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PART-IIA

GOVERNMENT OF MEGHALAYA

NOTIFICATIONS

The 14th February, 2026.

No.Health.209/2025/Pt/18. - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the relevant provisions of the Rules of Executive Business of the Government of Meghalaya, and in recognition of the persistent and intensifying public health challenge posed by HIV/AIDS in the State, the Governor of Meghalaya is pleased to notify the implementation of a **Five-Year Mission Mode HIV/AIDS Project for the State of Meghalaya (2026-2031)**.

- Whereas, HIV/AIDS continues to pose a multidimensional challenge affecting public health, social development, human rights, economic productivity, and community well-being; and whereas Meghalaya has witnessed epidemiological trends that necessitate a focused, time-bound, outcome-driven, and institutionally anchored response;
- Whereas, the State Government is committed to achieving the national targets for ending AIDS as a public health threat by 2030, including the UNAIDS/National AIDS & STD Control Programme (NACO) 95-95-95 targets, elimination of vertical transmission, reduction of stigma and discrimination, and universal access to prevention, testing, treatment, care, and support services;
- And whereas, there is a felt need to consolidate, strengthen, and scale up existing HIV/AIDS interventions through a 5 year Mission Mode approach with clearly defined outcomes, outputs, institutional responsibilities, and accountability mechanisms;

Now, therefore, the Governor of Meghalaya hereby accords approval to the **Mission Mode HIV/AIDS Project for Meghalaya (2026-2031)** with the following framework:

1. Short Title and Commencement:

- 1.1.** These guidelines shall be called the "**Meghalaya 5-Year Mission Mode HIV/AIDS Project Implementation Framework, 2026**".
- 1.2.** It shall come into force with immediate effect from the date of publication in the Official Gazette of Meghalaya.

2. Definitions: In these guidelines, unless there is anything repugnant in the subject or context: -

- 2.1. "MACS" means the Meghalaya AIDS Control Society, the nodal agency for program execution.
- 2.2. "PLHIV" refers to People Living with HIV, estimated at 9,589 in Meghalaya as of late 2024.
- 2.3. "HRG" refers to High-Risk Groups including Injecting Drug Users (IDUs), Female Sex Workers (FSW), Men who have sex with men (MSM) and Transgenders (TG).
- 2.4. "Mission Mode Project" refers to the intensive 5-year strategic intervention (2025-2031).
- 2.5. "ART/OST" refers to Anti-Retroviral Therapy and Opioid Substitution Therapy services.
- 2.6. "ICTC" refers to Integrated Counseling and Testing Centres.
- 2.7. "STI/RTI"- Sexually Transmitted Infections/Reproductive Tract Infection.

3. **Objectives:** The Mission Mode HIV/AIDS Project shall pursue the following core objectives:

1. To reduce new HIV infections by at least 80% by 2030 through intensified IEC/Prevention strategies.
2. To ensure that at least 95% of people living with HIV know their status, 95% of those diagnosed receive sustained anti-retroviral therapy, and 95% of those on treatment achieve viral suppression.
3. To eliminate mother-to-child transmission of HIV in the State.
4. To strengthen community systems and networks of key and vulnerable populations (Key Population) for sustained demand generation and service uptake.
5. To reduce stigma, discrimination, and rights violations faced by PLHIV and key populations.
6. To institutionalize HIV/AIDS services within the broader public health and social welfare systems of the State.

4. **Background and Strategic:**

Context 4.1. Epidemiological Profile: Meghalaya's adult HIV prevalence is 0.40%, significantly higher than the national average of 0.20%.

4.2. Burden of Disease: There are approximately 9244 PLHIV in the state, with roughly 982 new infections occurring annually (as per **Sankalak: Status of National AIDS & STD Response (2024)**).

4.3. Awareness Gap: Comprehensive HIV knowledge is alarmingly low, at only 16% among women and 17% among men in the state. (**National Family Health Survey, NFHS-5, 2019-2021**).

4.4. Critical Gaps: The response is currently limited by rural accessibility issues, low male participation in testing, and persistent social stigma that prevents individuals from seeking free life-saving treatment.

The Primary Objectives of the Mission Mode Project are:

4.5 Prevention:

- a. Implementation of customized awareness, prevention, and harm reduction programmes tailored to Meghalaya's unique socio-cultural and epidemiological profile.
- b. Increased effectiveness in addressing key population groups such as youth, people who inject drugs (PWID), female sex workers (FSW), and tribal communities.

- 4.6. **Testing Expansion:** To increase male participation in HIV testing and counseling through localized and transit-based outreach.
- 4.7. **Early Detection:** To strengthen early case detection and linkage to care to prevent transmission. **Stigma Reduction:** To eliminate discrimination through large-scale Information, Education, and Communication (IEC) and Behavior Change Communication (BCC) campaigns.
- 4.8. **Adherence Support:** To provide transport and welfare assistance to PLHIV, ensuring zero "lost to follow-up" cases.
- 4.9. **Convergence:** To mainstream HIV/AIDS response across all State Government departments.

5. Scope of Implementation and Targeting:

- 5.1. **Geographic Focus:** While the project is state-wide, specialized resources shall be focused on high-burden districts including East Jaintia Hills, West Jaintia Hills, East Khasi Hills and Ri-Bhoi.
- 5.2. **Service Integration:** All health entities, including District Hospitals, CHCs, and PHCs, shall be equipped to serve as primary entry points for HIV screening and referral.

6. Institutional Arrangements:

- 6.1 **Nodal Department:** The Meghalaya AIDS Control Society (MACS) shall function as the State Implementing Agency responsible for planning, execution, monitoring, reporting, and outcome assessment of all HIV/AIDS related interventions. MACS shall operationalize approved Annual Action Plans, manage financial resources, ensure compliance with programme guidelines, and coordinate with district and field-level institutions. MACS shall also be responsible for consolidating performance data, undertaking corrective measures where required, and ensuring outcome-oriented utilization of funds.
- 6.2 **Technical Oversight:** Technical guidance and policy alignment shall be ensured through coordination with the National AIDS Control Organisation (NACO), Ministry of Health & Family Welfare, Government of India. Such coordination shall include adherence to national technical guidelines, standardized treatment protocols, surveillance strategies, and reporting formats. NACO's technical advisories shall guide programme design, implementation quality, and evaluation of outcome.
- 6.3. **District-Level Implementation:** At the district level, implementation shall be carried out through the following institutional mechanisms:
 - Deputy Commissioner
 - District Medical & Health Officer
 - District AIDS Control Officers (DACOs), responsible for district-level planning, supervision, and monitoring of HIV/AIDS interventions.
 - Government Health Facilities, including testing, treatment, and care centres, serving as primary service delivery points.
 - Accredited NGOs / CBOs / TI partners engaged through approved mechanisms for outreach, prevention, community mobilization, and targeted interventions.

These entities shall operate in close coordination to ensure efficient service delivery, effective utilization of resources, and achievement of agreed outcomes.

6.4 Inter-Departmental Coordination: Convergence shall be ensured with all Government departments to maximize outcomes and address social determinants of HIV vulnerability. Such coordination shall aim at mainstreaming HIV/AIDS concerns into broader development programmes, promoting awareness among diverse population groups, and ensuring comprehensive social support for vulnerable and affected populations.

