of eligibility, the entrepreneurs are required to provide proof of their eligibility for the scheme by submitting the required documents mentioned below.

Individuals	Registered entities	Unregistered entities
<p>Mandatory:</p> <p>i. A valid photo identity with address which includes Aadhar Card, Voter ID, Passport and driving license.</p> <p>ii. Valid driving license preferably commercial</p>	<p>Mandatory:</p> <p>i. Incorporation or Registration Certificate whichever is applicable</p> <p>ii. Valid driving license of the driver preferably commercial</p> <p>iii. A valid photo identity with address of the President and Secretary which includes Aadhar Card, Voter ID, Passport and driving license</p>	<p>Mandatory:</p> <p>i. A valid photo identity with address of the President and Secretary which includes Aadhar Card, Voter ID, Passport and driving license.</p> <p>ii. Valid driving license of the driver preferably commercial</p> <p>iii. Recommendation letter from the Block Development Officer (BDO).</p>
<p>Optional:</p> <p>i. Pan card, if available</p> <p>ii. Latest Bank account statement for minimum of 1 year, if available</p> <p>Any other document as specified by the department and the partner bank.</p>	<p>Optional:</p> <p>i. GST certificate, if available</p> <p>ii. Pan card, if available</p> <p>iii. ITR 2023-24, if available</p> <p>iv. Trade License copy, if available</p> <p>Latest bank account statement for minimum of 1 year for the organization, if available</p> <p>Any other document as specified by the department and the partner bank.</p>	<p>Optional:</p> <p>i. Pan card of the President and secretary, if available</p> <p>ii. Latest bank account statement for a minimum of 1 year President and Secretary of the organization, if available</p> <p>Any other document as specified by the department and the partner bank.</p>

5.3 Application procedure

Entrepreneurs are required to complete the application process and submit all the required documents online on the CM-ELEVATE program portal.

6. Evaluation mechanism

6.1 Application assessment

Applications will be shortlisted based on the verification of all required documents mentioned above.

- a. The verification and scrutinization of the applications will be done by a State Level Screening Committee (SLSC) headed by Secretary, Transport Department, Government of Meghalaya and the members will be as mentioned below:
 1. Secretary, Transport Department, Govt. of Meghalaya - Chairman
 2. Managing Director, Meghalaya Transport Corporation - Member
 3. Assistant Commissioner of Transport, Transport Department - Member
 4. Additional Deputy Commissioner (from the respective District) - Member
 5. District Transport Officer (from the respective District) - Member
 6. Block Development Officer (from the respective Block) - Member
 7. Representative from the partner Bank - Member
- b. The Transport Department will issue notification on the formation of the committee when required.
- c. The applicants will be appraised in the first phase of the evaluation on the following two criteria,
 1. Whether their applications are conforming to the scheme's eligibility.
 2. Whether they are eligible for a loan as per bank requirements (CBIL Score).

6.2 Interview assessment.

After completion of the application assessment, the selected entrepreneurs may be called for interviews.

6.3 Final evaluation

Entrepreneur's final assessment will be done based on the following criteria.

- a. Interpersonal skills of the entrepreneurs.
- b. Interest/experience on operating the public transport vehicle (Buses, Maxi Cabs, Taxis etc.).
- c. Entrepreneurs ability to handle emergency situations.
- d. Their understanding of basic road safety rules as a driver.
- e. First preference will be given to Entrepreneur belonging to the respective Block for routes originating from that particular Block.
- f. Second Preference will be given to Entrepreneur belonging to the respective District for routes from that particular District.
- g. Third preference will be given to registered organizations such as Bus operators, corporations, organizations etc. belonging to the respective Block/District.
- h. Fourth preference will be given to non-registered organizations such as Village organizations, SHGs etc. belonging to the respective Block/District.
- i. Entrepreneurs' sincerity, expertise, and knowledge of the public transport operations in the particular route including the knowledge of bus stops, passenger travel needs for accessing educational, healthcare facilities, office locations and market areas and familiarity with key stoppage points.

- j. Entrepreneurs' willingness to operate minimum one round trip per day between Block HQs to District HQs. with the bus reaching the District HQ. by 9:30 a.m. and departing by 5:30 p.m. catering to office goers, students, patients visiting hospitals, and people travelling to markets.
- k. Eligible credit score of the entrepreneurs to get loan from the partnered banks.
- l. Entrepreneurs' business acumen and their willingness to repay the loan on time.
- m. Entrepreneurs' willingness to attend trainings, knowledge sessions and capacity building programs to be provided by the department.
- n. Current occupations of the entrepreneurs and their immediate family members.
- o. Pressure groups and organizations that are primarily political in nature shall not be ordinarily considered.

7. Mandatory training

- a. Selected individuals must undergo through a mandatory training 'CM RTS - Operator Training Program' conducted by Meghalaya Transport Corporation (MTC).
- b. Applicants will be required to score the minimum marks in the test conducted by the agency under supervision of Managing Director, Meghalaya Transport Corporation (MTC) to receive the Certificate of Completion of the 'CM RTS - Operator Training Program'.
- c. CM RTS - Operator Training Program will primarily cover the following areas.
 - i. Communication and interpersonal skills.
 - ii. Route knowledge and operational familiarity.
 - iii. Passenger handling and Customer Service.
 - iv. Ticketing, Fare collection and reporting.
 - v. Use of technology such as GPS tracking, MIS system for reporting.
 - vi. Ability to perform basic first aid in case of emergency.
 - vii. Basic rules of road safety.
 - viii. Basic maintenance of the vehicle and cleanliness.

The selected entrepreneurs will receive a certificate of completion for the training program.

8. Implementation Mechanism:

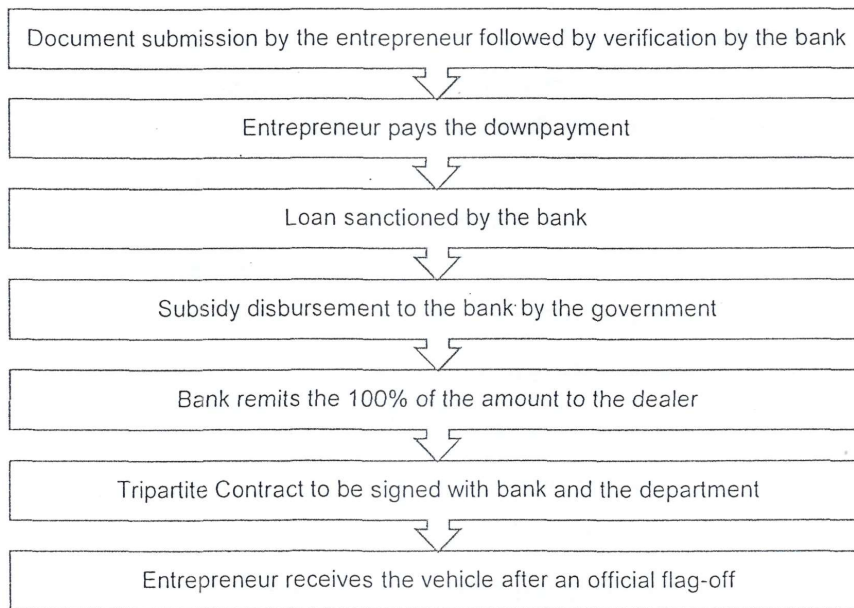
8.1 Implementation Agencies

1. Transport Department, Government of Meghalaya is the Nodal Department for the scheme.
2. Meghalaya Transport Corporation (MTC) is the Nodal agency for Training, Capacity building and Monitoring.
3. Nodal Officer at State Level: Secretary, Transport Department, Government of Meghalaya.
4. Nodal Officers at district level: At district level, District Transport Officer (DTO) will be the Nodal Officers.

8.2 Phase wise Scheme Implementation

- a. The scheme will be implemented in two phases over a span of two years, with allocation of 2 buses per route connecting Block HQ. to District HQ. divided as one bus per route each year.
- b. Priority in the selection of proposals will be given to Individual Entrepreneur belonging to the respective Block for routes originating from that particular Block followed by the entrepreneur belonging to the corresponding District.

8.3 Vehicle Purchasing Procedure



9. Financing Plan

9.1 Summary of the financing plan

The Government of Meghalaya will provide 35% of the on-road cost of the vehicle as down payment, while the operator will be required to contribute 5% of the on-road cost. The remaining 60% will be financed through a loan, to be repaid by the operator in monthly installments over a period of 5 years.

To support operators in meeting their EMI obligations, the State Government will subsidize 30% of the EMI amount, paid directly to the operator each month on fulfilling the below conditions:

- a. This support will be extended to operators who completes at least one round trip per day (minimum 26 trips per month) between Block Headquarters and District Headquarters, with the bus reaching the District Headquarters by 9:30 A.M. and departing by 5:30 P.M. catering to office goers, students, patients visiting hospitals, and people travelling to markets.
- b. The operator must comply with the scheduled route and timing consistently, with no more than three unexcused service disruptions per month.

- c. The operator must not tamper with GPS device installed in the Bus.
- d. The vehicle must be maintained in good working condition and meet safety and cleanliness standards as per the Meghalaya Transport Corporation guidelines.

9.2 Financing Partners:

Entrepreneurs can choose to go with any of the mentioned bank as per their convenience.

