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PART-IIA

GOVERNMENT OF MEGHALAYA

NOTIFICATIONS

The 7th August, 2025.

No.UAU.110/2020/Pt.II/73. - In pursuance of the recommendations of the Shillong Master Plan, the Comprehensive Mobility Plan for Shillong City, the Governor of Meghalaya is pleased to **designate and notify Transit-Oriented Development (TOD) Corridors** within the Shillong Planning Area to promote compact, mixed-use, pedestrian-friendly development integrated with high-quality public transport systems.

The notified TOD Corridors aim to:

- Reduce dependence on private motorised transport;
- Promote walking, cycling, and the use of public transport;
- Encourage mixed-use, high-density, and inclusive development;
- Enhance the quality of public space and urban environment.

The following corridors are hereby notified as **TOD Corridors** under several phases:

Corridor	Length
Itshyrwat Jn. to Rangksaw Jn.	11.3 km
Mawdiangdiang to Mawlong	6.7 km
Mawlong - Saisiej - Knowledge City	13.8 km
Mawlong - Dwar Ksuid	17.1 km
Rangksaw Jn. - Diengpasoh	7.7 km

Within the notified TOD Corridors, development and redevelopment proposals shall be governed by the **TOD Zoning Regulations and the Meghalaya Building Bye-Laws 2021**, as issued or amended by the Urban Affairs Department from time to time.

VIJAY KUMAR D,

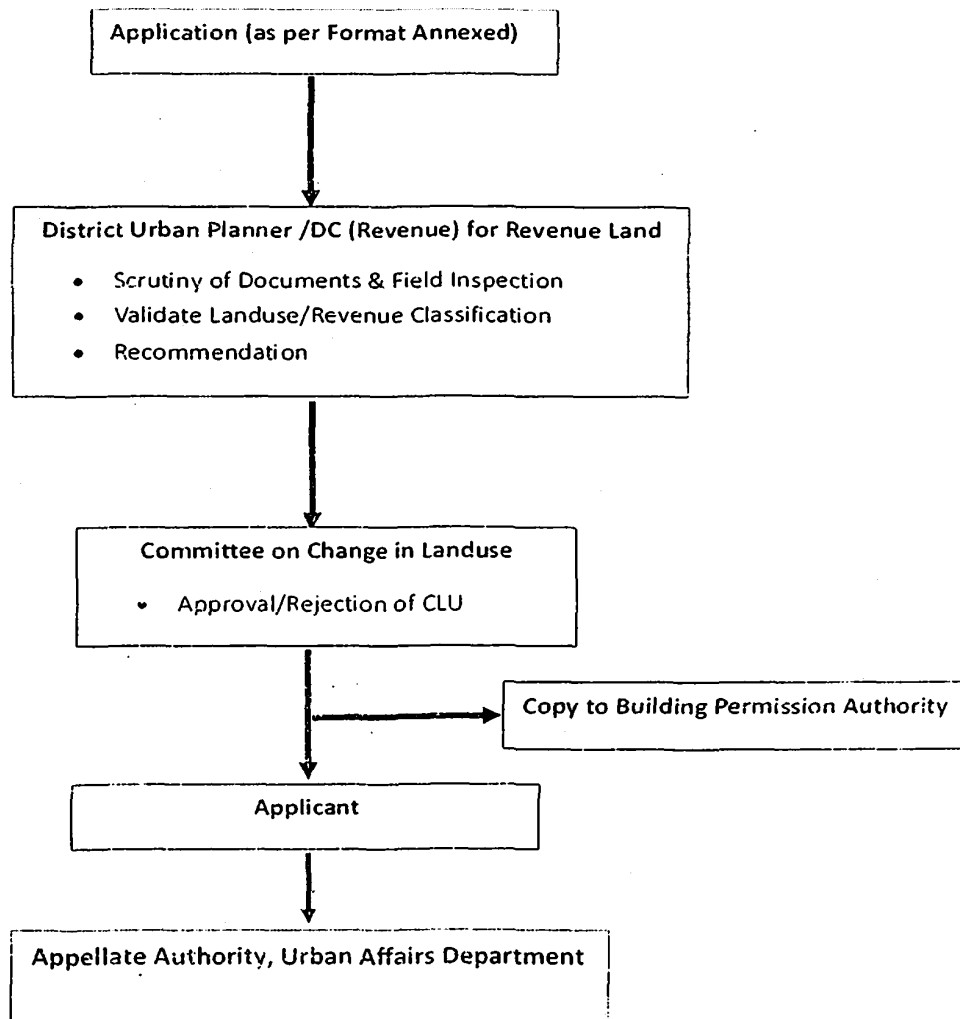
Commissioner & Secretary to the Government of Meghalaya,
Urban Affairs Department.

The 7th August, 2025.

No. UAU.110/2020/Pt.I/74 - In exercise of Section 39 of Meghalaya Town and Country Planning Act 1973, the Governor of Meghalaya hereby allows Change of Landuse within the notified Master Plan Areas of the State. For this purpose, the State Government hereby adopts the following procedure for approval of the Change in Landuse:

1) **Application to be accepted through online portal** : Citizens can login to Unified Investment Portal (UIP) at <https://invest.meghalaya.gov.in> for application of the same.

2) **Steps for scrutinization as detailed below:**



- 3) Fees: A nominal fee to be charged as per rates notified by the State Government from time to time which will be paid at the time of application.
- 4) Timeline: CLU processing shall ordinarily be completed within 30 days of complete application receipt.

VIJAY KUMAR D,

Commissioner & Secretary to the Government of Meghalaya,
Urban Affairs Department.

FORMAT FOR CHANGE OF LAND USE (CLU)

For online submission to the Competent Authority

Section A: Applicant Details

Field	Details
Name of the Applicant	_____
Organization (if any)	_____
Address	_____
Mobile Number	_____
Email ID	_____

Section B: Land Details

Field	Details
Plot No. (if any)	_____
Village/District	_____
Extent of Land	_____ Acres / Sq. ft.
Type of Ownership	<input type="checkbox"/> Individual <input type="checkbox"/> Institutional <input type="checkbox"/> Company
Ownership Proof (upload)	<input type="checkbox"/> Sale Deed <input type="checkbox"/> Patta <input type="checkbox"/> Land Register Document
Longitude/Latitude of Plot	_____

Section C: Current and Proposed Land Use

Field	Details
Current Land Use	<input type="checkbox"/> Agricultural <input type="checkbox"/> Residential <input type="checkbox"/> Industrial <input type="checkbox"/> Others: _____
Proposed Land Use	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Institutional
Purpose of Change	_____

Section D: Documents to Upload

- Location Map (showing road access).
- No Objection Certificates, if applicable (e.g., forest, pollution control).
- Ownership Proof
- Longitude/Latitude

Declaration

I hereby declare that the above information is true to the best of my knowledge. I undertake to comply with the conditions imposed under CLU rules.

Date: _____

Signature: _____

The 20th August, 2025.

