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PART-IIA

GOVERNMENT OF MEGHALAYA

NOTIFICATIONS

The 30th April, 2026.

No.GHADC-GAD/CSER/879/2025/2195 : In addition to the Terms of Reference of the Committee to Review and Amend the Assam and Meghalaya Autonomous Districts (Constitution of District Councils) Rules 1951 (amended) pertaining to Election and Separate Electoral Roll, the Executive Committee, Garo Hills Autonomous District Council, hereby empowers the Committee to Review and Amend the Assam and Meghalaya Autonomous Districts (Constitution of District Councils) Rules 1951 (amended) pertaining to Election and Separate Electoral Roll to consult and correspond with other Autonomous District Councils established under the Sixth Schedule to the Constitution of India and other concerned establishments.

**Chief Executive Member,
Garo Hills Autonomous District Council, Tura.**

The 1st May, 2026.

No.: CWSSU/ESTT/01/2025/201: In pursuance of the approval conveyed by the Government of Meghalaya, Education Department vide letter No. **EDN.127/2025/7 dated 13th February, 2026, the Regulations on Course structure of the Masters' Programmes.** (Under Clause 16 of the First Statutes framed under CWSSU Act, 2011) of Captain Williamson Sangma State University is hereby notified.

These Regulations shall come into force with immediate effect from the date of issuance of this Notification.

A. CH. MARAK

Registrar

Captain Williamson Sangma State
University Meghalaya

Captain Williamson Sangma State University

ON COURSE STRUCTURE OF THE POST-GRADUATE DEPARTMENTS

(Under Clause 16 of the First Statutes of the University framed under CWSSU Act, 2011)

Preamble: To provide for the general NEP 2020 compliant course structure to be followed for the post graduate programmes offered at this university and to facilitate smother and transparent examination framework of evaluation and grading at this University, the Academic Council of the University in exercise of the power vested in it under Clause 16 and its relevant Sub Clauses of the First Statute of the University hereby framed this Course Structure of the Post-Graduate programmes to be offered at its departments.

1. Short Title and Commencement:

- i. This Regulation may be called the Captain Williamson Sangma State University **Regulations on Course Structure of the Masters' Programmes** to be followed at this university. The Course Structure is National Educational Policy 2020 compliant and is designed to serve both the 2-Year (4-Semester) and 1 -Year (2 Semester) Masters' Degree Programmes at the University
- ii. This Regulation **on Course Structure of the Masters' Programmes** shall take effect from the date this gets notified.

Total Marks: 2200

Total Credits: 88

Evaluation: CCE 30%: External 70% =3:7

Comprehensive & Continuous Evaluation =30.0%

End-Term, External = 70%

FIRST SEMESTER				
Course Code	Title	Type	Credit	Marks
Sub (CC)-500		Core Course	4	100
Sub (CC)-501		Core Course	4	100
Sub (DSEC)-502		Discipline Specific Elective Course	4	100
Sub (DSEC)-503		Discipline Specific Elective Course	4	100
Sub (GEC)-504		General Elective Course	4	100
Total			20	500
SECOND SEMESTER				
Course Code	Title	Type	Credit	Marks

Sub (CC)-505		Core Course	4	100
Sub (CC)-506		Core Course	4	100
Sub (DSEC)-507		Discipline Specific Elective Course	4	100
Sub (DSEC)-508		Discipline Specific Elective Course	4	100
Sub (CC)-509	Research Methodology and proposal writing	Core Course	4	100
Sub (SEC)-510		Skill Enhancement course	4	100
Total			24	600
THIRD SEMESTER				
Course Code	Title	Type	Credit	Marks
Sub (CC)-600		Core Course	4	100
Sub (CC)-601		Core Course	4	100
Sub (CC)-602		Core Course	4	100
Sub (DSEC)-603		Discipline Specific Elective Course	4	100
Sub (DSEC)-604		Discipline Specific Elective Course	4	100
Sub (DSEC)-605		Discipline Specific Elective Course	4	100
Total			24	600
FOURTH SEMESTER				
Course Code	Title	Type	Credit	Marks
Sub (CC)-606	Dissertation/Project	Core Course	16	400
	Viva Voce	Core Course	4	100
Total			20	500
Grand Total			88	2200

The 1st May, 2026.

No.: CWSSU/ESTT/01/2025/202: In pursuance of the approval conveyed by the Government of Meghalaya, Education Department vide letter No. **EDN.127/2025/7** dated **13th February, 2026**, the **Regulations on Master's Degree Programmes in Arts, Science, Commerce, Law, Library and Information Science**. (Under Clause 16 of the First Statutes framed under CWSSU Act, 2011) of Captain Williamson Sangma State University is hereby notified.

These Regulations shall come into force with immediate effect from the date of issuance of this Notification.