1. Meghalaya Rural Bank (MRB).
2. The Meghalaya Co-Operative Apex Bank Ltd (MCAB).
3. State Bank of India (SBI).
4. HDFC Bank
5. Northeast Small Finance Bank.
6. The Shillong Co-operative Urban Bank Ltd.

9.3 Credit details:

Loan Amount	60% on the on-road price of the vehicle
Loan term	Minimum of 5 years
Moratorium period	3 months
Annual rate of interest	Variable interest rates are applicable for partner banks.

9.4 Quantum and Nature of Financial Assistance:

- a. Down payment/Margin money support:

Total down payment will be 40% of the on-road price of the vehicle. Out of which,

 - i. 5% of the on-road price of the vehicle is to be paid by the entrepreneur to the bank
 - ii. 35% of the on-road price of the vehicle will be paid by the Government of Meghalaya to the bank.
- b. Performance based EMI support:
 - i. To support operators in meeting their EMI obligations, the State Government will subsidize 30% of the EMI amount, paid directly to the operator each month. This support will be extended to operators who completes at least one round trip per day between Block Headquarters and District Headquarters, with the bus reaching the District Headquarters by 9:30 A.M. and departing by 5:30 P.M. catering to office goers, students, patients visiting hospitals, and people travelling to markets.
- c. Additional support:
 - i. The vehicles will be installed with GPS devices with 5 years of warranty. The cost of the GPS device will be borne by the government for one time only

- ii. The branding cost of the vehicle will be borne by the government for the first time only.

9.5 Maximum support to be provided from the government:

- Maximum support from the government will be 50% on the total cost of the vehicle.
- Any increase in the price of the vehicle within the implementation period of the scheme will be borne by the entrepreneur unless notified otherwise.
- Cost of the accessories are to be borne by the entrepreneurs themselves.
- Cost associated with the vehicle permit are to be borne by the entrepreneurs themselves.

9.6 Illustration to understand the payment terms

Let's consider the example to understand the various financial components of vehicle procurement.

Components	Values
Vehicle cost (On-road)	₹ 20,00,000
Down payment by Entrepreneur (5%)	₹ 1,00,000
A. Down payment by GoM (35%)	₹ 7,00,000
Total Down payment (40%)	₹ 8,00,000

Components	Values
Loan Amount (60%)	₹ 12,00,000
Annual Interest Rate	9%
Term of Loan	5 years
Total Loan Repayment (Principal + Interest)	₹ 14,79,147
Total Cost of the vehicle (Incl. Interest)	₹ 22,79,147
B. EMI support from the State Govt. (30% of Total Loan Repayment (Principal + Interest) on completion of dedicated trips monthly)	₹ 4,43,744
Total Subsidy from the State Government (50% of the Total cost of the vehicle inclusive of interest) (A+B)	₹ 11,43,744

Disclaimer:

1. The price of the vehicle is subjected to change from time to time based on ex-showroom price of the vehicle by the manufacturer, registration cost, insurance etc.
2. Annual interest rate may differ at the time of sanction of the loan and prevailing rate of the bank will be applicable.

9.7 Disbursement of finances:

1. Disbursement of subsidy by the government
 - a. Margin money/upfront support from the department will be credited to the bank in favor of the entrepreneur within 15 days of receipt of request from the bank.
 - b. Performance based EMI support will be credited to the operator directly by the Transport Department. However, EMI support will be provided only after the assessment of the criteria as defined in the scheme.
2. Completion of loan process by the bank
 - a. Banks are required to complete the loan process within the specified period defined by the department upon contract with the banks.
 - b. In case the entrepreneurs fail to pay their contribution of defined upfront amount (5% of the project cost) within the specified time after the announcement of the results, the allotment will be passed on to the next entrepreneurs in the waiting list.

3. Remittance of the vehicle amount to the dealers

Banks will remit 100% of the sanctioned vehicle amount to the dealers.

10. Support and monitoring of the scheme

A monitoring cell, 'CM - Regional Transport Scheme Cell (CM-RTS Cell)' will be created under Meghalaya Transport Corporation (MTC) to overlook and support the operations of the vehicles under the scheme.

The cell will

- a. Operational Monitoring: Track daily operations of buses on designated routes (e.g., adherence to timing, frequency, punctuality, and route coverage).
- b. Oversee GPS based monitoring for real time tracking of buses.
- c. Ensure that operators comply with scheme norms such as fare structure, bus condition, route schedule and operators' obligations.
- d. Grievance redressal and Feedback handling.
- e. Act as the nodal point of contact for communication between district/ block level transport officials, operators and the Transport Department, Government of Meghalaya.
- f. Organize training programs for the vehicle owners/drivers under the scheme
- g. Data analysis and performance review of the operators.

11. Terms and Conditions

1. Entrepreneur must sign after agreeing to the terms and conditions defined in the tripartite contract to be signed at the time of sanctioning of the loan
2. The tripartite contract will be signed amongst the entrepreneur, the Transport Department, and the financing bank.
3. The contract period will be for 10 years with renewal of the same every year.
4. The contract will be primarily based on the following conditions:
 - a. Submission of trip data to Meghalaya Transport Corporation
 - i. Entrepreneur must submit the total number of trips done by the vehicle including customer details every month to the office of Meghalaya Transport Corporation.
 - b. Vehicle care and maintenance
 - i. Entrepreneur must maintain good care of the vehicle. Condition of the vehicles will be checked by a government-appointed representative before disbursement of the EMI paid.
 - c. GPS Device
 - i. GPS device attached to the vehicle must not be tampered with.
 - ii. Any replacement cost associated must be borne by the beneficiaries themselves.
 - d. Branding on the vehicle.
 - i. Any branding on the vehicle by the Transport Department must not be altered.
 - ii. Branding should be updated as notified by the department from time to time.
 - iii. Any damage or future maintenance related to branding of the vehicles shall be borne by the entrepreneurs themselves on regular basis.
 - iv. Vehicles operating without proper branding will be liable for termination of the tripartite contract.
 - e. Safety equipment.
 - i. Vehicle must be equipped with First Aid kit and same shall be kept up to date as mentioned in the tripartite contract.
 - ii. Vehicle must be equipped with fire extinguisher.
 - f. Required certifications and permits for the vehicle.
 - i. A valid permit.
 - ii. A valid pollution certificate.
 - iii. A valid registration.
 - iv. A valid comprehensive insurance.
 - g. Entrepreneur must attend any training programs from time to time as notified by the Transport Department.

- h. Vehicles must be driven by certified drivers trained under the "CM-RTS Operator Training Program".

5. Contract Termination conditions:

Government has the right to terminate the tripartite contract, following which entrepreneurs are required to return the entire fund support received from the government with an additional annual interest charge and may also include legal action on the entrepreneurs for any of the following reasons.

- a. The entrepreneurs fail to match the terms and conditions defined in the Tripartite contract.
- b. Vehicles are not properly maintained.
- c. Repeated complaints from the passengers.
- d. Vehicles involve with repeated road safety violations.
- e. Vehicles without proper branding.
- f. The entrepreneurs are found to be engaged in fraudulent /illegal/criminal activities and misuse of the vehicle for purposes other than those intended, and which are permissible by law.

12. Annexure

12.1 Annexure 1: Application Form-Individual

S.N.	Questions	Answers
1.	Name	
2.	Mobile Number	
3.	Email Id	
4.	Age	
5.	Gender	
6.	Address	
7.	Marital Status	1) Single 2) Married 3) Divorced 4) Widow 5) Widower
a.	If married, what is the current occupation of your spouse?	1) Employee - Government 2) Privately employed 3) Part time employed 4) Business owner 5) Farmer 6) Unemployed
8.	What is your Current occupation	1) Employee - Government 2) Privately employed 3) Part time employed 4) Business owner 5) Farmer 6) Unemployed
9.	Are you involved in Public Transport sector? (Operating Bus, Maxi Cab, Taxi etc.,)	1) Yes 2) No

S.N.	Questions	Answers
a.	Is working in the Public Transport (Bus, Maxi Cab, Taxi etc,.) your current livelihood?	1) Yes 2) No
b.	Select the type of your engagement with the Public Transport sector .	1) Entrepreneur (full time engagement) 2) Employed under an agency/entrepreneur 3) Part time engagement
c.	If yes, please select the number of years	1) 1-3 years 2) 4- 6 years 3) > 6 years
d.	Kindly tell us about your experience in the Public Transport sector.	(maximum of 50 words)
10.	Please justify, why do you want to apply for the scheme?	(maximum of 50 words)
11.	Kindly provide your vehicle preference under the Scheme	(Select Bus)
12.	Kindly provide your vehicle model preference	(Select Bus Model)
13.	How many trips can you make in a month with the vehicle?	1) 1-10 2) 11-20 3) 21-30 4) >30
14.	Which route you are willing to operate? (Preference will be given to beneficiaries from the respective Blocks)	(Select Route)
15.	Proposed timings of the Bus operations	