No.UAU.63/2025/18. - In exercise of the powers conferred under the Meghalaya Parking Policy for Urban Areas, 2025, the Governor of Meghalaya is pleased to notify the **Grant-in-Aid Scheme for Development of Off-Street Parking Infrastructure in Greater Shillong Planning Area**, aimed at supporting the creation of organized parking facilities through financial assistance to eligible landowners. This notification shall come into force with immediate effect and shall remain in force until further orders.

VIJAY KUMAR D,
Commissioner & Secretary to the Govt. of Meghalaya,
Urban Affairs Department.

The 13th August, 2025.

No.UAU.110/2020/208. - In exercise of the powers provided under Section 74 of the Meghalaya Town and Country Planning Act, 1973 as amended (Assam Town Planning Act, 1959) and the National Building Code, 2016, the Governor of Meghalaya is pleased to amend the Meghalaya Building Bye-Law, 2021 and notify as follows, namely:-

1. **Short title and commencement** — (1) These Byelaws maybe called the Meghalaya Building (Second Amendment) Byelaws, 2025.
(2) It shall come into force from the date of notification in the official Gazette.
2. **Amendment of Bye-Law A2.** - (1) In Bye-Law A2 of Section-A, new clause A2.64 and A2.65 shall be added respectively after clause A2.63 as follows:
"A2.64 Building line means the line up to which the plinth of a building adjoining on a street or on a future street may lawfully extend and includes the line prescribed, if any. in any scheme; beyond which no part of a building in the plinth can extend towards the street".
"A2.65 Equivalent Car Space (ECS) means the space occupied by the vehicle as well as the minimum space needed to move it into and out of the space and one equivalent car space is as defined by the Government and/or as amended from time to time".
3. **Amendment of Bye-Law B2.** - (1) In **Bye-Law B2**, new sub-clause (e) of existing clauses (i) and new sub clause (d) of existing clause (ii) shall be added respectively as follows:
(i) (e) Measurement of Front Setbacks shall be taken from the building line.
(ii) (d) Measurement of Side and Rear Setbacks shall be taken from the building line.
4. **Amendment of Bye-Law B3.** - (1) In **Bye-Law B3**, in the existing Note: clause (iii), the words "centre of the columns" shall be deleted and replaced by the words "building line".
5. **Amendment of Bye-Law D1.** - (1) In **Bye-Law D1.1.**, after **Table-D-1**, new **Table D-1A** shall be inserted as follows:

The area of each ECS shall be as per **Table D-1A** below:

Table D-1A

Sl. No.	Parking Space categories	In. Sq.mt.
1	Open Parking	23
2	Stilt Parking	28
3	Basement	32
4	Stack Parking/Mechanical Parking	14
5	Multi-level Parking with ramps	32
6	Special Parking (PWD)	36

6. **Amendment of Bye-Law D3.** - (1) In the existing **Bye-Law D3** (as amended), clause (1) the words "Centre line of the columns" shall be replaced by the words "building line":
7. **Amendment of Bye-Law H7.** - (1) In **Bye-Law H7**, in the existing clause **H7.4** Commercial Building, the words "Banking and Financial Institutions" appearing in between the word "Retail" and "Private business", shall be deleted and inserted in the existing clause **H7.5**, Public and Semi-Public Building between the word "court Houses" and "Public utility".
8. **PROPOSED AMENDMENT of SL.12 of Bye law D2, TABLE D-2 (As Amended)**

In the Byelaw D2, TABLE D-2, Sl. No. 12, Industrial (Standalone and Flatted Factories) Plot area ≥ 3000 Sq.m, the existing FAR of 3 shall be substituted by 4.2 and a new Note at (i) shall be added and the existing Notes at (i) and (ii) notified *vide* No.UAU.73/2016/Pt.III/76, dated 19.11.2024 shall be marked as (ii) and (iii) respectively as below:

TABLE D-2

Sl. No.	Type of occupancy	Maximum permissible FAR	Maximum permissible plot Coverage	Maximum no. of Permissible floors (Inclusive of Basement/ Lower Ground Floor/ Underground Floor/ Cellar)	Maximum building height in meters (Inclusive of Basement/ Lower Ground Floor/ Underground Floor/ Cellar)
1	2	3	4	5	6
12	Industrial (Standalone and Flatted Factories) Plot Area $> = 3000$ Sq.m.	4.2	75%	7	28

Notes:

- iii. Setbacks for industrial plots shall be as per the setbacks specified in Table 3 of Bye-Law D2.1. of MBBL 2021.
- iv. Setbacks for industrial plots (Standalone & Flatted factories) more than 3000 Sqm. are as per Note of Table D-2, Amendment of Section D-2 of Meghalaya Building (Second Amendment) Byelaws, 2024.
- v. Parking norms for industries are as per existing Bye-Laws.
- vi. Parameters like F.A.R., Plot coverage, heights & number of floors and minimum plot for Industries shall be as per Amendment of Section D-2 *vide* notification No.UAU 73/2016/Pt.III/76, dated Shillong the 19th November, 2024.
9. Amendment of Section F: In the Byelaw Section F, a new Byelaw F6 shall be added as below:

F6 PROVISION FOR INDUSTRIAL LINKED AFFORDABLE HOUSING FOR ECONOMICALLY WEAKER SECTIONS (EWS) / LOW INCOME GROUP (LIG)

All new Industrial Developments, Estates, or Clusters falling under designated Industrial Zones or Sectors, as well as for expansion of existing Industrial units having a total area of 3,000 square meters or more shall mandatorily provide Residential Housing for Economically Weaker Sections (EWS)/ Low Income Group (LIG) in the following manner:

1. At least 10% of the total plot area of the Industrial project shall be earmarked for EWS/UG housing.
2. The location of the housing unit shall be either On-site within the same Industrial Plot or Off-site on a plot owned or arranged by the Developer/Promoter within a walkable distance not exceeding 500 meters from the main Industrial premises or beyond with provision of Transportation facility to the Industrial site.
3. The Residential units shall conform to the minimum standards for EWS/LIG housing as prescribed below-
 - Minimum dwelling unit size of 25-30 sq. meter.
 - Basic amenities including Water supply, Electricity, Sanitation, and Access to public transport shall be provided.
4. Section D2, Table D-2, Sl.no.2 shall apply under this provision.
5. Setback Regulations, Facilities for the Elderly and Differently Abled and Green Buildings and Sustainability Provisions shall be as per the Byelaw.
6. The EWS/LIG Housing shall be developed concurrently with the Industrial development and be made functional before or along with the commencement of Industrial operations
7. No Occupancy Certificate (OC) shall be granted to the Industrial unit unless the EWS/LIG housing requirement has been fulfilled.
8. Building Permission Fee benefits for the Industrial Unit(s) and the Affordable Housing shall be decided by the Authority and approved by the Government from time to time.
9. All benefits under Government Housing Schemes for EWS/LIG shall also apply.
10. A new Byelaw, SECTION J shall be added as below.