A. CH. MARAK,
Registrar
Captain Williamson Sangma State
University Meghalaya.

Captain Williamson Sangma State University
ON THE MASTER'S DEGREE PROGRAMMES IN ARTS, SCIENCE, COMMERCE, LAW,
LIBRARY AND INFORMATION SCIENCE

(Under Clause 16 of the First Statutes of the University framed under CWSSU Act, 2011)

Preamble: To regulate the conduct of Masters' degree programmes offered at the various academic departments of this University and to clearly lay down the procedures for conduct of various examinations and the evaluation processes to be followed including procedures for redressal of evaluation linked grievances if any and in compliance to the extant provisions laid down by UGC, ME for adherence to NEP 2020 guidelines in such matter for facilitating direct up linking of students' results in ABC portal while ensuring a smooth and transparent examination framework of evaluation and grading system to be followed at this University, the Academic Council of the University in exercise of the power vested in it under Clause 16 and its relevant Sub Clauses of the First Statute of the University hereby framed these regulations on the various Masters' degree programme to be offered at its departments.

1. Short Title and Commencement:

- i. These Regulations may be called the **Captain Williamson Sangma State University Regulations on the Masters' Degree Programmes in Arts, Science, Commerce, Law, Library and Information Science** to be offered at this university. These regulations are National Educational Policy 2020 compliant and is designed to serve both the 2-Year (4-Semester) and 1-Year (2 Semester) Masters' Degree Programmes at the University.
- ii. These Regulations **on the Masters' Degree Programmes in Arts, Science, Commerce, Law, Library and Information Science** shall take effect from the date they get notified.

2. Definitions

In this Regulations wherever relevant here under, unless repugnant to the context:

- a. **"Academic Bank of Credits"** shall mean an academic service mechanism as a digital or online entity established by the UGC and adopted by the University to facilitate students to become its academic account holders;
- b. **"Academic Council"** shall mean the Academic Council of the University;
- c. **"Candidate"** shall mean an applicant for admission to a programme/examination of the University;
- d. **"Course"** shall mean one of the papers which comprise a specified programme of study;
- e. **"Compulsory courses"** shall mean courses that are essential to meet the academic requirements of a department/ discipline for running a given programme like core courses, practicum, skill enhancement courses, dissertation and project works.
- f. **"Credit"** shall mean a value assigned to a course used for converting and calculating of contact hours or grade points earned by a student in achieving a specified level of learning at least in one academic semester
- g. **"Department"** shall mean "a Department of Studies, and includes a Centre of Studies of the University;
- h. **"Exit Point"** shall mean the end or termination of the first academic year of the two-year Master's degree programme when a student is given an option to leave the programme;

- i. **"Grade Point"** shall mean a mark earned by a student in each credit course of a programme;
- j. **"Massive Open Online Courses (MOOCs)"** shall mean such online courses which are developed through SWAYAM Platform, Ministry of Education, Government of India;
- k. **"Programme"** shall mean a series of courses of study leading to a Master's degree;
- l. **"Regulations"** shall mean regulations of the University;
- m. **"School Board"** shall mean School of Studies of the University;
- n. **"Semester"** shall mean an academic semester of at least 90 working days excluding examinations;
- o. **"Student"** shall mean a person admitted to, and pursuing, a specified credit-based course/ programme of the University;
- p. **"Study Webs of Active Learning for Young Aspiring Minds (SWAYAM)"** shall mean the national online course platform designed for offering online courses to achieve the three cardinal principles of India's Education Policy: access, equity, and quality;
- q. **"University"** shall mean Captain Williamson Sangma State University (CWSSU);

3. Master's Degree

The Master's degree programmes in the Post Graduate Departments under the University are full-time courses of study of the following types:

- i. Two-year or four academic semesters Master's degree programme;
- ii. One-year or two academic semesters Master's degree programme

Provided that a student is allowed to simultaneously pursue two academic programmes; one in full-time physical mode and another in Open and Distance Learning (ODL)/Online mode, or two ODL/Online programmes if class timings of the selected programmes do not overlap.

4. Eligibility Criteria

A. Eligibility qualifications for Admission in a Master's degree programmes of the University shall be as under:

- i. For admission in a two-year Master's degree programme, a candidate must have successfully obtained a three-year Bachelor's degree in the relevant subject from this or any other recognized University.
- ii. For admission in a one-year Master's degree programme, a candidate must have successfully obtained a four-year Bachelor's degree with Research or a one-year PG Diploma of the Master's degree programme/one-year Bachelor's degree of the Master's programme in Library and Information Science from any recognized university including this University.

Provided that a candidate seeking admission to any Master's degree programme must possess minimum requisite qualifications prescribed by the

Board of Studies that has been endorsed and approved by the Academic Council or concerned regulatory body from time to time.