S. N.	Questions	Answers
16.	<p>What are the tentative Stoppage points?</p> <p>(Mention name of the locations)</p>	
17.	<p>How much would you charge the passengers per trip in a day?</p>	
18.	<p>Are you willing to operate minimum one round trip per day between Block HQs to District HQs with the bus reaching the District HQ by 9.30 am and departing by 5.30 pm.</p>	<p>1) Yes</p> <p>2) No</p>
19.	<p>What would you do if your Bus is involved in an emergency with passengers onboard?</p> <p>(Multiple choice)</p>	<p>1) Will report local police</p> <p>2) Will contact District Transport Officer (DTO)</p> <p>3) Will provide passengers all necessary support</p> <p>4) Will seek support from the locals from the area</p> <p>5) Will leave the passengers to find their own solutions</p> <p>6) Will reassure the passengers of finding necessary help and assistance</p> <p>7) Emergency will never occur with my vehicle</p>
20.	<p>What would you do if your Bus operations business fails to make any profit?</p> <p>(Multiple choice)</p>	<p>1) Will inform the Transport Department</p> <p>2) Will use the vehicle for personal use</p> <p>3) Will sell off the vehicle</p> <p>4) I am confident of the success with my experience</p> <p>5) I will seek suggestions from the local bus operator association.</p> <p>6) I will seek suggestions from Meghalaya Transport Corporation (MTC)</p> <p>7) I do not know</p>

S.N.	Questions	Answers
21.	Are you a beneficiary under the first phase of the Scheme?	1) Yes 2) No
22.	Do you have a commercial driving license?	1) Yes 2) No
a.	How many years of experience do you have as a commercial passenger vehicle driver? (As an employee or as a driver-cum-owner)	1) 1-3 years 2) 4- 6 years 3) > 6 years
23.	Who will be the driver of the vehicle in case you are one of the selected beneficiaries?	1) Self (Owner) 2) Will hire a driver on salary
a.	Languages spoken by you if you are the driver (based on the selection of driver)	1) English 2) Hindi 3) Khasi 4) Garo 3) Pnar
b.	Languages spoken by your driver (based on the selection of driver)	1) English 2) Hindi 3) Khasi 4) Garo 4) Pnar
c.	Driving license of the driver of the Vehicle? (Based on the selection of the driver)	"UPLOAD LINK"
24.	Do you have a parking space at home?	1) Yes 2) No
a.	If Yes, kindly upload a photo of the parking space.	"UPLOAD LINK"
25.	Do you have a bank account?	1) Yes 2) No
26.	If yes, kindly upload latest Bank Statement of minimum one year	"UPLOAD LINK"

S. N.	Questions	Answers
27.	Are you a defaulter of any bank loan?	1) Yes 2) No
28.	Kindly upload your Pan Card (optional)	"UPLOAD LINK"
29.	Kindly upload any of the following officially valid documents (OVDs)	1. Voter ID 2. Aadhar 3. Passport 4. Driving license
30.	Since it is a bank linked scheme, would you like to apply loan from the bank as required for the scheme?	1. Yes 2. No
31.	If yes, what is your preferred bank for credit for the scheme?	1. Meghalaya Rural Bank (MRB) 2. The Meghalaya Co-Operative Apex Bank Ltd (MCAB) 3. State Bank of India (SBI) 4. HDFC Bank 5. Northeast Small Finance Bank 6. The Shillong Co-operative Urban Bank Ltd.
32.	Would you agree to sign a tripartite agreement for 10 years with Transport Department and your preferred bank?	1. Yes 2. No

12.2 Annexure 2: Application form – Registered Entity

S.N	Questions	Answers
1)	Name of the organization	
2)	Type of organization	1) Bus/ Maxi Cab Operator 2) Corporative Society 3) Society 4) Others
3)	Type of firm (Operator)	1) Sole Proprietorship 2) Partnership 3) Limited Liability Partnership 4) Company 5) Cooperation 6) Any other _____
4)	Name of the Owner (s)/Society President	
5)	Mobile number	
6)	Proof of registration	Upload link
7)	Email id	
8)	How many vehicles does your agency own?	1) 0 2) 1 3) 2 4) 3 5) >3
9)	Are you beneficiary under the first phase of the Scheme?	1) Yes 2) No
10)	How many drivers are currently employed under your organization? (Kindly mention)	1) Permanent _____ 2) Temporary _____
11)	Do you have a driver for the vehicle?	1) Yes 2) No
a.	Commercial Driving license of the driver for the vehicle	"UPLOAD LINK"

S.N.	Questions	Answers
b.	How many years of experience does your driver have as a commercial passenger vehicle driver?	1) 1-3 years 2) 4- 6 years 3) > 6 years
c.	What are the languages the driver can speak?	1) English 2) Hindi 3) Khasi 4) Garo 5) Pnar 6) Any other _____
12)	How many years of experience does the driver of the vehicle have in the Public Transport sector? (Operating Bus, Maxi Cab, Taxi etc.,)	1) 1-3 years 2) 4- 6 years 3) > 6 years
13)	Number of years of experience of your organization in the Public Transport sector	1) 1-3 years 2) 4- 6 years 3) > 6 years
14)	Kindly tell us about your experience in the Public Transport sector.	(maximum of 50 words)
15)	Please justify, why do you want to apply for the vehicle scheme?	(maximum of 50 words)
16)	Kindly provide your vehicle preference under the Scheme	(Select Bus)
17)	Kindly provide your vehicle model preference	(Select Bus Model)
18)	How much would you charge the passenger per trip in a day?	
19)	How many trips can you make in a month with the Bus?	1) 1-10 2) 11-20 3) 21-30 4) >30
20)	Which route you are willing to operate? (Preference will be given to beneficiaries from the respective Blocks)	1) (Select Route)

S.N	Questions	Answers
21)	Proposed timings of the Bus operations	
22)	What are the tentative Stoppage points? (Mention name of the locations)	
23)	Are you willing to operate minimum one round trip per day between Block HQs to District HQs with the bus reaching the District HQ by 9.30 am and departing by 5.30 pm.	1) Yes 2) No
24)	What would you do if your Bus is involved in an emergency with passengers onboard? (Multiple choice)	1) Will report local police 2) Will contact District Transport Officer 3) Will provide passengers all necessary support 4) Will seek support from the locals from the area 5) Will leave the passengers to find their own solutions 6) Will reassure the passengers of finding necessary help and assistance 7) Emergency will never occur with my vehicle
25)	What would you do if your Bus operations business fails to make any profit?	1) Will inform the Transport Department 2) Will use the vehicle for personal use 3) Will sell off the vehicle 4) I am confident of the success with my experience 5) I will seek suggestions from the Bus operator associations 6) I will seek suggestions from Meghalaya Transport Corporation (MTC) 7) I do not know
26)	Do you have a parking space at your office for the vehicles?	1) Yes 2) No
a.	If Yes, kindly upload a photo of the parking space.	"UPLOAD LINK"

S.N.	Questions	Answers
27)	Do you have a bank account?	1) Yes 2) No
a.	If yes, kindly upload latest Bank Statement of minimum one year	"UPLOAD LINK"
b.	Are you a defaulter of any bank loan?	1) Yes 2) No
28)	Kindly upload Pan Card of the organization (Optional)	"UPLOAD LINK"
29)	Kindly upload of the following officially valid documents (OVDs) of the <ul style="list-style-type: none"> • Owner/ Co-owner of the Bus operator • President of the Bus operator agency <p>Whichever is applicable</p>	1. Voter ID 2. Aadhar 3. Passport 4. Driving license
30)	Kindly upload of the following officially valid documents (OVDs) of the Secretary	1. Voter ID 2. Aadhar 3. Passport 4. Driving license
31)	Since it is a bank linked scheme, would you like to apply loan from the bank as required for the scheme?	1. Yes 2. No
32)	If yes, what is your preferred bank for credit for the scheme?	1. Meghalaya Rural Bank (MRB) 2. The Meghalaya Co-Operative Apex Bank Ltd (MCAB) 3. State Bank of India (SBI) 4. HDFC Bank 5. Northeast Small Finance Bank 6. The Shillong Co-operative Urban Bank Ltd.
33)	Would you agree to sign a tripartite agreement for 10 years with Transport Department and your preferred bank?	1. Yes 2. No

12.3 Annexure 3: Application form – Un-registered Entity

S.N	Questions	Answers
1.	Name of the organization	
2.	Type of organization	1) Village organization 2) Self-Help Group 3) Dorbar Shnong 4) Traditional community 5) Any other
a.	If any other, kindly mention	
3.	Name of the Organization's President	1) 0 2) 1 3) 2 4) 3 5) >3
4.	Name of the Organization's Secretary	
5.	Mobile number of the organization	
6.	Email id, if available	
7.	Would you like to register your organization with Transport Department?	1) Yes 2) No
8.	How many vehicles does your agency own?	1) 0 2) 1 3) 2 4) 3 5) >3
9.	How many members are there in your organization?	1) <10 2) 10-15 3) >15
10.	Are you beneficiary under the first phase of the Scheme?	1) Yes 2) No
11.	Do you have a driver for the scheme in your organization?	1) Yes 2) No