SECTION J**J.1. SELF CERIFICATION BY REGISTERED TECHNICAL PERSONNEL FOR BUILDING PLAN APPROVAL, SITE INSPECTION AND OCCUPANCY CERTIFICATE FOR LOW-RISK BUILDINGS**

For Low-Risk Buildings:

- a) Registered Technical Personnel (qualification and competence as per Table I of Appendix-A of the MBBL 2021 and amendments thereof) with 5 years of experience and Architects with 5 years of experience registered with Council of Architecture shall be empowered to issue the building permit, conduct inspection and issue of Occupancy Certificate for Low-Risk buildings

as per provisions of the Meghalaya Building Bye-Laws (MBBL). Qualified Architects and RTPs may apply for the same through Form VI.

- b) The Permit issued along with building plan and requisite documents and building permission fees are to be submitted to the Authority within 10 days for examination and records.
 - i. The requisite documents shall be as prescribed in the MBBL 2021 or as amended.
 - ii. The Permit issued shall be as per the Sample terms and conditions of the Building Permission Sanction issued by the Authority.
- c) The Permit shall be issued for only Low Risk Buildings as per Table 1.

TABLE - 1

Sl. No.	Category	Plot Area	No. of Floors	Building Height
1	Low Risk Buildings Residential, Commercial and Industrial	Upto 2500 Sq.ft. and/or a built-up area upto 3000 Sq.ft.	G+1 (Two Floors)	7.0 m (maximum)

- d) The Building Plan Approval shall be issued within the time frame specified in the Byelaws and shall comply to all relevant byelaws of the Meghalaya Building Byelaws 2021 or amendments thereof.
- e) The Authority shall have the right to change or rectify the permit conditions if any anomalies are detected with regard to any conditions not in consonance with the provisions of the Meghalaya Building Byelaws 2021 or as amended.
- f) The Occupancy Certificate shall be issued within the time frame as provided in the Byelaws. Copy of the Occupancy Certificate issued shall be submitted to the Authority within 10 days of issue.
- g) Upon inspection by the Authority, after issue of the Occupancy Certificate by the Registered Technical Personnel shall be responsible for any deviation from the provisions of the Byelaws or the building permit and shall be liable to penalty including demolition of the deviated/unauthorized portion and revocation of Registration by the Authority.
- h) A nominal fee shall be paid by the applicant to the Authority as fixed by it and is approved by the Government.

J.2 EMPANELLEMENT OF THIRD PARTIES FOR BUILDING PLAN APPROVAL AND OCCUPANCY CERTIFICATE FOR MEDIUM-RISK BUILDINGS OF G+2 FLOORS AND UPTO 750 SQ M BUILT UP AREA

The Third parties shall be Architects (Council of Architecture registered) and Registered Technical Personnel (RTP) / firms who have a minimum of five (5) years' experience who will assist the Authority during the building approval process by undertaking -

- i. Preliminary site inspections,
- ii. Verification of documents,
- iii. Inspection and verifications of building constructions up to completion stage of a building.

The third-party Agencies shall fulfill the following conditions: -

- a) The Third Party Agencies must be residents and domiciled in the State of Meghalaya.
- b) The Third Parties shall not be enlisted with the Authority for the purpose of submission of applications for building permissions or for occupancy certificates.
- c) The Third Parties shall submit their educational qualifications and list of work experience in the last five years, in the jurisdictional areas of the Authority.
- d) The Third Parties shall submit their reports as per Inspection Reports as decided by the Authority and time limit prescribed there at.
- e) For the services rendered, the Third party shall be paid a fee as fixed by the Authority and as approved by the Government.
- f) Further, this mechanism shall not be applicable for State Government projects.

VIJAY KUMAR D,
Commissioner & Secretary to the Govt. of Meghalaya,
Urban Affairs Department.

FORM VI

Form for Self-Certification of Registered Architect/Technical Personnel attesting their compliance to the requisite minimum qualification for issuance of building permits, conduct inspection and Occupancy Certificates.

To

The Authority,

Sir/Madam,

I, _____, hereby certify that I am a duly registered Architect/ Technical Personnel with Registration No. _____ as notified by _____, and I possess the requisite qualifications and professional competence as prescribed under the applicable Meghalaya Building Bye-Laws, 2021 and relevant statutory provisions.

I further certify that:

1. I am qualified and authorized to prepare, sign, and submit building plans for approval under the applicable building regulations.
2. That I possess 5 years of minimum experience and the list of building permission sanction/completion certificates under my name are enclosed herewith.
3. I have ensured that the building plans submitted for approval conform to the prescribed safety standards, zoning regulations, and structural design norms.
4. I am competent to conduct site inspections during various stages of construction to verify compliance with approved plans and safety standards.
5. I am authorized to certify the completion of construction and issuance of the Occupancy Certificate based on compliance with all applicable laws and standards.
6. I undertake to maintain professional integrity and accountability in all matters related to building design, supervision, and certification.

I understand that any false declaration or deviation from approved norms may attract penal action as per the governing laws.

Enclosures:

1. Copy of Registration Certificate of Architect/Technical Personnel.

(Signature of Registered Architect/Technical Personnel)

Name of Registered Architect/Technical Personnel:

Registration No. of the Architect/Technical Personnel:

Address of Technical Personnel:

The 25th August, 2025.

No.UAU.73/2016/Pt/VIII/106. - The Government of Meghalaya is pleased to notify that the **Online Building Permission System (OBPS)** was formally launched on the **11th August, 2025**.

The System mandates **Architects, Engineers, Town Planners, and Consulting Firms** to register themselves in order to access the portal for submission and processing of building plan applications.

The **Registration Fees** applicable to **Engineers, Town Planners, and Consulting Firms** shall continue to remain the same as prescribed *vide* Notice No.MUDA.BP/188/2007-08, dated April, 2018.

For **Architects registered with the Council of Architecture (CoA)**, there shall be **no Registration Fee**, except for a **processing fee of ₹ 100/- (Rupees one hundred) only**.

The **Third-Party Agencies, Institutes or Government Departments** engaged for Vetting or proof checking of the Structural Design/ Drawings of projects are required only to onboard themselves in the system and there shall be no Registration or Processing fee.

VIJAY KUMAR D,

Commissioner & Secretary to the Government of Meghalaya,
Urban Affairs Department.

The 22nd August, 2025.

No.PLR.3/2023/202. - The Governor of Meghalaya is pleased to notify that the Externally Aided Project '**Meghalaya Economic Growth Accelerator (MEGA) Corridor**' being implemented with financial assistance from the World Bank will henceforth be known as '**Meghalaya Logistics and Connectivity Improvement Project (MLCIP)**'.

VIJAY KUMAR D,

Commissioner & Secretary
Planning, Investment Promotion &
Sustainable Development Department
Government of Meghalaya.

The 25th August, 2025.