7. Performance Assessment Framework:

7.1 Outcome Indicators: Performance shall be measured against clearly defined outcomes including:-

- Reduction in new HIV infections through effective prevention strategies
- Increase in HIV testing coverage to ensure early detection and diagnosis
- Improved linkage to Anti-Retroviral Therapy (ART) services following diagnosis
- Retention in care and achievement of viral suppression among People Living with HIV (PLHIV)
- Reduction in stigma and discrimination through sustained community engagement
- Improved coverage and service access among key and bridge populations

These outcomes shall serve as the primary basis for assessing programme effectiveness.

7.2 Output Indicators: Outputs shall include, but not be limited to:

- Number of HIV awareness and IEC/BCC programmes conducted across communities, institutions & Faith Based Organisation
- Number of individuals tested for HIV through facility-based and community-based testing
- Number of PLHIV enrolled and retained in care and treatment services
- Condom distribution coverage and uptake indicators
- Number of capacity building and training sessions conducted for stakeholders
- Reduction of Loss to follow up cases

Outputs shall provide measurable evidence of activities undertaken to achieve desired outcomes.

7.3 Baseline and Target Setting: Baseline values shall be established using the latest available surveillance, programme, and administrative data. Based on these baselines, annual, midterm, and medium-term targets shall be clearly defined to enable systematic tracking of progress and performance Project framework.

7.4 Monitoring and Review Mechanism: Monitoring and review shall be undertaken through:-

- Quarterly physical and financial progress reports assessing activity implementation and fund utilization
- Annual outcome assessment reports evaluating achievement of defined outcomes
- Independent evaluations, studies, and audits as and when required to validate performance and identify areas for improvement

7.5 Accountability Framework: Performance review meetings shall be conducted at State level on a regular basis. These reviews shall explicitly link fund utilization with achievement of approved outputs and outcomes, ensuring transparency, accountability, and corrective action where performance gaps are identified.

8. Fund Flow and Arrangements:

8.1 Source of Funds: Funds shall be sourced from:

- State Government budgetary support
- Other approved funding sources as per Meghalaya State Government norms and guidelines

8.2 Fund Routing Mechanism: Funds shall be released to Meghalaya AIDS Control Society through approved banking channels. AH releases shall be aligned with approved action plans and budgets.

8.3 Financial Management System: All financial transactions shall be carried out through:-

- Dedicated programme bank accounts
- Regular financial reconciliation, internal controls, and statutory audit

9. Nature and Use of Funds:

9.1 Nature of Funds: Funds released shall be non-lapsable within the financial year, subject to performance, utilization norms, and compliance with financial rules. Carry forward, if any, shall be governed by applicable Government guidelines.

9.2 Permissible Use of Funds: Funds may be utilized for:-

- HIV prevention, testing, treatment, and care interventions
- Community mobilization, advocacy, and IEC/BCC activities
- Capacity building, training, and skill enhancement
- Monitoring, evaluation, research, and documentation
- Administrative and operational expenses as approved under programme norms

9.3 Prohibited Use: Funds shall not be utilized for purposes not approved under programme guidelines, diversion of funds within the division is allowed. Creation of assets without prior approval of the competent authority is prohibited.

10. Pre-Conditions for Fund Release: Release of funds shall be subject to the following conditions:

- Approval of Annual Action Plan and Budget by the competent authority
- Submission of utilization certificates for previous releases
- Compliance with audit observations and financial norms
- Achievement of minimum agreed performance benchmarks
- Submission of quarterly physical and financial progress reports

11. Human Resource Development: Capacity building shall focus on strengthening competencies of:-

- Programme officers and technical staff
- District and facility-level officials
- NGO and community-based partner & Faith Based organizations.

11.1 Areas of Capacity Building: Capacity building initiatives shall cover:

- Financial management
- Monitoring, evaluation, and data-driven decision-making
- Data management, reporting systems, and quality assurance
- Community engagement, rights-based approaches, and stigma reduction

11.2. Modes of Training: Training shall be conducted through:-

- State and district-level workshops and orientations
- On-the-job training and mentoring
- Exposure visits, refresher trainings, and knowledge-sharing platforms

12. Budgetary Provision: The financial requirement for implementation of HIV/AIDS during 2026 shall be met from approved allocations under:-

- State Health Budget
- Other sanctioned funding sources as approved by the Meghalaya State Government

13. Phased Financial Implication (2026-2031): Implementation Framework for HIV/AIDS shall be operationalized through a **five-phase financial plan**, with a total outlay of **₹ 25.00 Crore (Rupees twenty-five crore only)** over a period of **five years**, at **₹ 5.00 Crore per annum**, subject to annual approval and performance review.

Each phase shall correspond to a financial year and shall be linked to clearly defined outcomes, outputs, and performance benchmarks.

PHASED IMPLEMENTATION PLAN (2026-2031)

Phase I: Foundation & Infrastructure Expansion (2026-27)

Focus: Establishment of new service delivery points and strengthening core systems.

- Set up **8 new Stand-Alone Integrated Counselling & Testing Centres (SAICTCs)** across priority districts to improve early HIV detection and counselling access.
- Establish **4 new Designated STI/RTI Centres (DSRCs)** in EWKH, SWKH, SWGH, and NGH to decentralize STI services.
- Recruit and deploy required **Counselors, Lab Technicians, Supervisors, and support staff** for ICTCs and DSRCs.
- Procure **laboratory equipment, furniture, TI infrastructure**, and basic logistics for newly established centres.
- Initiate **up gradation of existing OST satellite centres** and groundwork for new OST centres.
- Begin **strengthening laboratory services**, including preparatory work for viral load and CD4 expansion.
- An 8% salary enhancement is hereby authorized for 16 Programme Officers and 16 Office Assistants to ensure continuity and reduce attrition.

- Launch **baseline IEC activities**, village-level awareness camps, and sensitization of health staff.
- Strengthen **Strategic Information (SI) systems** through recruitment of statistical staff and data streamlining.
- Establish initial **programme management structures**, including DISHA cluster planning at Garo Region.

Phase II: Service Expansion & Integration (2027-28)

Focus: Operational stabilization and integration of services across divisions.

- Ensure **full functionality of newly established ICTCs and DSRCs**, including routine testing, counselling, referral, and reporting.
- Integrate ICTC-DSRC-ART referral linkages for seamless patient care.
- Upgrade selected **OST centres to nodal status** and operationalize new OST centres in underserved districts.
- Commission **viral load testing services** and install CD4 machines to strengthen laboratory diagnostics.
- Establish **new ART centres** at identified district hospitals to reduce patient load at existing centres.
- Expand **IEC and community outreach**, focusing on HRGs, youth, migrants, and vulnerable populations.
- An 8% salary enhancement is hereby authorized for 16 Programme Officers and 16 Office Assistants to ensure continuity and reduce attrition.
- Strengthen **inter-departmental convergence**, including prisons, education, social welfare, and faith-based institutions.
- Improve **data validation, reporting quality, and surveillance** across all program verticals.

Phase III: Quality Improvement & Coverage Consolidation (2028-29)

Focus: Enhancing service quality, adherence, and statewide coverage.