S.N.	Questions	Answers
a.	Commercial Driving license of the driver for the scheme	"UPLOAD LINK"
b.	How many years of experience does your driver have as a commercial passenger vehicle driver?	1) 1-3 years 2) 4-6 years 3) > 6 years
c.	What are the languages the vehicle driver speaks?	1) English 2) Hindi 3) Khasi 4) Garo 5) Pnar 6) Any other _____
d.	How many years of experience does the driver of the vehicle have in the public transport sector? (Operating Bus, Maxi Cab, Taxi etc.,)	1) 1-3 years 2) 4-6 years 3) > 6 years
12.	Number of years of experience of your organization in the Public Transport sector	1) 1-3 years 2) 4-6 years 3) > 6 years
13.	Kindly tell us about your experience in the Public Transport sector.	(maximum of 50 words)
14.	Please justify, why do you want to apply for the vehicle scheme?	(maximum of 50 words)
15.	Kindly provide your vehicle preference under the Scheme	1) Mini Bus 2) Midi Bus
16.	Kindly provide your vehicle model preference	1)
17.	How much would you charge the passengers per trip in a day?	
18.	How many trips can you make in a month with the Bus?	1) 1-10 2) 11-20 3) 21-30 4) >30
19.	Which route you are willing to operate?	1) (Select Route)

S.N.	Questions	Answers
	(Preference will be given to beneficiaries from the respective Blocks)	
20.	Proposed timings of the Bus operations	
21.	What are the tentative Stoppage points? (Mention name of the locations)	
22.	Are you willing to operate minimum one round trip per day between Block HQs to District HQs with the bus reaching the District HQ by 9.30 am and departing by 5.30 pm.	1) Yes 2) No
23.	What would you do if your Bus is involved in an emergency with passengers onboard? (Multiple choice)	1) Will report local police 2) Will contact District Transport Officer 3) Will provide passengers all necessary support 4) Will seek support from the locals from the area 5) Will leave the passengers to find their own solutions 6) Will reassure the passengers of finding necessary help and assistance 7) Emergency will never occur with my vehicle
24.	What would you do if your Bus operations business fails to make any profit? (Multiple choice)	1) Will inform the Transport Department 2) Will use the vehicle for personal use 3) Will sell off the vehicle 4) I am confident of the success with my experience 5) I will seek suggestions from the Bus operator associations 6) I will seek suggestions from Meghalaya Transport Corporation. 7) I do not know
25.	Do you have a parking space at your office for the vehicles?	1) Yes 2) No
a.	If Yes, kindly upload a photo of the parking space.	"UPLOAD LINK"
26.	Do you have a bank account?	1) Yes

S.N.	Questions	Answers
		2) No
a.	If yes, latest Bank Statement of minimum one year	"UPLOAD LINK"
b.	Are you a defaulter of any bank loan?	1) Yes 2) No
27.	Latest Bank Statement of the President, if available	"UPLOAD LINK"
28.	Latest Bank Statement of the Secretary, if available	"UPLOAD LINK"
29.	Pan Card of the President (Optional)	"UPLOAD LINK"
30.	Pan Card of the Secretary (Optional)	"UPLOAD LINK"
31.	Kindly upload of the following officially valid documents (OVDs) of the President	1. Voter ID 2. Aadhar 3. Passport 4. Driving license
32.	Kindly upload of the following officially valid documents (OVDs) of the Secretary	1. Voter ID 2. Aadhar 3. Passport 4. Driving license
33.	Since it is a bank linked scheme, would you like to apply loan from the bank as required for the scheme?	1. Yes 2. No
34.	If yes, what is your preferred bank for credit for the scheme?	1. Meghalaya Rural Bank (MRB) 2. The Meghalaya Co-Operative Apex Bank Ltd (MCAB) 3. State Bank of India (SBI) 4. HDFC Bank 5. Northeast Small Finance Bank 6. The Shillong Co-operative Urban Bank Ltd.
35.	Would you agree to sign a tripartite agreement for 10 years with Transport Department and your preferred bank?	1. Yes 2. No

12.4 Annexure 4: Tentative Routes

S.No	Block HQ	Route	Distance
			KM
	Tura - WGH		
1	Selsella	Tura - Selsella	55.2
2	Dadenggre	Tura - Dadenggre	29.3
3	Tikrikilla	Tura - Tikrikilla	92.9
4	Gambegre	Tura - Gambegre	32.3
5	Batabari	Tura - Batabari	60.7
6	Dalu	Tura - Dalu	49.1
7	Rongram	Tura - Rongram	14.8
8	Demdema	Tura - Demdema	67.7
	Williamnagar - NGH		
9	Dambo Rongjeng	Williamnagar - Dambo Rongjeng	37.2
10	Songsak	Williamnagar - Songsak	27.6
11	Samanda	Williamnagar - Samanda	22.4
	Baghmara - SGH		
12	Chokpot	Baghmara - Chokpot	55.9
13	Rongara	Baghmara - Rongara	34.5
14	Siju	Baghmara - Siju	31.7
15	Gasuapara	Baghmara - Gasuapara	49
	Ampati - SWGH		
16	Zikzak	Ampati - Zikzak	12
17	Purakhasia	Ampati - Zikzak - Mahendraganj - Purakhasia	54.8
18	Damalgre	Ampati - Damalgre	34.9
	Resubelpara - NGH		
19	Kharkutta	Resubelpara - Kharkutta	49.9
20	Adokgre	Resubelpara - Adokgre	67.2
21	Bajengdoba	Resubelpara - Bajengdoba	16.4
	Shillong - EKH		
22	Mawsynram	Shillong - Mawsynram	62.8
23	Shella Bholaganj	Shillong - Khatarshnong Laitkroh - Sohra - Shella Bholaganj	58.7
24	Pynursla	Shillong - Pynursla	59.8
25	Mawryngkneng	Shillong - Mawryngkneng	34
26	Mawphlang	Shillong - Mawphlang	25.8
27	Mawkynrew	Shillong - Mawkynrew	35.1
28	Khatarshnong Laitkroh	Shillong - Khatarshnong Laitkroh	31.4
29	Sohiong	Shillong - Sohiong	29.8
	Nongstoin - WKH		
30	Mawshynrut	Nongstoin - Mawshynrut	43.9
31	Rambrai	Nongstoin - Rambrai	20.8

32	Shallang	Nongstoin – Shallang	77.6
33	Ri - Muliang	Nongstoin – Ri Muliang	48
	Mawkyrwat - SWKH		
34	Ranikor	Mawkyrwat - Ranikor	47.3
	Nongpoh - Ri Bhoi		
35	Jirang	Nongpoh - Umling - Jirang	70.8
36	Umsning	Nongpoh – Umsning	21.4
37	Umling	Nongpoh - Umling	20.4
38	Bhoirymbong	Nongpoh - Bhoirymbong	49.8
	Jowai - WJH		
39	Laskein	Jowai - Laskein	30.8
40	Amalrem	Jowai - Amalrem	27.7
41	Namdong	Jowai - Namdong	43.7
42	Thadlaskein	Jowai - Thadlaskein	18.6
	Khliehriat - E.JH		
43	Saipung	Khliehriat - Saipung	45.4
44	Lumshnong	Khliehriat - Lumshnong	27.1
	Mairang - EWKH		
45	Mawthadraishan	Mairang – Mawthadraishan - Nongstoin	22.2

12.5 Annexure – 5: Indicative list of Vehicles

S.N.	Vehicle models	Ex-Showroom Price (Rs)	Vehicle Type & transmission
1.	MiTR Bus 23+D STD (2x2), 8 Mtrs, Push back, AC	32,16,162	23 Seater, AC Bus
2.	MiTR Bus 23+D STD (2x2), 8 Mtrs, Push back, Non-AC	26,75,562	23 Seater, Non-AC Bus
3.	MiTR Bus 27+D STD (2x2), 7 Mtrs, AC	32,21,568	27 Seater, AC Bus
4.	MiTR Bus 27+D STD (2x2), 7 Mtrs, Non-AC	26,80,968	27 Seater, Non-AC Bus
5.	MiTR Bus 31+D STD (2x2), 8 Mtrs, AC	33,35,094	31 Seater, AC Bus
6.	MiTR Bus 31+D STD (2x2), 8 Mtrs, Non-AC	27,94,494	31 Seater, Non-AC Bus
7.	Force Traveller T1 BSVI 3350 WB (13+D) AC	17,65,366	13 seater, AC Bus
8.	Force Traveller T1 BSVI 3350 (14+D) Non-AC	16,69,175	14 seater, Non-AC Bus
9.	Force Traveller T1 BSVI 3700 (17+D) Non-AC	16,52,718	17 seater, Non-AC Bus
10.	Force Traveller T2 BSVI 4020 (25+D) Non-AC	18,95,448	25 seater, Non-AC Bus
11.	Winger Deluxe FL 3200 FR 13S AC	18,56,485	13 Seater, AC Bus
12.	Winger Deluxe FL 3200 FR 13S Non-AC	16,95,801	13 Seater, Non-AC Bus
13.	Winger Deluxe FL 3488 HR 15S AC	19,96,160	15 Seater, AC Bus
14.	Star Bus Prime 24+D LP412/36 Non-AC	26,82,794	24 Seater, Non-AC Bus

Disclaimer:

1. Ex-showroom prices may vary based on the decisions of the manufacturers
2. Ex-showroom prices do not include other components of on-road cost of the vehicle such as registration, insurance etc.

The 8th July, 2025.