No.LE&SD.132/82/Pt./Vol.I/147. - In exercise of the powers conferred by Section 8 and Section 29 of Meghalaya Shops and Establishment Act, 2003 and other powers enabling him in this behalf, the Governor of Meghalaya is pleased to exempt all establishments from the provisions of Section 8 and Section 6 of the said Act and to permit the employment of women working in night shift and all the establishments registered under the Act in the State of Meghalaya to be open on all 365 days of the year, for a further period of 1 year *i.e.* upto 31st December, 2025, unless it is revoked, subject to the following conditions namely:-

- i. This exemption shall remain in operation for a period of one year from the date of Notification published in the Govt. Gazette.
- ii. Every employee working in the establishment shall be given one day holiday in a week without making any deductions from his/her wages on account thereof and list of the time table of such holidays for a month shall be placed on the notice board in advance.
- iii. If the establishment remains open after 10:00 P.M. on any day, adequate safety and security arrangements shall be ensured for employees and visitors.
- iv. As establishments are being given permission to be open every day, new staff shall be appointed for the extended timing.
- v. Female employees shall be provided separate locker, rest rooms and resting area specifically for women during night shift at the work place. The employer shall ensure that proper lighting and CCTV cameras are operable within the premises of the establishment as well as the surroundings.
- vi. Every employer employing women employees shall constitute the Internal Complaints Committee against sexual harassment of women under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (Central Act, 14 of 2013) and the said Committee shall be operative for that particular establishment. This shall be displayed in a conspicuous place of the establishment.
- vii. If female employee(s) is/are required to work after 7:00 P.M. her/their written consent in this regard shall be taken and kept as record in the establishment. Adequate safety and security arrangements of female employees shall be made during working hours and it shall be ensured that they safely reach home after their work is over.
- viii. The Child and Adolescent Labour (Prohibition and Regulation) Act, 1986, as amended from time to time, shall be implemented in all establishments.
- ix. Employees shall be provided all the facilities mentioned in the relevant labour laws.
- x. Employee shall be given national and festival holidays with wages.
- xi. The wages including overtime wages of the employees shall be credited to their saving bank account.
- xii. In addition to these terms and conditions, all the provisions of the Act and other relevant Laws shall be applicable to the establishment.
- xiii. In case of any violation of the above terms and conditions or any other provision of the Act, the exemption shall be cancelled after giving a due opportunity of being heard by the Competent Authority.
- xiv. Any other condition as may be specified in this regard may be added by the State Government from time to time. The State Government may also, by notification add or delete any of the above conditions.

This Notification is in supersession of previous Government Notification No.LE&SD.132/82/Pt./Vol.I/141, dated 5th June, 2025.

This will come into immediate effect and until further orders.

C. SONGATE,

Principal Secretary to the Government of Meghalaya,
Department of Labour, Employment & Skill Development.

The 2nd September, 2025.

No.LE&SD 62/2024/129. - In supersession to Government Notification No.LE&SD 62/2024/84, dated 16th January, 2025, the Department of Labour, Employment and Skill Development, Meghalaya hereby notifies the following conditions with respect to any factory which apply for the exemption under clause (b) of sub-section (1) of section 66 of The Factories Act, 1948 (Central Act, 63 of 1948), for employing women in the factory during night shift *i.e.* between the hours of 7:00 P.M. to 6:00 A.M. in respect of their Safety and Security, namely:-

1. No women shall be subjected to sexual harassment at any workplace in the factories.
2. For any woman required to work alone in any room or place due to the nature of her job, the Occupier must ensure her safety and security.
3. The provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 or any other law or any other instructions/conditions issued in this regard from time to time by the Central Government or State Government shall be complied with by the Occupier of the factory.
4. Every Occupier of the factory shall constitute by an order in writing, a Committee to be known as the Internal Committee (IC) as per Section 4(1) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. Where the offices or administrative units of the workplace are located at different places or divisional or sub-divisional level, the Internal Committee should be constituted at each administrative units or offices or workplaces separately.
5. Every Occupier shall prepare and as often as may be appropriate, revise, a written statement of his/her general policy showing his/her commitment with respect to the prohibition of sexual harassment of the women worker at workplace.
6. The order regarding constitution of Internal Committee and Policy on prohibition of sexual harassment shall be displayed at conspicuous places at the workplace.
7. The Occupier shall provide proper lighting and CCTV cameras not only inside the factory, but also surrounding of the factory and to all places where the female workers may move out of necessity in the course of her work.
8. Occupier to construct women-specific work shed as a resting place specifically for women during night shift.
9. The Occupier shall provide transportation facility to the women workers from their residence and back: Provided that in case of the driver employed through outsourcing, the management shall ensure to its satisfaction that the collection of Bio-data and conduct pre-employment screening of the antecedents of the drivers carried out by the service provider.
10. Declaration/consent from each women worker including security guard, supervisors, shift-in-charge or any other women staff to work during night shift *i.e.*, between 7:00 P.M. to 6:00 A.M. shall be obtained.
11. The Occupier shall provide appropriate medical facilities to maintain first-aid facilities as prescribed under the Factories Act during night shift. Where more than hundred women workers are employed in

the shift, a separate vehicle also will be kept ready to meet any emergent situation such as hospitalization, whenever there is a case of injury or incidental acts of harassment etc. Telephone numbers like Police, Hospital, Members of Internal Committee etc. shall be displayed at conspicuous places.

12. The provisions of the Factories Act, 1948 and the Rules of other statutory provisions with respect to the hours of work, rest intervals, holidays, separate canteen or rest room facility for women workers, the provisions of Payment of Equal Remuneration Act and all other Labour Legislations shall be followed by the Occupier of the factory.
13. The women workers working in all shifts shall have a monthly meeting through their representatives with the Occupier as grievance day and the Occupier shall try to comply all just and reasonable grievances.
14. The Occupier shall organize workshops, orientation programs and awareness programs at regular intervals for sensitizing the women workers about their rights to protection against sexual harassment at workplace and the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and rules framed thereunder.
15. The Occupier or Manager shall send a copy of annual report prescribed under Section 22 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 on or before the 31st of January of each year to the Chief Inspector of Boilers and Factories about the details of women workers. An Incident Report shall also be sent to the Chief Inspector of Boilers and Factories and local Police Station as well, whenever there is some untoward incident.
16. Any other condition as may be specified in this regard by the Central or State Government from time to time.
17. State Government, by notification, may add or delete any of the above conditions.

All the above said conditions shall be applicable to the Management/Occupier of the Registered Factories where women workers are working in the factories.

MATSIEWDOR WAR NONGBRI,

Commissioner & Secretary to the Government Meghalaya,
Department of Labour, Employment and Skill Development.

The 20th August, 2025.

OFFICE MEMORANDUM

Subject: Protocol of Operation of Designated Place.