- Strengthen **quality assurance mechanisms** for ICTCs, DSRCs, ART, and OST services.
- Enhance **follow-up, treatment adherence, and counselling quality** for PLHIV and STI clients.
- Expand **capacity-building programs** for doctors, nurses, counsellors, lab staff, and outreach teams.
- Intensify **IEC campaigns** using multimedia, social media, **school curriculum** integration, and Red Ribbon Clubs.
- Strengthen **social protection linkages/schemes** for PLHIV, CLHIV, and HRGs.
- An 8% salary enhancement is hereby authorized for 16 Programme Officers and 16 Office Assistants to ensure continuity and reduce attrition.
- Improve **logistics and supply chain systems** for diagnostics, drugs, and consumables.
- Conduct **mid-term programme reviews** and corrective planning at district and state levels.

Phase IV: Sustainability & system strengthening (2029-30)

Focus: Long-term sustainability and institutional strengthening.

- Sustain and optimize **ICTC, DSRC, ART, OST, and laboratory services** with full staffing and logistics.
- Strengthen **state-owned laboratory capacity** for viral load and CD4 testing.
- Institutionalize **routine monitoring, evaluation, and impact assessment** mechanisms.
- Expand **DISHA clusters** and strengthen district-level HIV governance and coordination.
- Enhance **community ownership and peer-led interventions**, especially among HRGs.
- An 8% salary enhancement is hereby authorized for 16 Programme Officers and 16 Office Assistants to ensure continuity and reduce attrition.
- Strengthen **administrative and financial systems**, including state contribution towards MACS staffing.
- Align MACS strategies with **national HIV elimination goals and SDGs**.

Phase V: Impact Optimization & Future Readiness (2030-2031)

Focus: Maximizing outcomes and preparing for the next strategic cycle.

- Achieve **optimal utilization** of all ICTCs, DSRCs, ART centres, OST facilities, and laboratory services.
- Demonstrate **measurable reductions in new HIV infections and STI burden** through strengthened prevention and testing.
- Institutionalize **best practices, innovations, and digital reporting systems**.
- An 8% salary enhancement is hereby authorized for 16 Programme Officers and 16 Office Assistants to ensure continuity and reduce attrition.
- Conduct **end-line evaluations**, documentation, and dissemination of outcomes.
- Develop **next 5-year strategic roadmap** based on evidence, gaps, and emerging trends.
- Ensure **financial and programmatic sustainability** through continued state support and convergence.

Summary of Financial Implication		
Phase	Financial Year	Amount (₹ Crore)
Phase - I	2026-27	5.00
Phase - II	2027-28	5.00
Phase - III	2028-29	5.00
Phase - IV	2029-30	5.00
Phase - V	2030-31	5.00
TOTAL	5 Years	25.00

- 14. Cost-Effectiveness:** This framework aims to ensure optimal utilization of public funds by directly linking expenditure with measurable and verifiable health outcomes, thereby improving efficiency, effectiveness, and value for money.
- 15. Sustainability:** The framework supports long-term sustainability of HIV/AIDS interventions by strengthening institutional systems, enhancing programme efficiency, promoting accountability, and ensuring that investments translate into sustained public health impact
- 15.1 Motivation and Retention:** An 8% salary enhancement is hereby authorized for 16 (Sixteen) Programme Officers and 16 Office Assistants to ensure continuity and reduce attrition.
- 16. Financial Management**
- 16.1. Total Outlay:** The 5-year project budget is approved at ₹ 25,00,00,000 (Rupees Twenty-Five Crore only).
- 16.2. Fund Flow:** Funds will be allocated via State Budgetary support to supplement central funds, allowing for flexible, state-specific interventions.
- 17. Monitoring, Evaluation, and Accountability.**
- 17.1. Quarterly Reviews:** MACS shall conduct quarterly reviews of performance indicators, including testing volume and treatment adherence rates.
- 17.2. Data Systems:** Real-time MIS reporting shall be mandatory for all participating health entities. 10.3. External Audit: An annual external evaluation by an independent agency shall assess the project's impact on new infection rates and stigma reduction.
- 18. Order:** The Governor of Meghalaya is pleased to order the immediate commencement of this Mission Mode Project to safeguard the public health of the citizens of Meghalaya.

SAMPATH KUMAR,

Principal Secretary to the Govt. of Meghalaya,
Health & Family Welfare Department.

The 23rd February, 2026.

No. Health.118/2025/Pt/21. - The Governor of Meghalaya is pleased to notify the powers, functions and responsibilities of the Director, Shillong Medical College as follows:

1. In pursuance of the concurrence accorded by the Personnel & A.R. Department *vide No.PAR/249/2024-25, dated 24th August, 2024*, the Director, Shillong Medical College, shall be appointed in accordance with the relevant Terms of Reference and shall serve as the administrative *head of the institution* under the administrative control of the *Director of Health Services Medical Education & Research (DME)*, Health & Family Welfare Department, Government of Meghalaya. The Director shall be an ex-officio Member of the General Council and the Executive Council of the Shillong Medical College Management Society.
2. The Director shall be responsible for the overall administration, discipline, academic standards, and efficient functioning of the Shillong Medical College *under the administrative control of the Director of Health Services Medical Education & Research (DME)*. The Director shall exercise powers in accordance with the approved Statutes, Rules and Regulations of Shillong Medical College and Government instructions issued from time to time; assign and supervise the duties of officers and staff; and may delegate specified powers to subordinate officers with the prior approval of the Governing Council. Matters beyond the delegated authority shall be referred to the Chairman of the Governing Council or to the State Government, as the case may be.
3. The Director, Shillong Medical College, shall exercise such financial powers as may be specifically delegated by the Governing Council of the Shillong Medical College Management Society. Such delegation shall be exercised strictly in conformity with the Memorandum of Association, Rules and Regulations of the Society, and in accordance with financial propriety, audit requirements, and directions issued by the Health & Family Welfare Department and the Finance Department, Government of Meghalaya.
4. The Director shall oversee academic and research activities in coordination with the Dean so as to ensure fulfillment of teaching, training and research objectives and compliance with standards prescribed by the National Medical Commission and other competent regulatory authorities.
5. The Director shall ensure compliance with statutory requirements of regulatory bodies, National Medical Commission (NMC), directions issued by the Government of Meghalaya and Central Government, and audit observations of the Comptroller and Auditor General (C&AG).
6. The Director shall ensure timely convening of meetings of the General Council, Executive Council, and Standing Committees with approval of the Member Secretary, Shillong Medical College Management Society; place agenda items pertaining to the college; and ensure implementation of the decisions taken for the approval of Member Secretary.
7. The Director shall draw pay and allowances at Pay Level-21 under the Meghalaya 5th Pay Commission. In case of deputation from the Central Government or any other State Government, pay protection shall be admissible in accordance with the Last Pay Certificate and applicable rules. The Director shall be entitled to an official vehicle in accordance with Transport Department Notification No.37/97/Vol.II/268-A, dated 15th September, 2021, and shall be eligible for all other entitlements admissible to Heads of Department under the Rules of the Government of Meghalaya.
8. This Notification supersedes all prior instructions to the extent of inconsistency. Matters not expressly provided herein shall be governed by the applicable Rules, Regulations and Orders of the Government of Meghalaya as in force and applicable to the Shillong Medical College Management Society.

This issues with the approval of the Personnel & A.R. Department *vide No.219/25, dated 15th January, 2026*.

JORAM BEDA,

Commissioner & Secretary to the Govt. of Meghalaya,
Health & Family Welfare Department.

The 5th March, 2026.