No.EDN.206/2019/143. - Whereas the Section 18 of Right of Children to Free and Compulsory Education Act, 2009 provides,

"18(1) No school, other than a school established, owned or controlled by the appropriate Government or the local authority, shall, after the commencement of this Act, be established or function, without obtaining a certificate of recognition from such authority, by making an application in such form and manner, as may be prescribed.

(2) The authority prescribed under sub-section (1) shall issue the certificate of recognition in such form, within such period, in such manner, and subject to such conditions, as may be prescribed.

Provided that no such recognition shall be granted to a school unless it fulfils norms and standards specified under section 19.

(3) On the contravention of the conditions of recognition, the prescribed authority shall by an order in writing, withdraw recognition.

Provided that such order shall contain a direction as to which of the neighbourhood school, the children studying in the derecognised school, shall be admitted.

Provided further that no recognition shall be so withdrawn without giving an opportunity of being heard to such school, in such manner, as may be prescribed.

(4) With effect from the date of withdrawal of the recognition under sub-section (3) no such school shall continue to function.

(5) Any person who establishes or runs a school without obtaining certificate of recognition, or continues to run a school after withdrawal of recognition, shall be liable to fine which may extend to one lakh rupees and in case of continuing contraventions, to a fine of ten thousand rupees for each day during which such contravention continues."

Whereas the Section 19 of Right of Children to Free and Compulsory Education Act, 2009 provides,

"19(1) No school shall be established, or recognised, under section 18, unless it fulfils the norms and standards specified in the Schedule.

(2) Where a school established before the commencement of this Act does not fulfil the norms and standards specified in the Schedule, it shall take steps to fulfil such norms and standards at its own expenses, within a period of three years from the date of such commencement.

(3) Where a school fails to fulfil the norms and standards within the period specified under sub-section (2), the authority prescribed under sub-section (1) of section 18 shall withdraw recognition granted to such school in the manner specified under sub-section (3) thereof.

(4) With effect from the date of withdrawal of recognition under sub-section (3), no school shall continue to function.

(5) Any person who continues to run a school after the recognition is withdrawn, shall be liable to fine which may extend to one lakh rupees and in case of continuing contraventions, to a fine often thousand rupees for each day during which such contravention continues.";

Whereas the Schedule of Right of Children to Free and Compulsory Education Act, 2009 provides the Norms and Standards for a School as below:

"THE SCHEDULE

NORMS AND STANDARDS FOR A SCHOOL

Sl. No.	Item	Norms and Standards	
1	Numbers of teachers:	Admitted children	Number of teachers
	(a) For first class to fifth class	Up to Sixty	Two
		Between sixty-one to ninety	Three
		Between Ninety-one to one hundred and twenty	Four
		Between One hundred and twenty-one to two hundred	Five
		Above One hundred and fifty children	Five plus one Head teacher
		Above Two hundred children	Pupil-Teacher Ratio (excluding Head-teacher) shall not exceed forty
	(b) For sixth class to eighth class	(1) At least one teacher per class so that there shall be at least one teacher each for— (i) Science and Mathematics; (ii) Social Studies; (iii) Languages.	
		(2) At least one teacher for every thirty-five children.	
		(3) Where admission of children is above one hundred— (i) a full-time head-teacher; (ii) part time instructors for— (A) Art Education; (B) Health and Physical Education; (C) Work Education.	
2	Building	All-weather building consisting of— (i) at least one class-room for every teacher and an office-cum-store-cum-Head teacher's room;	

		<ul style="list-style-type: none"> (ii) barrier-free access; (iii) separate toilets for boys and girls; (iv) safe and adequate drinking water facility to all children; (v) a kitchen where mid-day meal is cooked in the school; (vi) Playground; (vii) arrangements for securing the school building by boundary wall or fencing.
3	Minimum number of working days / instructional hours in an academic year	<ul style="list-style-type: none"> (i) two hundred working days for first class to fifth class; (ii) two hundred and twenty working days for sixth class to eighth class; (iii) eight hundred instructional hours per academic year for first class to fifth class; (iv) one thousand instructional hours per academic year for sixth class to eighth class.
4	Minimum number of working hours per week for the teacher	forty-five teaching including preparation hours.
5	Teaching learning equipment	Shall be provided to each class as required.
6	Library	There shall be a library in each school providing newspaper, magazines and books on all subjects, including story-books.
7	Play material, games and sports equipment	Shall be provided to each class as required."

Whereas the Rule 11 of the Meghalaya Right of Children to Free and Compulsory Education Rules, 2011 states,

"11. Recognition of schools for the purposes of section 18 -

(1) Every school, other than a school established, owned or controlled by the State Government of Local Authority, established before the commencement of this Act shall make a self-declaration within a period of

three months of the commencement of the Act, in Form No. 1 to the concerned District School Education Officer regarding its compliance or otherwise with the norms and standards prescribed in the Schedule and the following conditions:

- (a) the school is run by a society registered under the Societies Registration Act, 1860 (21 of 1860), or Meghalaya Society Registration Act 1983 as a public trust constituted under any law for the time being in force;
- (b) the school is not run for profit to any individual, group or association of individuals or any other persons;
- (c) the school conforms to the values enshrined in the Constitution;
- (d) the school buildings or other structures or the grounds are used only for the purposes of education and skill development;
- (e) the school is open to inspection by any officer authorized by the State Government/Local Authority;
- (f) the school furnishes such reports and information as may be required by the Director of School Education & Literacy/District School Education Officer from time to time and complies with such instructions of the State Government/Local Authority as may be issued to secure the continued fulfilment of the condition of recognition or the removal of deficiencies in working of the school;

2. Every self-declaration received in Form 1 shall be placed by the District School Education Officer in public domain within fifteen days of its receipt.

3. The District School Education Officer shall conduct on-site inspection of such schools which claim in Form No. 1 to fulfil the norms and standards and the conditions mentioned in sub-Rule (1) within three months of the receipt of the self-declaration.

4. After the inspection referred to in sub-Rule (3) is carried out, the inspection report shall be placed by the District School Education Officer in the public domain and schools found to be conforming to the norms, standards and the conditions shall be granted recognition by the District School Education Officer in Form No. II within a period of 15 days from the date of inspection.

5. Schools that do not conform to the norms, standards and conditions mentioned in sub rule (1) shall be listed by the District School Education Officer through a public order to this effect, and any time within the next two and a half years, such schools may request the District School Education Officer for an on-site inspection for grant of recognition.

6. Schools which do not conform to the norms, standards and conditions mentioned in sub rule (1) after three years from the commencement of the Act, shall cease to function.

7. Every school, other than a school established, owned or controlled by the State Government or local authority established after the commencement of the Act shall conform to the norms and standards and conditions mentioned in sub-Rule (1) in order to qualify for recognition."

Whereas the Rule 12 of the Meghalaya Right of Children to Free and Compulsory Education Rules, 2011 states,

"Rule 12. Withdrawal of recognition to schools for the purposes of sections 18 (3) and 12 (3) -

1. Where the District School Education Officer on his own motion, or on any representation received from any person, has reason to believe, to be recorded in writing, that a school recognized under rule 12, has violated

one or more of the conditions for grant for recognition or has failed to fulfil the norms and standards prescribed in the Schedule, he shall act in the following manner:

(a) Issue a notice to the school specifying the violations of the condition of grant of recognition and seek its explanation within one month.

(b) In case the explanation is not found to be satisfactory or no explanation is received within the stipulated time period, the District School Education Officer may cause an inspection of the school, to be conducted by a Committee of three to five members comprising of educationists, civil society representatives, media, and government representatives, which shall make due inquiry and submit its Report, along with its recommendations for continuation of recognition or its withdrawal, to the District School Education Officer.

(c) The District School Education Officer shall forward the Report of the Committee, along with his comments, to the State Commission for Protection of Child or the Right to Education Protection Authority, as the case may be, with a copy to the State Education Department.

2. The State Commission for Protection of Child Rights or the Right to Education Protection Authority, as the case may be, shall, after seeking explanation from the concerned school and after due examination, prepare and send its recommendations to the State Education Department.

3. The State Education Department, shall, on the basis of the recommendations referred to in sub-Rule (2) convey its decision to the District School Education Officer.

4. The District School Education Officer shall, on the basis of the decision of the State Education Department, pass an order cancelling the recognition granted to the school. The order of derecognition shall be operative from the immediately succeeding academic year and shall specify the neighbourhood schools to which the children of the de-recognized school shall be admitted."

Now, the Governor of Meghalaya is pleased to notify the "**Standard Operating Procedures for Opening, Recognising and Closing of Schools in Meghalaya**" (hereinafter referred to as "SOP 2025"), as laid down under Rule 11 and 12 of the Meghalaya Right of Children to Free and Compulsory Education Rules, 2011, as herein under, which shall come into force with immediate effect:-

PART A: PROCEDURE FOR OPENING OF A NEW SCHOOL

1. Applicability

These provisions shall apply to all entities intending to establish a new school, including schools run by societies, trusts, NGOs or private agencies.

2. Preliminary Permission (No Objection Certificate - NOC)

Before any construction, recruitment, or admission is undertaken, the entity must apply for a No Objection Certificate (NOC) from the Director of School Education and Literacy (DSEL) through the District School Education Officer (DSEO).