No.HPL52/2024/PUI/105. - In pursuance of the Ministry of Home Affairs, Government of India letter No.78/C/23/2020/Trg (DC) (E-18598), dated 21st March, 2025, and in exercise of the power conferred under second provision of sub-section (3) of section 265 of the Bharatiya Nagarik Suraksha Sanhita, 2023, the Government of Meghalaya in consultation with Hon'ble High Court hereby notifies the Protocol of Operation of Designated Places as listed below for the purposes of the said proviso -

List of the designated places:

1. Office of the Deputy Commissioner.
2. Office of the District Legal Service Authority.
3. District Prison & Correctional Home.
4. O/o the Taluka Legal Services Committee.
5. Hospitals administered by Central Government/State Government/Local bodies.
6. Court of another State or Union Territory of India.
7. Offices of the Forensic Science Laboratory.
8. Observation home, Special home, Children's Home, Shelter Home or any institution referred to as a child facility (collectively referred to as a child facilities) and where the required persons is a juvenile or a child or a person who is an inmate of such child facility.
9. Women's Rescue Homes, Protection Homes, Shelter Homes, Nari Niketans or any institution referred to as a women's facility.
10. Court of each District/Sub-Division Court/Circuit Court.
11. Local Government Offices.
12. Police Stations.
13. O/o the Superintendent of Police/Sub Division Police Officer (SDPO).
14. Sub-Divisional offices and Block Development Offices.

The following protocols need to be adhered at the designated places, which are as follows:

1. Infrastructure Management and Oversight

- 1) A designated 'nodal agency', along with a trained coordinator/designated officer, will oversee the installation and operation of remote video conferencing facilities.
- 2) Each site should feature court-wise cubicles for efficient and timely communication during proceedings.
- 3) Proper arrangements for noise-cancellation need to be incorporated by using microphones that reduce background noise and ensure clear audio transmission by having high-quality speakers to ensure clear sound output for participants.
- 4) Remote users and the coordinator/designated officer shall ensure that the remote point is situated at a quiet location, is properly secured and has sufficient internet coverage to avoid any unwarranted disturbance during the video conferencing.
- 5) The cell phones of all the participants shall remain switched off or in airplane mode during the proceedings.

- 6) The coordinator/designated officer shall ensure that all the participants should endeavour to look into the camera, remain attentive and not engage in any other activity during the proceedings.
- 7) The use of offensive language, disrespectful behaviour, or non-compliance with instructions may lead to immediate removal from the session and potential legal consequences.
- 8) The platform must provide an audit trail facility for the proceedings and provision of firewall software to ensure protection against unwanted access.
- 9) The complete access log of the different users with extended reports, including IP/device details/application details, should be provided with each meeting room.
- 10) The coordinator/designated officer at the designated place shall ensure that no person is present at the remote point, save and except the person being examined and those whose presence is deemed administratively necessary by the coordinator/designated officer for the proceedings.
- 11) Adequate lighting facilities need to be provided to have clear videos during proceedings.
- 12) On-site technical support is to be provided that ensures quick resolution of technical issues, including 24/7 remote IT support that can aid with troubleshooting to ensure uninterrupted functionality.
- 13) Facilities require an uninterrupted power supply (UPS) system to prevent power outages from disrupting proceedings, including backup generators for prolonged power failures.
- 14) Safety procedures need to be followed at every entry and exit point to restrict any unwanted interruption and proper steps need to be followed as per the rules applicable to ensure security of the equipment at the designated places.
- 15) A trained coordinator/designated officer shall be identified and notified for each Designated Place which shall be uploaded in the website.

2. Minimum Requirements

The designated video conferencing software shall facilitate the following minimum requirements:-

- 1) An online, real-time collaboration software with features like video, voice, screen sharing, document sharing, presentation, recording, etc.
- 2) The platform must offer cross-platform functionality, ensuring seamless operation across various operating systems, including Windows, Linux, MacOS, IOS etc., to accommodate diverse technological ecosystems of all participants and guarantee a consistent user experience regardless of the operating system used.
- 3) The platform must be scalable to multi point connectivity with 500 user logins at a time.
- 4) The platform must provide private and confidential Breakout rooms between multiple users.
- 5) The platform must be capable of synchronizing and scheduling with a cause list of cases by advocates with waiting lobby and automatic pulling according to the cause list.
- 6) The Video Conferencing Rules framed by the Hon'ble High Court of Meghalaya shall be adhered to.
- 7) There should be an official translator in every designated place and employ their services for the said audio-video session for witnesses who are not conversant with official language of the Court.

3. Staff Training

All personnel responsible for operating the video conferencing systems must undergo comprehensive training. This training will cover the following:

- 1) Operation of audio-visual equipment and software.

- 2) Data protection protocols to secure the integrity of recorded evidence.
- 3) Proper handling of digital tools and technologies.

4. Session Protocols

The following protocols must be adhered to during video conferencing sessions:

- 1) **Identity Verification:** Coordinator/Designated Officer must verify the identity of all participants before the commencement of the proceedings.
- 2) **Privacy Safeguards:** Measures must be implemented to prevent unauthorized access to ongoing proceedings.
- 3) **Trial Runs:** Pre-session tests should be conducted to ensure all technical systems function as expected.
- 4) **Quality Reporting:** Any discrepancies in audio-visual quality must be reported immediately for corrective actions.

5. Video Conferencing Schedule

- 1) The schedule of the video conference shall be communicated to the designated place coordinator/designated officer and to the participants in advance through electronic or any other means, to avoid conflict in time slots.
- 2) The coordinator/designated officer shall conduct a trial video conference, preferably 30 minutes before the scheduled video conference to ensure that all the technical systems are in working condition at the designated place.
- 3) The coordinator/designated officer shall ensure that the video conference is conducted only through designated Video Conference software.
- 4) Proceedings shall be conducted at the appointed date and time. Punctuality shall be scrupulously observed.

6. Etiquettes/Dress Code

- 1) The uniform service officers/personnel should be in prescribed uniforms. Other participants should be in formal clothes.
- 2) All participants shall wear sober attire consistent with the dignity of the proceedings. Advocates shall be appropriately dressed in professional attire prescribed under the Advocates Act, 1961. Police officials shall appear in the uniform prescribed for police officials under the relevant statute or orders.

7. Infrastructure Requirements

a. Technical pre-requisites and Technical Equipment

- i. As per ICJS 2.0 or any other guidelines of the Central Govt. or State Govt. issued from time to time.

C. V. D. DIENGDOH,
Commissioner & Secretary to the Govt. of Meghalaya,
Home (Police) Department.

The 27th August, 2025.

OFFICE MEMORANDUM

Subject: Integration of infrastructure on PM Gati Shakti National Master Plan

No.PLR.33/2022/Pt/485. - Robust physical and social infrastructure is fundamental to economic growth, improving connectivity, facilitating trade, and elevating the overall quality of life. To create a unified repository of all the existing and planned public infrastructure, the PM Gati Shakti National Master Plan (PMGS NMP) for Multi-Modal Connectivity was launched by the Hon'ble Prime Minister on 13th October, 2021. The initiative brings Central Ministries and State Departments together for integrated planning and coordinated implementation of infrastructure connectivity projects.

The centralized GIS-enabled platform leverages high-resolution satellite, imagery from the Indian Space Research Organization (ISRO) and inbuilt location-based analysis tools developed by Bhaskaracharya National Institute for Space Applications and GeoInformatics (BISAC-N) to identify gaps in infrastructure and last mile connectivity. The platform is eliminating departmental silos by enabling cross-visibility, analyses, design and execution of crucial infrastructure projects, thereby ensuring holistic planning at the National, State and District level. In over 3 years since inception, the National Master Plan (NMP) has onboarded 1600+ spatial layers from 44 Central Ministries and 36 States / Union Territories.