No.RDS.64/2025/Pt/67. - In exercise of the power conferred under Section 11(d)(i) of the Meghalaya Transfer of Land (Regulation) Act, 1971, the Governor of Meghalaya is pleased to specify the **Indian Oil Corporation Limited** as a Company to which the provisions of the said Act, shall not apply in relation to transfer of land measuring **1350 Sq. meters** out of total area **2,774.7 Sq. meters (more or less)** located at Mawdiangum, Nongpoh Sirdarship, Ri-Bhoi District (and more fully described in the Schedule below) by way of lease for a period of 30 (thirty) years from Smti. Brillin Thabah to **Indian Oil Corporation Limited** for the purpose of setting up of a retail outlet.

SCHEDULED OF BOUNDARIES

North : Land of Smti. Lydora Khongsit
East : Wah Umpyrli
South : Land of Shri Ojen Kharshandi
West : National Highway

M. LAKIANG,

Joint Secretary to the Government of Meghalaya,
Revenue & Disaster Management Department.

The 2nd March, 2026.

No.RDA.47/2025/60. - In exercise of the powers conferred under Section 11(c) and (d) (i) of the Meghalaya Transfer of Land (Regulation) Act, 1971 (Act 1 of 1972) as amended, the Governor of Meghalaya is pleased to accord approval for direct purchase of land by General Administration (A) Department in Ri-Bhoi District for creation of land-bank.

Commissioner & Secretary to the Govt. of Meghalaya,
Revenue & Disaster Management Department.

The 6th March, 2026.

CORRIGENDUM

No.Tourism.39/2025/41. - In partial modification to the Chief Minister's Homestay Mission (Development of Boutique Homestay), the following corrections and clarifications are hereby issued to ensure uniform interpretation and implementation of provisions related to the UNNATI Scheme and MIIPP 2024.

- 1. Continuity of Bank Account for Claiming UNNATI Incentives:** "The applicant must ensure that the bank account declared for claiming incentives under the UNNATI Scheme remains unchanged throughout the entire incentive application and disbursement process. Any change in the declared bank account after submission of the application shall not be permitted. The designated account must be maintained with the concerned lender and shall remain the exclusive account for all transactions related to the subsidies under the MIIPP 2024 as well as UNNATI."
- 2. Clarification on Access to Benefits under UNNATI and MIIPP 2024:** "The Chief Minister's Homestay Scheme encourages applicants to avail benefits under both UNNATI and MIIPP 2024. In cases where an applicant has applied under the UNNATI Scheme but is unable to claim the eligible incentives for procedural or technical reasons even after applying, such applicant shall be provided the corresponding eligible incentives through MIIPP 2024, subject to compliance with all applicable conditions under MIIPP 2024. This is to ensure that genuine and eligible applicants are not deprived of benefits due to procedural or technical issues, while maintaining adherence to policy norms.

All other terms and conditions contained in the original Addendum remain unchanged.

VIJAY KUMAR D,
Commissioner & Secretary,
Government of Meghalaya,
Tourism Department.

The 6th March, 2026.

ADDENDUM

No.Tourism.39/2025/42. - In continuation to this Department's Notification No.Tourism.39/2025/2, dated 28th October, 2025, Tura town region under Rongram C&RD Block is included in the District wise priority tourism clusters under the Chief Minister's Meghalaya Homestay Mission, 2025 with immediate effect.

C. S. KHONGWIR,
Joint Secretary to the Govt. of Meghalaya,
Tourism Department.

The 24th March, 2026.

No.FOR.41/2021/Pt/93. - In exercise of powers conferred by clause (g) of Sub-Section (4) of Section 329 of the Bharatiya Nagrik Suraksha Sanhita, 2023 (Central Act No. 46 of 2023), the Government of Meghalaya hereby specifies the following as scientific expert, in addition to those mentioned in clauses (a) to (f) of the said Sub-Section, for the purpose of Sub-Section (4) of Section 329 of the Sanhita:-

The Director and Head, Wildlife Genetics Laboratory, Aaranyak, having its registered office at 13 Tayab Ali Bylane, Bishnu Rabha Path, Beltola Tinali-Bhetapara link Road, P.O. Beltola, Guwahati-781028 and its DNA Laboratory at 1st Floor, House No. 12, Kanaklata Path, Survey, Beltola, Guwahati -781028, Assam, India.

M. B. K. REDDY,
Principal Secretary to the Govt. of Meghalaya,
Forest & Environment Department.

The 9th March, 2026.

No.PER(ARC)5/2023/22. - In continuation to this Department's Notification No.PER(ARC)23/2023/21, dated 27th March, 2026 the entry at **Sl. No. 223-225** shall be added to the List of Services notified under Section 3(2) of *The Meghalaya Right to Public Services Act, 2020*, with effect from the date of issue of this notification.

Sl. No.	Name of Service	Number of working days for service delivery after receipt of applications	Department/ Organisations	Designated Official	Appellate Authority
223.	Application for obtaining Dealer Seed License	30 days	Department of Agriculture and Farmer's Welfare	Deputy Director of Agriculture (Agro)	Director of Agriculture
224.	Issue/Duplicate/ Review License for a) Seed b) Pesticide and c) Fertilizer	30 days	Department of Agriculture and Farmer's Welfare	a) Deputy Director of Agriculture (Agro) b) Joint Director of Agriculture (A&A)	Director of Agriculture
225.	Application for obtaining a Certificate of Manufacturing of Phy/Gra Mixture of Fertilizer/Organic Fert/Bio Fert/Mixture of Micronutrients	30 days	Department of Agriculture and Farmer's Welfare	Joint Director of Agriculture (A&A)	Director of Agriculture

C. V. D. DIENGDH,

Commissioner & Secretary to the Government of Meghalaya,
Personnel & Administrative Reforms (B) Department
(Administrative Reforms Cell).

The 20th March, 2026.

OFFICE MEMORANDUM

No.PLA.64/2011/Pt/450.

Subject:- Using Administrative Data for Governance: Linking Departmental Data at the State Level under Harmonization of Datasets.

1. Preamble: A robust statistical system forms the foundation for developing a comprehensive understanding of socio-economic trends and formulation of evidence-based and data-driven policies in the economy. This empowers the nation and the state to plan, progress and respond effectively to emerging challenges. The key initiatives and guidelines towards harmonization of datasets include guidelines on National Metadata Structure 2.0 (NMDS 2.0), Statistical Quality Assurance Frameworks (SQAF), use of International/ National Classifications and Unique Identifiers, Mechanism for Reconciliation of Divergent Datasets etc., and latest being the Operational Guidelines on Managing Official Statistics Across the Data Lifecycle.

- (a) The Ministry of Statistics and Programme Implementation (MoSPI) has taken initiatives to harmonize the administrative datasets of the Department by adoption of standards, procedures classification and conformity to guidelines issued by it. The MoSPI has issued an **OM vide No. F-23015/44/2024-PIMD-Part(1) (E-71402), dated 23rd September, 2025** on the subject "**Strengthening of Statistical Practices through adoption of Standards and Unique Identifiers**" identified by MoSPI and circulated for wide implementation (Enclosed at **Annexure-II**). Subsequently, the MoSPI issued an **OM vide No.N-14014/01/2025-ASPD (E82239), dated 29th October, 2025** to the State Chief Secretary Office/Planning, Investment Promotion & Sustainable Development Department, Government of Meghalaya on the subject "**Timelines on the Harmonization of datasets**" for internalization of the timelines in the state (Enclosed at **Annexure-III**).
- (b) Thereafter, Planning, Investment Promotion and Sustainable Development Department *vide* **No. PLA 64/201/Pt/84, dated 14th October, 2025** on the subject, "**Strengthening of Statistical Practices through adoption of standards and Unique Identifiers**" has requested the Directorate of Economics and Statistics, Meghalaya, Shillong (DES) to take up the matter with reference to the aforementioned MoSPI's OMs (Enclosed at **Annexure-IV**).
- (c) Accordingly, the DES has taken up with the line departments of the State for Strengthening of Statistical Practices through adoption of standards and Unique Identifiers and harmonization of data sets/activities/products *vide* DES letter **F. No.EST.11/2025/51 the 30th October, 2025**.