Application for NOC shall include:

- Name, address and registration details of the Society/Trust (registered under the Meghalaya Societies Registration Act, 1983 or relevant law).
- Proposed name and location of the school (include GIS coordinates).
- Category (LP, UP, Secondary, Higher Secondary).
- Proposed School Management Committee.

- Land ownership document or lease deed (minimum area as per building norms).
- Building and site plan.
- Projected enrolment and staff structure.
- Financial viability and funding sources.

3. Scrutiny and Issuance of NOC

- DSEO shall verify the application and forward it with comments to the DSEL. The comments shall include the list of nearby schools with enrolment and feasibility of the school.
- DSEL shall forward the same to Education Department for issuing NOC and Department may accordingly issue the NOC, if the proposal is found viable.
- The NOC shall be valid for 18 months and used for development of infrastructure and staffing.
- NOC does not confer recognition and no classes may commence without formal recognition.

PART B: PROCEDURE FOR RECOGNITION OF SCHOOLS

4. Eligibility

Only schools that have completed infrastructure, appointed qualified staff, and are ready to admit students may apply for recognition under Section 18 of the RTE Act.

5. Application for Recognition

An application in Form I (issued with Meghalaya RTE Rules 2012) must be submitted to the DSEO, along with:

- i. Self-declaration of compliance with norms under the Schedule of RTE Act.
- ii. Copy of NOC.
- iii. Details of staff with qualifications.
- iv. Photographs of building, classrooms, toilets, kitchen, playground etc.
- v. Annual budget and financial statement. DSEO shall not process the application without the NOC duly issued by the Education Department.

6. Inspection and Verification

- DSEO shall place the self-declaration on the public domain within 15 days.
- On-site inspection shall be conducted within 3 weeks by a team constituted by DSEO.
- The team shall include educationists, local authority representatives and civil society members.

7. Grant of Recognition

- DSEO shall send the complete application along with the inspection report, to DSEL for taking prior approval to issue Recognition Certificate (Form II - issued with Meghalaya RTE Rules 2012).
- Recognition is valid only for the specified category and address.
- Any deviation shall require a fresh application.

PART C: PROCEDURE FOR UPGRADATION OF SCHOOL CATEGORY**8. Applicability**

This shall apply when a recognized school intends to upgrade its existing level, e.g., from LP to UP or UP to Secondary.

9. Application Process

- Submit a formal application to the DSEO enclosing:
 - o Existing Recognition Certificate.
 - o Justification and demand analysis for upgradation.
 - o Detailed plan for infrastructure enhancement.
 - o Staff recruitment plan as per upgraded norms.
 - o Budgetary provisions.

10. Scrutiny and Inspection

- DSEO shall conduct site verification to assess compliance with norms for upgraded category.
- The inspection report shall be reviewed by DSEL

11. Issuance of Upgraded Recognition

- On satisfactory compliance, the DSEO shall issue a revised Recognition Certificate, specifying the upgraded category and effective academic session.

PART D: PROCEDURE FOR CLOSURE / DE-RECOGNITION OF SCHOOLS**12. Voluntary Closure by Management**

- Application to be submitted to the DSEO stating reasons for closure.
- Prior notice of at least 6 months must be given to parents and stakeholders.
- Application must include:
 - o Plan for transfer of students to nearby recognized schools.
 - o Staff settlement/resignation plan.

13. Closure Due to Non-Compliance / Violation (Section 19 & Rule 12)**Initiation:**

- If a school violates conditions of recognition or fails to meet norms:
 - o DSEO shall issue a show cause notice, giving 1 month to respond.
 - o If unsatisfactory, a committee shall be constituted to inspect and recommend.

Procedure:

- The report of the committee along with DSEO's comments shall be submitted to the State Commission for Protection of Child Rights (SCPCR) or the RTE Protection Authority.
- After review, the Commission shall recommend action to the State Education Department.

- Based on the recommendation, the State Education Department shall instruct DSEO for withdrawal of recognition.
- In absence of such Commission and authority, the proposal shall be sent directly to the Education Department.

14. Consequences of Withdrawal

- DSEO shall issue a public order of de-recognition, effective from the next academic session.
- The order shall mention the neighbourhood schools where children shall be admitted.
- Running the school post de-recognition is punishable under Section 18(5) and 19(5) of the Act.

PART E: GENERAL CONDITIONS

15. Validity and Renewal

- Recognition shall remain valid as long as the school maintains compliance.
- Surprise inspections may be carried out by authorities to ensure ongoing adherence to norms.

16. Public Disclosure

- All recognition, inspection reports, NOC and orders shall be uploaded by DSEO on the District Education portal.

PART F: REPEAL AND SAVINGS

17. Repeal and Savings

All existing orders, notifications, circulars, memoranda, office procedures, and guidelines issued by any authority of the State Government or its subordinate offices in relation to the opening, recognition, upgradation, or closure of schools, inconsistent or contrary to the provisions of the

Right of Children to Free and Compulsory Education Act, 2009, the Meghalaya Right of Children to Free and Compulsory Education Rules, 2011, and this SOP 2025, are hereby repealed or deemed to be modified to the extent of such inconsistency.

However, any action taken or recognition granted under the previous orders before the commencement of this SOP, which is not inconsistent with the Act and Rules, shall be deemed to have been done or taken under the corresponding provisions of this SOP, and shall remain valid until reviewed or revised under the present framework.

PART G: TRANSITIONAL PROVISIONS FOR EXISTING FUNCTIONAL SCHOOLS

18. Special Provision for Existing Unrecognised Schools

(1) Recognition Without NOC:

Schools that were established and have been functioning prior to the issuance of this SOP 2025, but have not yet obtained formal recognition under the RTE Act, 2009, shall be allowed to apply for direct recognition without the requirement of obtaining a No Objection Certificate (NOC) under Part A of this SOP.

(2) Application Timeline:

Such schools shall submit an application in Form I to the District School Education Officer (DSEO) within six months from the date of commencement of this SOP.

(3) Compliance Requirement:

The application shall include:

- Self-declaration of compliance with RTE norms and standards;
- Details of infrastructure, teachers, enrolment, and management;
- Documents proving the date of establishment and years of functioning;
- Undertaking to comply with all applicable conditions under Section 19 of the Act.

(4) Inspection and Grant of Recognition:

- The DSEO shall place the application in public domain and conduct on-site inspection within three months of receipt.
- If the school conforms to the prescribed norms and conditions, recognition shall be granted in Form II within 15 days from the date of inspection.

(5) Deficient Schools:

- Schools found deficient shall be granted provisional recognition for a period not exceeding two academic years, subject to compliance with specific conditions and milestones.
- Failure to meet compliance within the extended period shall result in withdrawal of recognition as per the procedure under Part D.

(6) No Exemption from Norms:

This provision shall not exempt any school from the requirement to comply with the minimum norms and standards prescribed under the Act and Rules.

FORM REFERENCES

- Form I: Self Declaration for Recognition (Rule 11)
- Form II: Certificate of Recognition (Rule 11)
- Form III: Order of De-recognition.

VIJAY KUMAR MANTRI,
Commissioner & Secretary to Govt. of Meghalaya,
Education Department.

Form I

(See rule 11 (2))

SELF DECLARATION CUM APPLICATION FOR GRANT OF RECOGNITION OF SCHOOL**See Sub-rule (1) of Rule 11 of the Meghalaya Right of Children to Free and Compulsory Education Rule, 2011**

To,

The District School Education Officer,

(Name of District & State)

Sir,

I forward herewith a self-declaration regarding compliance with the norms and standards prescribed in the Schedule of the Right of Children to Free and Compulsory Education Act, 2009 and an application in the prescribed proforma for the grant of recognition to (Name of the school) with effect from the commencement of the school year 20

Yours faithfully,

Enclosure:

Place:

Date:

Chairman/Secretary of Managing Committee

A. School Details

1. Name of School	
2. Academic Session	
3. Districts & Sub-Division	
4. Postal Address	
5. Village/City	
6. Block	
7. Pin Code:	
8. Phone No. with STD Code	
9. Fax No.	
10. E-mail address if any	
11. Nearest Police Station	

B. General Information

1. Year of Foundation			
2. Date of First Opening of School			
3. Name of Trust/Society/Managing Committee			
4. Whether Trust/ Society/Managing Committee/ is registered			
5. Period up to which Registration of Trust/Society/Managing Committee is valid			
6. Whether there is a proof of non-proprietary character of the Trust/Society/Managing Committee supported by the list of members with their address on an affidavit in copy.			
7. Name, official address of the Manager/President/C/Chairman of the School			
Name			
Designation			
Address			
Phone			
8. Total Income & Expenditure during last 3 years surplus/ deficit			
Year	Income	Expenditure	Surplus/deficit

C. Nature and area of School

1. Medium of Instruction	
2. Type of School (Specify entry & exit classes)	
3. Is aided, the name of agency and percentage of aid	
4. If school recognized	

5. If so, by which authority - Recognition number	
6. Does the school has its own building or is it running in a rented building.	
7. Whether the school buildings or other structures or the grounds are used only for the purpose of education and skill development ?	
8. Total area of the school	
9. Built in area of the school	

D. Enrolment Status

Class	No. of Section	No. of Students
1 Pre Primary		
2 I-V		
3 VI - VIII		

E. Infrastructure Details & Sanitary Conditions

	Room	Numbers	Average Size
1	Classroom		
2	Office room - cum- Store Room -cum- Headmaster Room.		
3	Kitchen - Cum - Store		

F. Other Facilities

1	Whether all facilities have barrier free access	
2	Teaching Learning Material (attach list)	
3	Sports & Play equipments (attach list)	
4	Facility books in Library <ul style="list-style-type: none"> • Books (No. of books) • Periodical/Newspapers 	
5	Type and number of drinking water facility	
6	Sanitary Conditions	
	(i) Type of W.C.& Urinals	
	(ii) Number of Urinal/ Lavatories Separately for boys	
	(iii) Number of Urinals/ Lavatories separately for girls.	