Meghalaya has been at the forefront of enhancing the adoption of the NMP by integrating 90% of the spatial data layers on to the State Master Plan platform, as mandated by the Department of Promotion of Industry and Internal Trade (DPIIT- Logistics Division), Ministry of Commerce and Industry, Government of India. Further, Standard Operating Procedures (SOPs) for revised set of 23 consolidated layers for data integration, management and updation on the NMP have been issued to the concerned departments of Government of Meghalaya for kind information and necessary action. Additionally, the State has been planning and mapping the projects proposed under Centrally Sponsored Schemes (C.S.S.) on the PM Gati Shakti National Master Plan.

Therefore, to further adopt the 'whole of Government' approach of PM GatiShakti and in pursuance of the guidelines stated in the D.O Letter 'D.O. No.56(02)PFC-II/2018' from the Government of India, Ministry of Finance, all infrastructure projects at a cost of Rs. 10 Crore and above shall adhere to the following criteria prior to obtaining any administrative approval / expenditure sanction thereof:

- I. All existing infrastructure assets under departmental jurisdiction shall be geospatially mapped using appropriate geometries - point/polyline polygon-based on their spatial characteristics.
- II. Departments to ensure that the Standard Operating Procedure (SOP) for data management on PM Gati Shakti National/State/District Master Plan, which has been circulated to the concerned entities and also hosted at <https://megplanning.gov.in/pm-gatishakti.html>, is followed during effective planning and creation of spatial geometry for any project under the departmental jurisdiction.
- III. For the ease of concerned Departments/Agencies in preparation and submission of project proposals as per the aforementioned procedure, detailed instructions for geospatial mapping of projects with Google Earth software have been provided (enclosed as Annexure A).
- IV. The Nodal Agency for successful implementation of PM – Gati Shakti in Meghalaya (Planning, Investment Promotion and Sustainable Development Department) shall examine and certify that due process for effective planning and creation of GIS layers for all projects has been followed by the concerned Department/Agency/Public Undertaking. The GIS compatible file for the project shall be

submitted to pm-gatishakti@meghalaya.gov.in prior to/during submission of proposal seeking administrative approval/expenditure sanction for any new infrastructure projects.

- V. A proforma (enclosed as Annexure B) shall be invariably accompanied with the proposal seeking concurrence of the Planning, Investment Promotion and Sustainable Development Department for issuing the administrative approval/expenditure sanction for any new infrastructure projects. The proforma shall be submitted to pm-gatishakti@meghalaya.gov.in in a spreadsheet (.xls / .xlsx / .csv format) along with each GIS compatible project proposal file (created at Step-IV).

All departments are requested to ensure compliance with the above directives and coordinate with the Planning, Investment Promotion and Sustainable Development Department for technical support and data standardization.

Further, any additional information or procedures shall be updated from time to time by Planning, Investment Promotion and Sustainable Development Department through a notification or office order or circular.

VIJAY KUMAR D,

Commissioner & Secretary to the Government of Meghalaya,
Planning, Investment Promotion & Sustainable Development Department.

Annexure: A

Step-by-step procedure to create PM - Gati Shakti compatible GIS geometry in Google Earth Software:

1. Procedure to create a point shape:

(suitable for mapping of beneficiary villages under a scheme, tower / billboard locations etc.)

- a. Open Google Earth software on desktop/laptop computer (Visit <https://www.google.com/earth/about/versions/#earth-pro> for download instructions) or open Google Earth on web from an internet explorer (Google Chrome/Microsoft Internet Explorer/Microsoft Edge/Mozilla Firefox) at <https://earth.google.com/> and sign in.
- b. Pan and Zoom to the desired location (location of the start point of the road) on Google Earth platform.
- c. On the sidebar, go to "Places" tab. Right-click on "My Places" icon. Within the pop-up, click on "Add" and then click on "Folder" to add a new folder. Rename the newly created folder to the name of the project layer to be mapped.
- d. Right-click on the newly created folder. From the pop-up, click on "add" and then click on "placemark" to open the feature creation window.
- e. Using the mouse, press and hold the left-click button over the default pushpin icon, then drag around the screen to place it at the desired location. Let go of the left-click button on the mouse once the icon is placed at the desired location.
- f. On the feature's "properties" window, provide a name and description of the feature. Click "OK" at the bottom of the window to freeze the feature's location and details provided.
- g. Once the feature is mapped, right-click on the folder created in step (c.) and click on "Save place as".
- h. On the prompt, save the file with appropriate name and date of mapping. The file is to be saved in a "Keyhole Markup Language [.KML]" format, which is compatible with PM Gati Shakti National Master Plan.

2. Procedure to create a polyline shape:

(suitable for mapping of water supply network, sewer pipelines, fiber cables, roads etc.)

- a. Open Google Earth software on desktop/laptop computer (Visit <https://www.google.com/earth/about/versions/#earth-pro> for download instructions) or open Google Earth on web from an internet explorer (Google Chrome/Microsoft Internet Explorer/Microsoft Edge/Mozilla Firefox) at <https://earth.google.com/> and sign in.
- b. Pan and Zoom to the desired location (location of the start point of the alignment) on Google Earth platform.
- c. On the sidebar, go to "Places" tab. Right-click on "My Places" icon. Within the pop-up, click on "Add" and then click on "Folder" to add a new folder. Rename the newly created folder to the name of the project layer to be mapped.
- d. Right-click on the newly created folder. From the pop-up, click on "add" and then click on "path" to start creating a polyline shape.

- e. Start creating the shape by marking the centre line of the desired line alignment by clicking / placing the points at the desired location.
 - f. Use the double left-click to complete marking the path shape. Rename the path to the name of the feature mapped. On the feature's "properties" window, provide a name and description of the feature. Click "OK" at the bottom of the window to freeze the feature's location and details provided.
 - g. Once the path shape for the road is mapped, right-click on the master folder created in step (c.) and click on "Save place as".
 - h. On the prompt, save the file with appropriate name and date of mapping. The file is to be saved in a "Keyhole Markup Language [.KML]" format, which is compatible with PM Gati Shakti National Master Plan.
3. Procedure to create a polygon (area) shape:
- (suitable for mapping of outer boundary of building and site level proposals, project areas undertaken etc.)
- a. Open Google Earth software on desktop/laptop computer (Visit <https://www.google.com/earth/about/versions/#earth-pro> for download instructions) or open Google Earth on web from an internet explorer (Google Chrome/Microsoft Internet Explorer/Microsoft Edge/Mozilla Firefox) at <https://earth.google.com/> and sign in.
 - b. Pan and Zoom to the desired location (location of the start point of the project perimeter) on Google Earth platform.
 - c. On the sidebar, go to "Places" tab. Right-click on "My Places" icon. Within the pop-up, click on "Add" and then click on "Folder" to add a new folder. Rename the newly created folder to the name of the project layer to be mapped.
 - d. Right-click on the newly created folder. From the pop-up, click on "add" and then click on "polygon" to start creating a closed polygon shape.
 - e. Start creating the shape by marking the perimeter of the project by clicking/placing the points on the outer boundary of the desired location.
 - f. Use the double left-click to complete marking the polygon shape. Rename the polygon to the name of the feature mapped. On the feature's "properties" window, provide a name and description of the feature. Click "OK" at the bottom of the window to freeze the feature's location and details provided.
 - g. Once the path shape for the road is mapped, right-click on the master folder created in step (c.) and click on "Save place as".
 - h. On the prompt, save the file with appropriate name and date of mapping. The file is to be saved in a "Keyhole Markup Language [.KML]" format, which is compatible with PM Gati Shakti National Master Plan.