2. Purpose of this Office Memorandum: This Office Memorandum (OM) sets out the Guidelines for filling up of structured feedback and inputs, identify implementation challenges, good practices, and innovative approaches, and to promote cross-learning and convergence across departments within the State from officers at all levels of administration with a mandate to onboard the exercise of harmonization of data sets including administrative datasets in line with the OMs, guidelines and timelines of the MoSPI into the regular work of the departments.

3. Action to be taken by the departments:

Nominate Nodal Officers (**at least two**) to function as point of contact for coordination with the Directorate of Economics and Statistics and to carry out the mandate to onboard the exercise of

- (a) harmonization of data sets including administrative datasets in line with the OMs, guidelines and timelines issued by MoSPI into the regular work of the department.
- (b) Identify and catalogue the major/important administrative datasets which are under the Department's administrative records, systems and portals with particular note on:
 - (i) what type of data has been and is being collected and generated
 - (ii) how frequently data is updated
 - (iii) where the data is stored,
 - (iv) who manages it, and how the data is currently used for planning, monitoring or decision-making
 - (v) the specific cross-departmental data linkages such as beneficiary tracking across schemes, outcome monitoring, etc.
 - (vi) the specific legal or policy hurdles currently preventing the classification of administrative data as shareable.
- (c) Assess the following:
 - (i) Whether structured data compendiums or metadata (in line with National Metadata Structures 2.0 (NMDS 2.0) exist
 - (ii) whether common identifiers (such as PAN, Aadhaar, Beneficiary ID, etc.) or classifications (National Classification of Occupations (NCO), National Industrial Classification (NIC), National Product Classification for Manufacturing Sector (NCPMS), etc.) are used
 - (iii) whether any formal or informal data sharing practices are already in place,
 - (iv) whether technical mechanisms exist for secure and responsible data exchange
 - (iv) on the actions taken to make the data generated and collected to be AI enabled or AI ready (i.e., uploading data in Excel/MIS format and not only in PDF format).

The Departments may use the enclosed proforma at **Annexure-I** to compile and report the same to DES for onward support from the MoSPI.

4. Actions to be taken after cataloguing the major administrative datasets of the Departments

- (a) Finalize metadata in NMDS 2.0 compliant format and upload it alongside datasets on respective departmental websites.
- (b) Perform self-assessment of products and processes using the Statistical Quality Assurance Frameworks (SQA-Full/Partial/No Compliance) and upload it alongside datasets on respective departmental websites.
- (c) Departments must align their data collection and processing with recognized national and international standards to ensure interoperability and to make appropriate entry in the NMDS 2.0 section for each dataset:
 - (i) Standard Classifications: Review the use of 87 international and 10 national classifications in current statistical processes (NCO, NIC, NCPMS, etc.).

- (ii) Unique Identifiers: Ensure the presence of at least one of the 17 identified common identifiers (e.g., individual, enterprise, or geographical) in all datasets.
- (d) Adoption of guidelines in respect of the eight lifecycle phases—from Needs Assessment to Dissemination for each statistical product/processes (using GSBPM (Generic Statistical Business process Model)).
- (e) Ensure all datasets on departmental websites are in a machine-readable format (i.e., uploading data in Excel/MIS format and not only in PDF format).
- (f) In cases of definitional divergences between different datasets, departments should refer such matters to the Directorate of Economics and Statistics for resolution in consultation with National Statistical Office, MoSPI.

5. Technical Guidance and Logistics: Information Technology & Communication Department of the Govt. of Meghalaya will provide technical guidance and necessary logistics in the whole process for ensuring conformity and adherence to Govt. of India's Initiatives related to Data Governance in areas such as Data Governance Framework, National Data Sharing and Accessibility Policy (NDSAP), Digital Data Protection Act, 2023, Guidelines on Information Security Practices for Government Entities, Competency Framework for AI Integration in India, and Web Content Accessibility Guidelines (WCAG) 2.1.

6. Summary of Action Taken Report: The Departments are to submit the summary of action taken in respect of **para 3 and 4** above to DES for onward submission to MoSPI.

C. V. D. DIENGDOH,

Commissioner and Secretary to the Govt. of Meghalaya,
Planning, Investment Promotion and Sustainable
Development Department.

Annexure - I

1. Dept profile		Details
S. No.	Field	
1	Dept	(Full name of department / division) / website / email address
2	Nodal officer(s) nominated to coordinate with the DES	Name, Designation, Phone, Email
4	List of Subordinate Offices / Agency consulted for identification of datasets including Administrative datasets	Name, Designation, Phone, Email
		1
		2
		3
		4
		5
		6
		7

Annexure - I

Identification and cataloguing of Major Datasets including administrative datasets

S. No	Department Name	Programme / Scheme Name	Name of dataset / MIS / Portal	Geographic Level (Lowest level captured)	Data Format (Storage format)	Update Frequency	Metadata available?	Key Identifiers Present	Access Level	API / Data Exchange Possible	If the data is shared with other departments, please provide the name of the department
				District, Block, ULB, Village, Ward	MIS, JSON, CSV/Excel, Paper/Register Report/ PDF	Real-time, Daily, Weekly, Monthly, Quarterly, Annual	Yes/No	Aadhaar, Mobile, Beneficiary ID, Facility ID, Geo code, None	Open, Registered, Restricted	Yes, No, Planned, Don't Know	
			Dataset 1:								
			Dataset 2:								
			Dataset 1:								
			Dataset 2:								

Grassroots-level Challenges and Gaps for Administrative Data Linkage

How to fill this section? Based on consultations with field functionaries, identify the most common challenges (at least 5) faced in administrative data linkage with examples.

SN	Department / Directorate	Provide details about the challenges	sectors/datasets where this challenge is most prominent
	Directorate of Economics and Statistics	Data on Village Information	Village livelihood status Example / illustrations only
		Data on Village Boundary	Village LGD linkages
		Data on Village Civic Infrastructures	Village Yearbook Report

Department Potential for Administrative Data Linkage

List the key information or datasets that would be useful but are currently not shareable. Indicate which department or system is the custodian of this information and explain how such data linkage could improve service delivery, monitoring, targeting, or decision-making.