G. Particulars of Teaching Staff

1. Teaching in Primary/Upper exclusively (details of each of each teacher separately)		
Teacher Name (1)	Father/Spouse Name (2)	Date of Birth (3)
Academic Qualification (4)	Professional Qualifications (5)	Teaching Experience (6)
Class Assigned (7)	Appointment Date (8)	Trained or Untrained (9)
2. Teaching in both Elementary & Secondary (details of each of each teacher separately)		

Teacher Name (1)	Father/Spouse Name (2)	Date of Birth (3)
Academic Qualification (4)	Professional Qualifications (5)	Teaching Experience (6)
Class Assigned (7)	Appointment Date (8)	Trained or Untrained (9)
3. Head Teacher		
Teacher Name (1)	Father/Spouse Name (2)	Date of Birth (3)
Academic Qualification (4)	Professional Qualifications (5)	Teaching Experience (6)
Class Assigned (7)	Appointment Date (8)	Trained or Untrained (9)

H. Curriculum and Syllabus

1. Details of curriculum & syllabus followed in each class (up to VIII)	
2. System of Pupil Assessment	
3. Whether pupils of the school are required to take any board exam up to class 8 ?	

I. Certified that the school has also submitted information in this data capture format of District Information System of Education with this application.

J. Certified that the school is open to inspection by any Officer authorized by the appropriate authority.

K. Certified that the school undertakes to furnish such reports and information as may be required by the District School Education Officer from time to time and complies with such instructions of the appropriate authority or the District School Education Officer as may be issued to secure the continues fulfillment of the condition of recognition or the removal of deficiencies in working of the school.

L. Certified that records of the school pertinent to the implementation of the Act shall be open to inspection by any officer authorized by the District School Education Officer or appropriate authority at any time, and the school shall furnish all such information as may be necessary to enable the Central and/ or State Government/ Local Body or the Administration to discharge its or his obligations to Parliament/ Legislative Assembly of the State/Panchayat/Municipal Corporation as the case may be.

Chairman/Secretary,
Managing Committee,

.....School

Place:

FORM II

(See rule 11 (4))

OFFICE OF THE DISTRICT SCHOOL EDUCATION OFFICER

(Name of District/State)

No.

Dated :

The Chairman/Secretary,

Sub: Recognition Certificate for the School under sub-rule (4) of rule 11 of Right of Children to Free and Compulsory Education Rules, 2009 for the purpose of Section 18 of Right of Children to Free and Compulsory Education Act, 2009.

Dear Sir/Madam,

With reference to your application dated _____ and subsequent correspondence with the school/inspection in this regard, I convey the grant for provisional recognition to the _____ (name of the school with address) for Class _____ to Class _____ for a period of three years with effect from _____ to _____.

The above sanction is subject to fulfilment of following conditions:-

1. The grant for recognition is not extendable and does not in any way imply any obligation to recognize/affiliate beyond Class VIII.
2. The School shall abide by the provisions of Right of Children to Free and Compulsory Education Act, 2009 (Annexure I) and the Right of Children to Free and Compulsory Education Rules, 2009 (Annexure II).
3. The School shall admit in Class I, to the extent of.....% of the strength of that class, children belonging to weaker section and disadvantaged group in the neighborhood and provide free and compulsory elementary education till its completion. Provided, further that in case of pre primary classes also, this norm shall be followed.
4. For the children referred to in paragraph 3, the School shall be reimbursed as per Section 12 (2) of the Act. To receive such reimbursements school shall provide a separate bank account.
5. The Society/School shall not collect any capitation fee and subject the child or his or her parents or guardians to any screening procedure.
6. The School shall not deny admission to any child for lack of age proof if such admission is sought subsequent to the extended period prescribed for admission on the ground of religion, caste or race, place of birth or any of them.
7. The School shall ensure:
 - (i) No child admitted shall be held back in any class or expelled from school till the completion of elementary education in a school;
 - (ii) No child shall be subjected to physical punishment or mental harassment;
 - (iii) No child is required to pass any board examination till the completion of elementary education;
 - (iv) Every child completing elementary education shall be awarded a certificate as laid down under Rule 23.
 - (v) Inclusion of Students with disabilities/special needs as per provisions of the Act.
 - (vi) The teachers are recruited with minimum qualifications as laid under section 23 (1) of the Act. Provided further that the current teachers who, at the commencement of this Act do not possess minimum qualifications shall acquire such minimum qualifications within a period of 5 years.
 - (vii) The teacher performs its duties specified under section 24 (1) of the Act and

(viii) The teachers shall not engage himself or herself for private teaching activities.

8. The School shall follow the syllabus on the basis of curriculum laid down by appropriate authority.

9. The School shall enrol students proportionate to the facilities available in the school as prescribed in the Section 19 of the Act.

10. The School shall maintain the standards and norms of the school as specified in section 19 of the Act.

The facilities reported at the time of last inspection are as given under:-

Area of school campus:

Total built up area:

Area of playground:

No. of classrooms:

Room for Headmaster-*cum*-Office-*cum*-Storeroom:

Separate toilet for boys and girls:

Drinking Water facility:

Kitchen for Mid-Day Meal:

Barrier free Access:

Availability of Teaching Learning Materials/Play Sports Equipment/ Library

11. No unrecognized classes shall run within the premises of the school or outside in the same name of the school.

12. The school buildings or other structures or the ground are used only for the purposes education and skill development.

13. The School is run by a society registered under the Societies Registration Act, 1860 (21 of 1860), or a public trust constituted under any law for the time being in force.

14. The School is not run for profit to any individual, group or association of individuals or any other persons.

15. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared as per rules. A copy of each of the Statements of Accounts should be sent to the Inspector or Deputy Inspector of Schools every year.

16. The recognition Code Number allotted to your school is.....This may please be noted and quoted for any correspondence with this office.

17. The school furnishes such reports and information as may be required by the Director of School Education & Literacy/District School Education Officer from time to time and complies with such instructions of the appropriate authority or the District School Education Officer as may be issued to secure the continued fulfillment of the condition of recognition or the removal of deficiencies in working of the school;

18. Renewal of Registration of Society if any, be ensured.

19. Other conditions are as per the Meghalaya Right of Children to Free and Compulsory Education Rules, 2011 enclosed.

Yours faithfully,

District School Education Officer,

FORM III

[See Rule 12(4)]

GOVERNMENT OF MEGHALAYA OFFICE OF THE DISTRICT SCHOOL EDUCATION OFFICER

[District Name]

ORDER OF DE-RECOGNITION OF SCHOOL

Order No.: _____

Date: _____

Whereas, the [Name of School] located at [Village/Ward, Block, District], was granted recognition under Section 18 of the Right of Children to Free and Compulsory Education Act, 2009 *vide* Recognition Certificate No. _____ dated _____;

And whereas, a notice was issued to the said school on [Date] under Rule 12(1)(a) of the Meghalaya Right of Children to Free and Compulsory Education Rules, 2011, for the following violations of the conditions of recognition and/or failure to fulfil the norms and standards specified in the Schedule of the Act:

[Insert brief description of violations: e.g., inadequate classrooms, lack of qualified teachers, missing boundary wall, etc.]

And whereas, the school was given an opportunity to provide an explanation and/or rectify the deficiencies within the stipulated time;

And whereas, the response/explanation submitted by the school was examined and found to be unsatisfactory OR no explanation was received;

And whereas, an inspection was conducted by the Committee constituted under Rule 12(1)(b), and the Committee submitted its report with a recommendation for withdrawal of recognition;

And whereas, based on the recommendation of the State Commission for Protection of Child Rights / Right to Education Protection Authority, the State Education Department has conveyed its approval for de-recognition of the said school;

Now, therefore, in exercise of the powers conferred under **Rule 12(4)** of the **Meghalaya Right of Children to Free and Compulsory Education Rules, 2011**, read with **Section 18(3)** of the **Right of Children to Free and Compulsory Education Act, 2009**, I, [Name], District School Education Officer, [District], hereby **withdraw the recognition** granted to **[Name of School]**, with effect from the **academic session commencing on [Date]**.