Annexure: B

Proposal description to be submitted in spreadsheet format along with the GIS compatible project file:

* All fields are mandatory

1.	Name of the Department	
2.	Name of the Directorate / Branch / Wing	
3.	Title of the Project	
4.	Description of the Project	
5.	Estimated Cost of the Project (INR Crore)	
6.	Sources of financing the Project	
7.	Scheme under which the Project is undertaken	
8.	Whether PM Gati Shakti platform has been utilized for planning of the Project	
9.	Whether the Standard Operating Procedure (SOP) has been followed while creating the GIS layer(s) of the Project.	

The 27th August, 2025.

No.Tourism.90/2013/98. - The Governor of Meghalaya is pleased to notify the creation of a new District Tourism Office to be headed by a Tourist Officer under the control of the Director of Tourism in Eastern West Khasi Hills District with Headquarter at Mairang for better administration and public convenience.

R. C. SOHKHLET,
Commissioner & Secretary, Govt. of Meghalaya,
Tourism Department.

The 1st September, 2025.

OFFICE MEMORANDUM

No.SUP.24/2022/Pt/23. - The Governor of Meghalaya is pleased to order that pending framing of Service rules, the procedure pertaining to the appointment, recruitment and service conditions of the following technical post in the Directorate of Food Civil Supplies & Consumer Affairs are indicated below:-

1. **Name of the Post:-** The name of the post is Data Entry Operator (DEO).
2. **Pay Matrix Level:-** The pay Level admissible to Data Entry Operators (DEO) is L-7 subject to revision made by the Government from time to time.
3. **Appointing Authority:-** The Appointment authority for the post of Data Entry Operator (DEO) shall be the Directorate of Food Civil Supplies & Consumer Affairs, Meghalaya, Shillong.
4. **Status:-** The status of the incumbent holding the post of Data Entry Operator (DEO) shall be Group C non-gazetted technical staff.
5. **Method of Recruitment:-** The appointment to the post of Data Entry Operator (DEO) shall be made by direct recruitment on the result of the competitive examination conducted by the Meghalaya Public Service Commission (MPSC) from time to time.
6. **Condition of Eligibility:-** In order to be eligible for appearing for the competitive examination for direct recruitment to the post of Data Entry Operator (DEO) as mentioned at para 5 above, a candidate must satisfy the following conditions, namely-
 - (i) **Nationality:-** He/she must be a citizen of India.
 - (ii) **Age:-** He/she must have attained the age of 18 years and must not have exceeded the age of 37 years on the first of the year in which the advertisement for the post is made. There will be no age limit for candidate already in Meghalaya Government service provided they entered service within the prescribed age limit.
 - (iii). **Educational Qualification:-** The Educational qualification for the post of Data Entry Operator (DEO) is Graduate with 1 year Diploma in Computer Applications/Science.
7. **Disqualification for appointment to the post:-** (i) No person shall be appointed who, after such medical examination as the Government may prescribe is not found to be in good mental or bodily health and free from any physical defect or infirmity which may render him unfit in the discharge of his duties.
 - (ii) No person shall be appointed who had been convicted for any offence involving moral turpitude and criminal cases.
 - (iii) No person who has more than one spouse living shall be eligible for appointment to posts in the service provided that the Appointing Authority is satisfied that there are special grounds for doing so, exempt any person from the operation of this sub-para.
 - (iv) No person who attempts to enlist support for his candidature either directly or indirectly by any recommendation either written or oral or by any other means, shall be appointed to posts in the service.

8. Inclusion of a candidate's name in the list recommended by the recruiting authority confers no right to claim for appointment unless the Appointing Authority is satisfied, after such an enquiry as may be considered necessary, that the candidate is suitable in all respects for appointment.
9. Persons appointed as Data Entry Operator (DEO) shall be on probation for a period of 1 (one) year.
10. **Confirmation:-** (a) Confirmation of the service of Data Operator (DEO) shall be made according to the following conditions:-
 - (i) That he has served not less than 1 (one) year in the post where he is to be confirmed;
 - (ii) That his performance is satisfactory (to be judged on the basis of the annual; confidential Reports and other relevant records);
 - (iii) That there is no Departmental Proceedings/Vigilance enquiry against him/her;
 - (iv) Subject to availability of vacancy and that no employee holds a *lien* on it.(b) Confirmation of a probationer shall be made according to the following conditions:-
 - (i) That he has completed the period of probation to the satisfaction of the Appointing Authority;
 - (ii) That he is considered otherwise fit for confirmation by the Appointing Authority;
 - (iii) Subject to availability of vacancy;
11. **Increment:-** (i) the first increment admissible to Data Entry Operator (DEO) appointed by direct recruitment shall accrue on completion of 1 (one) year either on 1st January or 1st July of the year from the date of joining, but subsequent increment shall be allowed only on his completion of the period of probation successfully.
 - (ii) The pay of Data Entry Operator (DEO) on his completion of the period of probation shall be fixed at such a stage as if he had been allowed his usual annual increments due but he shall not be entitled to any arrear in pay on account of withholding of due increments for the period prior to the date of his completion of the period of probation.
12. **Leave, Pension, etc. and other conditions of service:-** Except as provided under these Office Memorandum, all matters generally relating to pay and allowances, leave, pension, discipline and other conditions of service shall be regulated by the general rules and/or order made by Government from time to time and applicable to the State Government servants of corresponding status having similar functions.
13. **Interpretation:-** If any question arises, relating to the interpretation of the service of Data Entry Operator (DEO), the decision of the Government in Food Civil Supplies & Consumer Affairs Department with the approval of Personnel & A.R. Department shall be final.

P. BAKSHI,

Commissioner & Secretary to the Government of Meghalaya,
Food Civil Supplies & Consumer Affairs Department.

The 1st September, 2025.

No.PER(ARC)15/2024/24. - In continuation of this Department's Notification No.PER(ARC) 15/2024/20, dated 1st April, 2025, and in pursuance of the provisions of the Control of Water Pollution (Grant, Refusal or Cancellation of Consent) Guidelines, 2025 and the Control of Air Pollution (Grant, Refusal or Cancellation of Consent) Guidelines, 2025, the following services of the Meghalaya State Pollution Control Board (MSPCB) are hereby notified under Section 3(2) of the Meghalaya Right to Public Services Act, 2020 with effect from the date of issue of this Notification.