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Annexure - I

SN	Department	Information / Data Currently Required	Potential Department and Data/MIS System	Expected Outcome
	Directorate of Economics and Statistics (Example)	data on 1. Tourism Expenditure data from domestic tourists	Tourism Dept https://meghalaya.gov.in/dept/45	To be able to improve the estimation of Gross State Domestic Product of Meghalaya by capturing this important dataset and contribution of this sector in the Product of the State
...	...			Example / illustrations only
	<i>administrative data is being used effectively for governance, improving service delivery, and citizen outcomes, especially the cases of such data being shared across departments, harmonised using common standards, exchanged digitally, or linked for integrated analysis.</i>			

Best Practices where administrative data is being used effectively

SN	Department	Best Practice	Dept Consulted / Subordinate Office involved	List of data Sets shared with users / other line dept / ministries, etc	Purpose (planning, targeting, monitoring, grievance redressal, etc.) the datasets are being used	Policy order, law, administrative decision, system integration, etc used for enabling data accessibility	Improvement the action of harmonization led to (better targeting, faster decisions, reduced duplication, etc.)
	Directorate of Economics and Statistics (Example)	Best Practice 1: administrative data is being used effectively for					
...	...	Best Practice 2: administrative data is being used effectively for					
...							

How to fill this section? Please describe at least 3 examples where administrative data is being used effectively for governance, improving service delivery, and citizen outcomes, especially the cases of such data being shared across departments, harmonised using common standards, exchanged digitally, or linked for integrated analysis.

For each example, briefly describe: (i) Which departments / Subordinate offices and field functionaries are consulted / involved? (ii) What datasets are being used or shared? (iii) For what purpose (planning, targeting, monitoring, grievance redressal, etc.)? (iv) How is access enabled (policy order, law, administrative decision, system integration, etc.)? (v) What improvement has this led to (better targeting, faster decisions, reduced duplication, etc.)?

Major Administrative Datasets (Illustrations only)

S. No	Department Name	Programme / Scheme Name	Name of dataset / MIS / Portal	Geographic Level (Lowest level captured)	Data Format (Storage format)	Update Frequency	Metadata available?	Key Identifiers Present	Access Level	API / Data Exchange Possible	If the data is shared with other departments, please provide the name of the department
	Director, FCS&CA	Non NFSA	Dataset 1: District wise Non NFSA	District, Block, Village	MIS [MIS, JSON, CSV/Excel, Paper/Register Report/ PDF]	Real-time Real-time, Daily, Weekly, Monthly, Quarterly, Annual	No Yes/ No	Aadhaar, Mobile, Beneficiary ID	Open Open, Registered, Restricted	Yes Yes, No, Planned, Don't Know	https://meghalavac.mdashboard.in/gisportal/ap ps/dashboards/bd1fb4e0551d4d5c9b418ce379f1ee3a
	Director, Health Services	Antyodaya Anna Yojana (AAY)	Dataset 2: District wise Antyodaya Anna Yojana (AAY)	District, Block, Village	MIS [MIS, JSON, CSV/Excel, Paper/Register Report/ PDF]	Real-time Real-time, Daily, Weekly, Monthly, Quarterly, Annual	No Yes/ No	Aadhaar, Mobile, Beneficiary ID	Open Open, Registered, Restricted	Yes Yes, No, Planned, Don't Know	https://meghalavac.mdashboard.in/gisportal/ap ps/dashboards/0f1e614f9b34fa684db5090646b3263
	Director, Health Services	State Family Welfare Programme	Dataset 1: Patient Records - Total Registrations	District, Block, Village	MIS [MIS, JSON, CSV/Excel, Paper/Register Report/ PDF]	Real-time Real-time, Daily, Weekly, Monthly, Quarterly, Annual	No Yes/ No	Aadhaar, Mobile, Beneficiary ID	Registered Open, Registered, Restricted	Don't Know Yes, No, Planned, Don't Know	https://meghealth.in/home
	Director, Health Services	State Family Welfare Programme	Dataset 2: Patient Records - Institutional Deliveries	District, Block, Village	MIS [MIS, JSON, CSV/Excel, Paper/Register Report/ PDF]	Real-time Real-time, Daily, Weekly, Monthly, Quarterly, Annual	No Yes/ No	Aadhaar, Mobile, Beneficiary ID	Registered Open, Registered, Restricted	Don't Know Yes, No, Planned, Don't Know	https://meghealth.in/home
	Director, Health Services	State Family Welfare Programme	Dataset 3: District Wise Total Number of Facilities	District, Block, Village	MIS, Geo Spatial [MIS, JSON, CSV/Excel, Paper/Register Report/ PDF]	Real-time Real-time, Daily, Weekly, Monthly, Quarterly, Annual	No Yes/ No	Aadhaar, Mobile, Beneficiary ID	Registered Open, Registered, Restricted	Don't Know Yes, No, Planned, Don't Know	https://meghalavac.mdashboard.in/gisportal/ap ps/dashboards/d2d8bb039769459498dd6a2c331d9457

	School Health Programme	Dataset 1: School health screenings records: Number of Students diagnosed with 4Ds	District, Block, Village District, Block, ULB, Village, Ward	Office Register / PDF [MIS, JSON, CSV/Excel, Paper/Register Report/ PDF]	Annual Real-time, Daily, Weekly, Monthly, Quarterly, Annual	No Yes/ No	Aadhaar, Mobile, Students ID Aadhaar, Mobile, Beneficiary ID, Facility ID, Geo code, None	Restricted Open, Registered, Restricted	Planned Yes, No, Planned, Don't Know	Data Not Shared
	School Health Programme	Dataset 2: School health screenings records: Deworming tablets distributed	District, Block, Village District, Block, ULB, Village, Ward	Office Register / PDF [MIS, JSON, CSV/Excel, Paper/Register Report/ PDF]	Annual Real-time, Daily, Weekly, Monthly, Quarterly, Annual	No Yes/ No	Aadhaar, Mobile, Students ID Aadhaar, Mobile, Beneficiary ID, Facility ID, Geo code, None	Restricted Open, Registered, Restricted	Planned Yes, No, Planned, Don't Know	Data Not Shared
DERT	MEGHALAYA SCHOOL QUALITY ASSESSMENT AND ACCREDITATION FRAMEWORK	Dataset 1: Assessment Report 2025	District District, Block, ULB, Village, Ward	MIS, Geo Spatial [MIS, JSON, CSV/Excel, Paper/Register Report/ PDF]	Real-time Real-time, Daily, Weekly, Monthly, Quarterly, Annual	No Yes/ No	Aadhaar, Mobile, UDISE+ ID Aadhaar, Mobile, Beneficiary ID, Facility ID, Geo code, None	Registered Open, Registered, Restricted	Don't Know Yes, No, Planned, Don't Know	https://megeducation.gov.in/dert/notices-and-circulars/2025/M-SQAAT%202025.pdf
Director, CNRD	Meghalaya State Rural Livelihoods Mission	Dataset 1: District Livelihood Data	District, Block, Village District, Block, ULB, Village, Ward	MIS [MIS, JSON, CSV/Excel, Paper/Register Report/ PDF]	Weekly Real-time, Daily, Weekly, Monthly, Quarterly, Annual	No Yes/ No	Aadhaar, Mobile, Beneficiary ID Aadhaar, Mobile, Beneficiary ID, Facility ID, Geo code, None	Open Open, Registered, Restricted	Yes Yes, No, Planned, Don't Know	msrfs2011 i@2mail.com Website:www.msrfs.nic.in
Director, Agriculture	Ginger Mission: introduce improved and high yielding varieties of ginger like – IISR Mahima, IISR Varada and Nadia (which is currently being grown widely in the State)	Dataset 1: ginger production in the State	Ward District, Block, ULB, Village, Ward	MIS [MIS, JSON, CSV/Excel, Paper/Register Report/ PDF]	Monthly Real-time, Daily, Weekly, Monthly, Quarterly, Annual	No Yes/ No	Aadhaar, Mobile, Beneficiary ID Aadhaar, Mobile, Beneficiary ID, Facility ID, Geo code, None	Open Open, Registered, Restricted	Yes Yes, No, Planned, Don't Know	DES, Planning Dept, CMO, World Bank