Consequences of De-Recognition:

1. The school shall **cease to function** as an educational institution with effect from the said date.
2. The management of the school shall **not admit any new students** or conduct classes after this date.
3. The students currently enrolled shall be **accommodated in the following neighbourhood schools**, as per the provisions of the Act:
 - [Name of Neighbourhood School 1], [Distance: ___ km]
 - [Name of Neighbourhood School 2], [Distance: ___ km]

4. The school shall **transfer all student records and documents** to the DSEO office and/or the receiving schools within 15 days of this order.
5. Running the school after de-recognition shall attract penalties as per **Section 18(5)** of the Act, including a **fine up to ₹ 1,00,000, and ₹ 10,000 for each day of continued violation.**

Issued under my hand and seal on this day, the [Date] of [Month], [Year].

(Seal and Signature)

[Name]

District School Education Officer

[District Name]

Copy to:

1. Director of School Education & Literacy, Meghalaya
2. State Commission for Protection of Child Rights / RTE Protection Authority
3. Deputy Commissioner, [District]
4. Sub-Divisional School Education Officer, [If applicable]
5. Block Education Officer, [Block Name]
6. Concerned School Management
7. All receiving neighbourhood schools
8. Public Notice Board / Official Website.

The 25th September, 2023.

No.Health.106/2014/Pt.II/24. - The Governor of Meghalaya is pleased to notify the constitution of a PERMANENT RECRUITMENT BOARD FOR MEDICAL SERVICES TO BE NAMED "**MEGHALAYA MEDICAL SERVICES RECRUITMENT BOARD (MMSRB)**" with immediate effect with the following members:

Sl. No.	Members	Designation
1.	Chairperson	Commissioner & Secretary to the Government of Meghalaya, Health & Family Welfare Department.
2.	Member	Director of Health Services (MCH & FW), Meghalaya, Shillong.
3.	Member	Director of Health Services (Research), Meghalaya, Shillong.
4.	Member(s)	Representative of Personnel & AR, Finance and Law Department in the rank of Joint Secretary and above.
5.	Member Administration	Joint Secretary/Deputy Secretary to the Government of Meghalaya, Health & Family Welfare Department.
6.	Member Secretary	Joint Director cadre posts from Director of Health Services (MI), Meghalaya, Shillong.

Background

- (i) The Recruitment Board was approved in view of the delay by the Meghalaya Public Service Commission (MPSC) to conduct recruitment.
- (ii) The Recruitment board was formed *vide* Notification No.Health.106/2014/Pt.II/11, dated 28th November, 2022 and Notification No.Health. 106/2014/Pt.II/12, dated 28th November, 2022.

A. THE MEGHALAYA MEDICAL SERVICES RECRUITMENT BOARD (MMSRB)

The Terms of Reference for the Board will be as follows:

- (i) To assess the requirement of all healthcare personnel including specialists, MBBS doctors, dental surgeons, AYUSH physicians and also the nurses on a continuous basis and to conduct recruitment accordingly.
- (ii) To conduct direct recruitment to various posts under the general and specialist stream within the purview of the Directorate of Health Services in a timely, simplified and streamlined manner to minimize the number of vacancies and to provide continuous health care services to the public.
- (iii) Recruitment will be held on a regular basis (bi-annually/annually) for various Categories of posts under the Health & Family Welfare Department as per the vacancies that arise and due compliance with the existing Supreme Court Rulings will also be ensured.
- (iv) Filling up of backlogged vacancies at the earliest.
- (v) Proactive recruitment of medical professionals based on projections, retirements, etc.
- (vi) Improvement of health care service delivery at all levels of the health system.
- (vii) The MMSRB shall follow the best practices of recruitment to ensure effective and transparent process for recruitment for inducting competent medical personnel.

B. POWERS AND FUNCTION OF THE MEGHALAYA MEDICAL SERVICES RECRUITMENT BOARD (MMSRB)

- (i) To assess the number of vacancies (Sanctioned post — In-position) of Medical Officers posts on a Quarterly/bi-annual/annual as is in the system. The Board will strictly be for recruitment only under

the Chairmanship of the Senior Civil Service Officers. Assessment should be done at the level of the Department only.

- (ii) To conduct an end-to-end recruitment process for identification of the number of vacancies for appointment of selected candidates.
- (iii) The Meghalaya Medical Services Recruitment Board (MMSRB) will function independently from the Meghalaya Public Service Commission (MPSC). The MMSRB will be responsible for recruitment of Medical Officers/Specialists under the Health and Family Welfare Department, Government of Meghalaya in the initial phase and subsequently will include the recruitment of all other categories relating to the Department. The board shall maintain State Reservation Policy for all recruitments and in compliance to the Order of the Hon'ble High Court to maintain the roster system.
- (iv) The supporting staff in the Health and Family Welfare Department involved in the recruitment at the Directorate level will be re-assigned to the Meghalaya Medical Recruitment Board (MMSRB). They will continue to perform the same duties with additional responsibilities depending on the requirement of the recruitment process.
- (v) All members of the MMSRB will be entrusted with the task to plan, supervise and to execute all recruitment process activities in the aforesaid Recruitment Board from time to time or as decided by the Board.
- (vi) The sanctioned posts of the Doctors/Specialists already referred to the MPSC earlier by the Department will also be recalled and taken up by the MMSRB with immediate effect.

C. LOCATION

The Meghalaya Medical Services Recruitment Board (MMSRB) will be made functional with immediate effect with the infrastructure available attached with the Directorate of Health Services (MI), Red Hill Road, Upper New Colony, Shillong.

D. FINANCIAL IMPLICATION

- (i) The Meghalaya Medical Services Recruitment Board (MMSRB) is sought to be funded by the State Government and shall submit yearly budget proposals as any other entity under the State Government.
- (ii) A separate budget head is to be created under the State Budget for the purpose of carrying out the functions of the Meghalaya Medical Services Recruitment Board (MMSRB).
- (iii) All fees collected from the candidates during the recruitment drives may be utilized by the MMSRB as per Guidelines to be approved by Government of Meghalaya.

E. BRIEF DETAILS OF THE METHODOLOGY FOR RECRUITMENT OF DOCTORS

- (i) All direct recruitments to the post of Medical & Health Officer, Dental Surgeon, AYUSH Doctor and Nurses shall be done through the selection process based on open advertisement (in at least two newspapers). The process of selection shall be made based on the marks obtained by the candidates through computer based test. Weightage will be given to academic performance, experience and other parameters notified by State Government from time to time.
- (ii) The application along with supporting documents will be received online in MMSRB website. The certificate and other supporting documents submitted by the applicants will be verified backend. Merit list will be prepared taking into account the reservation policy/roster system in force. Final selection will depend on the merit list and the verification of the mandatory documents submitted by the candidates.

This order issues with the approval of the Cabinet dated 25th August, 2023.

JORAM BEDA,

Commissioner & Secretary to the Government of Meghalaya,
Health & Family Welfare Department.

The 7th February, 2025.

No.DC.III/RA/234/2024-2025/9. - Whereas in exercise of the Powers conferred by Section 12 of the Khasi Hills Autonomous District (Khasi Social Custom of Lineage) Act, 1997, the Executive Committee, Khasi Hills Autonomous District Council through the Registration Authority is pleased to pass the following order:-

The Khasi Hills Autonomous District (Khasi Social Custom of Lineage) Act, 1997.

Preamble:- Whereas it has become expedient to accept the petition for the change of surname of the following Petitioner from "Khongjoh" to "Khongkiang".

1. Smti. Wansukmon Khongjoh to Smti. Wansukmon Khongkiang.
2. Mr. Banteilang Khongjoh to Shri Banteilang Khongkiang.
3. Mr. Irapborlang Khongjoh to Mr. Irapborlang Khongkiang.
4. Mr. Donboklang Khongjoh to Mr. Donboklang Khongkiang.
5. Miss Naphisabet Khongjoh to Miss Naphisabet Khongkiang.
6. Mr. Mewanaibok Khongjoh to Mr. Mewanaibok Khongkiang.

Now, therefore, it is satisfied that after due procedure prescribed in the said Act was duly followed by the Petitioner and the family members the proposed change of surname is not in contravention with the prevailing Khasi Social Custom of Lineage in any way shape or form. Hence, the aforementioned Petitioner and the family members is allowed to assume the surname of Khongkiang and shall henceforth be known as such for all intents and purposes.

A. L. BASIAWMOIT,
Registration Authority,
Khasi Hills Autonomous District Council,
Shillong.

The 15th July, 2025.

No.DC.III/LAW/RA/80/2025/3. - Whereas in exercise of the powers conferred by Section 12 of the Khasi Hills Autonomous District (Khasi Social Custom of Lineage) Act, 1997, the Executive Committee, Khasi Hills Autonomous District Council through the Registration Authority is pleased to pass the order:-

The Khasi Hills Autonomous District (Khasi Social Custom of Lineage) Act, 1997.

Preamble:- Whereas it has become expedient to accept the petition for the change of surname of petitioner from "Marbaniang to Wanniang" by Smti. Seltidora Wanniang.

Now, therefore, it is satisfied that after due procedure prescribed in the said Act was duly followed by the Petitioner the proposed change of surname is not in contravention with the prevailing Khasi Social Custom of Lineage in any way shape or form. Hence, the aforementioned Petitioner is allowed to assume the surname of "Wanniang" and shall henceforth be known as such for all intents and purposes.

A. L. BASIAWMOIT,
Registration Authority,
Khasi Hills Autonomous District Council,
Shillong.