Sl. No.	Name of Service	Number of working days for service delivery after receipt of applications	Department/ Organisation	Designated Officer	Appellate Authority
204	Grant or Refusal of Consent to Establish	Green Category - 30 days Orange Category - 45 days Red Category - 60 days	Meghalaya State Pollution Control Board (MSPCB)	Member Secretary, MSPCB	Chairman, MSPCB
205	Grant or Refusal of Consent to Operate (first time)	Green Category - 30 days Orange Category - 60 days Red Category - 90 days	Meghalaya State Pollution Control Board (MSPCB)	Member Secretary, MSPCB	Chairman, MSPCB
206	Grant or Refusal of renewal of Consent or expansion or amendment	Green Category - 30 days Orange Category - 60 days Red Category - 120 days	Meghalaya State Pollution Control Board (MSPCB)	Member Secretary, MSPCB	Chairman, MSPCB

C. V. D. DIENGDOH,

Commissioner & Secretary to the Govt. of Meghalaya,
Personnel & Administrative Reforms (B) Department
(Administrative Reforms Cell).

The 1st September, 2025.

No.PER(ARC)7/2025/9. - In continuation to this Department's Notification No.PER(ARC) 15/2024/24, dated 1st September, 2025 the entry at Sl. No. 207 shall be added to the List of Services notified under Section 3(2) of The Meghalaya Right to Public Services Act, 2020, with effect from the date of issue of the notification.

Sl. No.	Name of Service	Number of working days for service delivery after receipt of applications	Department/ Organizations	Designated Official	Appellate Authority
207.	Application from contractors for registration/renewal for different categories.	60 days	Public Health Engineering Department	Deputy Director, HRD Cell, O/o the Chief Engineering PHE, Meghalaya, Shillong.	Chief Engineer, Public Health Engineering Department.

C. V. D. DIENGDOH,

Commissioner & Secretary to the Government of Meghalaya,
Personnel & Administrative Reforms (B) Department
(Administrative Reforms Cell).

The 20th August, 2025.

No.EDN.240/2011/167. - The Governor of Meghalaya is pleased to notify the College of Architecture and Urban Planning (CAUP), Tura as a Constituent College of the Captain Williamson Sangma State University under Section 6 of the Captain Williamson Sangma State University Act, 2011 (Act No. 17 of 2011) without change in the objectives of CAUP, Tura for which it was established.

VIJAY KUMAR MANTRI,

Commissioner & Secretary to the Government of Meghalaya,
Education Department.

The 2nd September, 2025.

No.HPL.216/2025/11. - In the interest of public service, the Governor of Meghalaya is pleased to notify the setting up of **Fire Service Station at Sohryngkham**, East Khasi Hills District with immediate effect.

R. RAPTHAP,

Commissioner & Secretary to the Govt. of Meghalaya,
Home Police Department.

The 2nd September, 2025.

No.HPL.215/2025/14. - In the interest of public service, the Governor Meghalaya is pleased to notify the setting up of **Fire Service Station Amerigog, Jorabat**, Ri-Bhoi District with immediate effect.

R. RAPTHAP,

Commissioner & Secretary to the Govt. of Meghalaya,
Home Police Department.

The 25th August, 2025.

No.DC/LVI/3/2025/10/283. - In exercise of the powers conferred under sub-rules (1) and (3) of Rule 36 of the Assam and Meghalaya Autonomous Districts (Constitution of District Councils) Rules, 1951 as amended, I, Strongpillar Kharjana, Chairman, Khasi Hills Autonomous District Council hereby summon the Council of the Khasi Hills Autonomous District to meet at **11.00 A.M. on Wednesday the 22nd October, 2025**, in the Council Hall at Shillong.

STRONGPILLAR KHARJANA,

Chairman,
Khasi Hills Autonomous District Council,
Shillong.

The 8th September, 2025.

No.DCA.27/2024/22. - The Governor of Meghalaya is pleased to constitute a Sub-Committee to consult with the Jaintia Hills Autonomous District Council (JHADC) on the issue of payment of salaries of the staff of the Council in view of the acute financial constraints faced by the Councils from time to time, resulting in difficulties in timely disbursement of the salaries of the staff and to ensure better financial management. The Committee shall consist of the following members:

- | | | |
|--|---|------------------|
| 1. Deputy Commissioner, West Jaintia Hills | - | Chairman |
| 2. Shri Peter Anderson Sawian,
(Rtd. Joint Secretary to the Govt. of Meghalaya, Finance Deptt.) | - | Member |
| 3. Dr. D. G. Lyngdoh, Principal, Shangpung College | - | Member |
| 4. Shri Markos Surong, Advocate, Jowai | - | Member |
| 5. Smti. Baiantimon Blah, MCS, Additional Deputy Commissioner | - | Member Secretary |

The term of reference of the committee shall be the followings:

- i. To engage with the JHADC and to seek their consent whether they accept the offer of the State Government.
- ii. To ensure long time financial stability of the JHADC by way of prudent financial management and initiate reforms in, *inter alia*, recruitment policy, service matters and procurement policies with the consent of the Councils.
- iii. To Discuss with the JHADC on the appointment of IAS/MCS officers from State Government as Principal Secretaries of the Council to monitor the payment of salaries of the Councils and the implementation of reforms.

The Committee shall submit its report within 45 days to the Commissioner and Secretary, District Council Affairs Department.

C. V. D. DIENGDOH,
Commissioner and Secretary to the Govt. of Meghalaya,
District Council Affairs Department.

The 8th September, 2025.

No.DCA.27/2024/23. - The Governor of Meghalaya is pleased to constitute a Sub-Committee to consult with the Khasi Hills Autonomous District Council (KHADC) on the issue of payment of salaries of the staff of the Council in view of the acute financial constraints faced by the Councils from time to time, resulting in difficulties in timely disbursement of the salaries of the staff and to ensure better financial management. The Committee shall consist of the following members:

- | | | |
|--|---|------------------|
| 1. Deputy Commissioner, East Khasi Hills District | - | Chairman |
| 2. Shri W. Khylllep, Rtd. IAS | - | Member |
| 3. Shri Erwin K. Syiem Sutnga, Umsohsun, Shillong | - | Member |
| 4. Prof. B. Marboh, Rngi Jynriew Neng, Nongthymmai | - | Member |
| 5. Shri Ronnieson Wahlang, MCS, Additional Deputy Commissioner | - | Member Secretary |

The term of reference of the committee shall be the followings:

- i. To engage with the KHADC and to seek their consent whether they accept the offer of the State Government.
- ii. To ensure long time financial stability of the KHADC by way of prudent financial management and initiate reforms in, *inter alia*, recruitment policy, service matters and procurement policies with the consent of the Councils.
- iii. To Discuss with the KHADC on the appointment of IAS/MCS officers from State Government as Principal Secretaries of the Council to monitor the payment of salaries of the Councils and the implementation of reforms.

The Committee shall submit its report within 45 days to the Commissioner and Secretary, District Council Affairs Department.

C. V. D. DIENGDOH,
Commissioner and Secretary to the Govt. of Meghalaya,
District Council Affairs Department.