	Director, Fisheries	Meghalaya State Aquaculture Mission (MSAM)	Dataset 1: Fish seed production	Village District, Block, ULB, Village, Ward	ACCESS or DBASE or SPSS format. MIS [MIS, JSON, CSV/Excel, Paper/Register Report/ PDF]	Weekly Real-time, Daily, Weekly, Monthly, Quarterly, Annual	No Yes/ No	Aadhaar, Mobile, Beneficiary ID Aadhaar, Mobile, Beneficiary ID, Facility ID, Geo code, None	Open Open, Registered, Restricted	Planned Yes, No, Planned, Don't Know	CMO
	Director, Fisheries	Meghalaya State Aquaculture Mission (MSAM)	Dataset 1: Fishery and Multi- purpose Cooperatives	Village District, Block, ULB, Village, Ward	ACCESS or DBASE or SPSS format. MIS [MIS, JSON, CSV/Excel, Paper/Register Report/ PDF]	Real-time Real-time, Daily, Weekly, Monthly, Quarterly, Annual	No Yes/ No	Aadhaar, Mobile, Beneficiary ID Aadhaar, Mobile, Beneficiary ID, Facility ID, Geo code, None	Restricted Open, Registered, Restricted	Yes Yes, No, Planned, Don't Know	CMO

ANNEXURE - II

F-23015/44/2024-PIMD-Part(1) (E-71402)

भारत सरकार/Government of India

सांख्यिकी और कार्यक्रम कार्यान्वयन मंत्रालय/Ministry of Statistics and Programme
Implementation

राष्ट्रीय सांख्यिकी कार्यालय/National Statistics Office

(प्रशासनिक सांख्यिकी और नीति प्रभाग/ Administrative Statistics and Policy Division)

खुरशीद लाल भवन/Khurshid Lal Bhawan

जनपथ, नई दिल्ली/ Janpath, New Delhi - 110001

दिनांक/ Dated: 23.09.2025

Office MemorandumSubject: Strengthening Statistical Practices through Adoption of Standards and Unique Identifiers

A robust statistical system forms the cornerstone of evidence-based policymaking and effective governance. Recognizing the growing demands of a data-driven society, the Ministry of Statistics and Programme Implementation (MoSPI) has undertaken several initiatives to strengthen the national statistical system, guided by recommendations from the various stakeholders.

2. In this context, MoSPI would like to bring the following key initiatives to your attention for appropriate action and support:

i) **Data Interoperability:** In order to enhance the interoperability of government databases, a set of common identifiers used frequently in collection and compilation of administrative data has been identified. Till now 17 such identifiers (Copy Enclosed) have been identified. These identifiers at individual, enterprise and geographical levels along with their description are attached herewith to use it to enhance interoperability of government databases

ii) **Adoption of International/National Standards:** In alignment with global best practices, MoSPI has compiled a list of 87 international and 10 national statistical standards/classifications (Copy Enclosed). Accordingly, it is requested to advise the Units engaged in data production process under your administrative jurisdiction to use appropriate international/national classifications and methods so that the benefits of uniformity, consistency and coherence in data generation may be reaped in the national statistical system.

3. These initiatives are in line with the UN Fundamental Principles of Official Statistics and aim to enhance the coherence, comparability, and quality of data within the national statistical system

4. It is requested to take necessary steps for the adoption and implementation of these initiatives in the respective domains. This will not only promote harmonization of datasets across the National Statistical System but also ensure higher quality,

consistency, and interoperability of official statistics. For any queries, you may write to "ddg.pimd@mospi.gov.in" or "pimd-coord@mospi.gov.in".

5. This issues with the approval of Competent Authority.

Encl: As Above



(M.G. Jayasree)
Deputy Director General

To,

Chief Secretaries of State/UT Governments

Copy To,

1. DG (DG)
2. ADG (ASPD)

ANNEXURE - III

File No: N-14014/01/2025-ASPD(E-82239)

भारत सरकार / Government of India

सांख्यिकी और कार्यक्रम कार्यान्वयन मंत्रालय /

Ministry of Statistics and Programme Implementation

राष्ट्रीय सांख्यिकी कार्यालय / National Statistics Office

(प्रशासनिक सांख्यिकी और नीति प्रभाग / Administrative Statistics and Policy Division)

खुरशीद लाल भवन, नई दिल्ली – 110001

Khurshid Lal Bhawan, New Delhi – 110001

दिनांक / Dated: 29.10.2025

OFFICE MEMORANDUM**Subject: Timelines for Harmonization of datasets – reg.**

A robust statistical system forms the foundation for developing a comprehensive understanding of socio-economic trends and formulation of evidence-based policies in the economy. This empowers nations to plan, progress and respond effectively to emerging challenges.

2. In this context, the undersigned is directed to bring to your kind notice that several key initiatives and guidelines have been shared with State/UTs in the past one year towards harmonization of datasets. These include guidelines on NMDS 2.0, SQUAF, use of International/National Classifications and Unique Identifiers, Mechanism for Reconciliation of Divergent Datasets etc., and latest being the Operational Guidelines on Managing Official Statistics Across the Data Lifecycle. **Copies of these are enclosed herewith again for ready reference.**

3. For internalization of these initiatives in State/UTs, timelines for various activities have been drawn and are placed at Annexure. The same were presented in Conference of Central and State Statistical Organisations (CoCSSO) held during 25-26 September 2026 at Chandigarh. The States/UTs are requested to follow these timelines. In case any assistance is required, or there is any query, the undersigned may be contacted at **Email:** ddg.pimd@mospi.gov.in **Tel:** 011-23455608.

4. This issues with the approval of Competent Authority.



(M.G. Jayasree)

Deputy Director General

To

The Chief Secretaries of States/Union Territories Government
(as per list)

Annexure**Timeline for Harmonization Activities**

Sl. No.	Product	Action	Date of Completion
1.	National Metadata Structure (NMDS) 2.0 complaint datasets to be made available.	Finalize metadata in NMDS 2.0 format and upload it juxtaposed with the dataset on the respective websites	30.11.2025
2.	Statistical Quality Assessment Framework (SQAF)	To assess the quality of the statistical products and processes through SQAF and to take remedial measures for improvement	31.01.2026
3.	International/National Classifications	To share the standard/classifications, if missing, for inclusion in the circulated list of classifications	31.12.2025
		To review the use of appropriate standards/classifications in statistical products/ processes of State/UT's	31.01.2026
		To share the need to develop additional standards or classifications, if any.	28.02.2026
4.	Unique Identifiers	To review the list of unique identifiers already shared and to intimate the information of an identifier for inclusion in the list, if found missing.	31.12.2025
		To review the datasets generated, to ensure presence of at least one unique identifier out of the list circulated	31.03.2026
		To embed at least one identifier in the datasets, if there exists none	31.12.2026
5.	Reconciliation of Divergent Datasets	To refer cases of definitional divergences	As and when it comes to notice
6.	Machine-readability of datasets	To ensure that all datasets available on respective State/UT's website are in a machine-readable format	30.06.2026
7.	Operational Guidelines on Managing Official Statistics Across the Data Lifecycle	To adopt the guidelines and to set internal timelines for adoption of guidelines for each product/process	At the earliest

ANNEXURE - IV

GOVERNMENT OF MEGHALAYA
PLANNING, INVESTMENT PROMOTION AND SUSTAINABLE DEVELOPMENT
DEPARTMENT

No.PLA.64/2011/Pt/84

Dated Shillong, the 14th October, 2025.

From: **Smti. Dakhmimon Sayo,**
Under Secretary to the Govt. of Meghalaya,
Planning, Investment Promotion and Sustainable Development Department.


To,
The Director,
Economics and Statistics,
Meghalaya, Shillong.

Subject: *Strengthening of Statistical Practices through Adoption of Standards and Unique Identifiers.*

Madam,

I am directed to forward herewith a copy of email dated 23rd September, 2025 along with enclosures received from the Deputy Director, National Statistics Office, Ministry of Statistics & Programme Implementation, Govt. of India which is self explanatory for favour of your kind information and necessary action.

Yours faithfully,


Under Secretary to the Govt. of Meghalaya,
Planning, Investment Promotion & Sustainable
Development Department.

F-23015/41/2024-PIMD-Part(3) (Comp No. 74383)

भारत सरकार/Government of India

सांख्यिकी और कार्यक्रम कार्यान्वयन मंत्रालय/Ministry of Statistics and Programme Implementation

राष्ट्रीय सांख्यिकी कार्यालय/National Statistics Office (NSO)

(प्रशासनिक सांख्यिकी एवं नीति प्रभाग /Administrative Statistics and Policy Division)

खुशीद लाल भवन, /Khurshid Lal Bhawan
जनपथ, नई दिल्ली/ Janpath, New Delhi - 110001

दिनांक/ Dated: 11th April,2025

Office Memorandum

Subject: Statistical Quality Assessment Framework (SQAF) for the products and processes produced by the Central Ministries/ Departments/State/ UT Governments

Fueled by technological advancements and increased demands for detailed and timely data for policy-making, various new data sources have emerged in recent years. The new data ecosystem poses several challenges and opportunities for official statistics. Quality of produced data/statistics is one such challenge. To address the issue, a need for a Statistical Quality Assessment Framework (SQAF) that aims to address quality dimensions of data in different circumstances and situations can hardly be overemphasized.

2. Based on the UN National Quality Assurance Framework (NQAF) 2019, Ministry of Statistics & Programme implementation (MoSPI), has developed a Statistical Quality Assessment Framework (SQAF). The SQAF aims to bring in improvement in the National Statistical System by laying down quality parameters and corresponding good practices for statistical processes and products.

3. The SQAF provides a comprehensive framework covering possible aspects of the coordination of the statistical system, the legal support and provisions, laying down roles and responsibilities of various constituent agencies of the statistical system, and the institutional arrangements and mechanisms to ensure adherence to various Fundamental Principles of Official Statistics covering the environment and the statistical processes involved in the generation of Official Statistics.

4. The SQAF was circulated amongst the Department of School Education & Literacy (DoSEL), Ministry of Micro, Small and Medium Enterprise (MSME), Government of India, Government of Odisha and Government of Rajasthan, for taking up the self-assessment of some of the products generated by them and providing their comments. Based on the observations of the DoSEL, MSME, and the Governments of Odisha and Rajasthan, the SQAF has been updated.

5. The Ministries/Departments, and State/UT Governments are required to assess all their data/statistical products and processes generated by them initially within three months of the issue of this OM. The assessment may be done at the requirement level by reporting as "Full Compliance" (Score-1), or "Partial Compliance" (Score-0.5), or "No Compliance (Score-0). Thereafter, the SQAF exercise for their all products may be taken up every year in the month of January. The assessment of the products and processes on SQAF, may be used by the Ministries/Departments, and State/UT Governments, for making improvements in the processes leading to improved quality parameters of the data and official statistics in India. A copy of the assessment exercise may be shared with the MoSPI at email pimd-coord@mospi.gov.in for records.

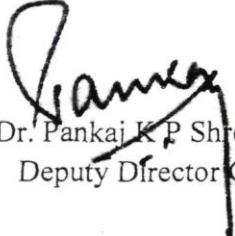
6. The SQAF assessment kit (assessment kit) and the SQAF Guidelines (guidelines), including their updated version, whenever revised, would be available in public domain at <https://www.mospi.gov.in/>. The Ministries/Departments, and State/UT Governments may also download the assessment kit and the guidelines from the aforementioned website for their usages.

7. The Administrative Statistics and Policy Division (ASPD) in MoSPI (email pimd-coord@mospi.gov.in; telephone- 011-23455610) may be contacted for any clarification in the matter.

8. This issues with the approval of competent authority.

Encl:

1. SQAF assessment kit
2. SQAF Guidelines


Dr. Pankaj K P Shreyaskar
Deputy Director General

1. Secretaries of the Ministries/Departments
2. Chief Secretaries of the State/UT Governments
(As per the standard list)

F-23015/66/2024-ASPD

भारत सरकार/Government of India

सांख्यिकी और कार्यक्रम कार्यान्वयन मंत्रालय/Ministry of Statistics and Programme Implementation

राष्ट्रीय सांख्यिकी कार्यालय/National Statistics Office

(प्रशासनिक सांख्यिकी और नीति प्रभाग/Administrative Statistics and Policy Division)

खुरशीद लाल भवन/Khurshid Lal Bhawan

जनपथ/Janpath

नई दिल्ली/New Delhi - 110001

दिनांक/ Dated: 03.09.2025

OFFICE MEMORANDUM

Subject: Circulation of *Operational Guidelines for Management of Official Statistics Across the Data Lifecycle* - regarding.

The Ministry of Statistics and Programme Implementation (MoSPI) has consistently undertaken initiatives to strengthen the national statistical system.

2. Recognizing the growing complexity of data sources and the need for a structured and lifecycle-based approach to data governance, *Operational Guidelines for Management of Official Statistics Across the Data Lifecycle* have been developed. These guidelines provide Ministries/Departments, State/UT Governments, and other stakeholders with a coherent framework grounded in the Generic Statistical Business Process Model (GSBPM), Version 5.2 (May 2025), and the Generic Activity Model for Statistical Organizations (GAMSO), Version 1.2 (January 2019), of United Nations Economic Commission for Europe (UNECE). Together, these models offer an internationally recognized basis for managing statistical products and institutional processes across all phases of data production.


3. The guidelines cover eight lifecycle phases, namely: Needs Assessment & Planning, Designing, Building, Collection, Processing, Analysis, Dissemination, and Review & Research. These phases present a flexible and comprehensive reference model for statistical processes, while enabling systematic documentation and effective use of data.

4. The guidelines are intended as broad directions to be interpreted and applied with flexibility in designing the right products to support decision making by following transparent procedures. They seek to ensure reliability of official statistics, promote interoperability among various products, safeguard data privacy, etc. Emphasis has also been placed on capacity-building, innovation, and responsible use of emerging technologies to strengthen the credibility and responsiveness of the national statistical system.

5. The *Operational Guidelines for Management of Official Statistics Across the Data Lifecycle* are enclosed for use by all Central Ministries/Departments and State/UT Governments.

6. This issues with the approval of the Competent Authority.

Encl: As above


(M G Jayasree)
Dy. Director General

To:

1. All Secretaries of Ministries/Departments of the Government of India
2. All Chief Secretaries of States/Union Territories