Provided also that the admission to a Master's degree programme is open to those candidates who have met the entrance requirements including specified levels of attainments as prescribed here under:

- a. Although ordinarily, only a candidate who has passed a Bachelor's degree as prescribed in 4(A) above shall ordinarily be considered for admission to a Master's degree programme, subject to availability, a maximum of 10% of seats may be assigned to students from other disciplines.
 - b. Notwithstanding anything contained in Clause 4(A) above, if teaching of Honours/Research in a subject has not sufficiently developed in a Department or any unit in particular within the jurisdiction of the University, vacant seats shall be filled in a manner to be decided by the Department concerned.
 - c. A candidate with a Bachelor's degree without Honours/Research subjects may also be considered for admission if the concerned Department is left with vacant positions. Such a candidate, however, shall not be entitled to any form of weightage benefit in selection.
 - d. A candidate who has already obtained a Master's degree from this or any other recognized University shall be considered for admission only if there is a vacancy after accommodating all first-time eligible candidates. The criteria for admission in such cases shall be as prescribed in Clause 4(A) above.
- B.** Admission to different programmes shall only be made in the first semester during commencement of a fresh academic year.

5. Exit Point

Students shall have **one exit point** at the end of the first two semesters (first academic year) of the two-year Master's degree programme, and such a student shall be awarded the **Post-Graduate Diploma**, provided s/he has earned a total of **44 credits** securing at least **5.0 grade points** on the 10-point grading scale (**40% or above marks**) in each of the course studied.

Provided that for the two-year Master's degree programme in Library and Information Sciences, a student shall be awarded the **Bachelor's degree in Library and Information Science** if s/he has earned **44 credits** securing at least **5.0 grade points** on the 10-point grading scale (**40% or above marks**) in each of the course studied.

6. Admission Procedure

Admission into a PG programme shall strictly be based on merit subject to that the state reservation policy as also University's own policy as may be decided by its Academic Council/BoG guiding such matter also shall be duly applied while drawing the list of candidates selected for admission.

7. Role of School Board/ Department

Under general guidance of the School Board, work schedule including class timings examinations, seminars, general conduct of the student, discipline and such other matters shall be directly supervised and monitored by the Head of the Department concerned.

- 8. Credits/Contact Hours**
- In order to be eligible to be awarded a Post Graduate Degree, a student is required to earn a minimum of **88 credits** if s/he is pursuing a two-year Master's degree programme while for a student enrolled in a one-year (two semester) Master's degree programme, a minimum of **44 credits** is required for being eligible to be awarded the degree.
- NB:** Out of the 88 credits to be earned for a two-year Master's degree, at least 44 credits are to be earned during each academic year while for the one-year Master's degree programme a candidate has to earn at least 20 credits from one of the two semesters duration of the course.
- 9. Semester Duration and Credit Structure**
- Each academic session shall comprise of two academic semesters and each such semester shall have at least 90 working days excluding examination days.
 - Each academic semester can have courses having 2 to 4 credits and the total number of credits in a semester can be in the range of 20 to 24 credits.
 - The dates of commencement and termination of each semester shall be fixed by the Academic Council.
- 10. Attendance**
- In order to be eligible to appear in the end semester examination, a student must attend a minimum of 75% of the lectures delivered during the semester which may also take into count seminars and tutorials attended to by the concerned student.
 - The School Board may condone a shortage of up to 5% of attendance on the request of a student provided such request are duly vetted by the Department concerned. The School Board may recommend to the Vice-Chancellor, giving due justification, condonation of a shortage of attendance to the tune of a maximum of 15% and the decision taken by the Vice-Chancellor in such case shall be final.
 - A student failing to earn the required credit(s) in a given semester may be permitted to attend classes and appear for the Continuous Assessment and End-Semester Examinations in the subsequent corresponding semester(s) subject to that such a candidate shall have to complete the course within a maximum period of **eight semesters** if pursuing a two-year Master's degree and a maximum of **four semesters** if pursuing a one-year Master's degree programme with effect from the date of first admission in the programme.
- NB:** A student of two-year Master's degree shall not be eligible to move into the third (3rd) Semester if s/he fails to earn a minimum of **5.0 grade points** from at least **24 credit courses**, that may include project/methodology courses by the end of the second semester.
- 11. Examination and Evaluation**
- The programme/course of study and the scheme of examination for the degree in each subject shall be such as may be approved by the Academic Council on the recommendation of the School Board and the Board of Studies of the Department concerned.
- The dates of commencement and termination of each semester shall be fixed by the Academic Council.
 - Examiners or a Board of examiners for each course of study shall be appointed by the Board of concerned School, on the recommendation of the Board of Studies in accordance with the provisions of Regulations concerning PG Examinations of the University.

12. Continuous Assessment & Evaluation

- c. Students shall apply for admission to the End-Semester Examination, including option for exit in the prescribed form to the Dean of the concerned School through the Head of the Department. Such applications shall be accompanied by certificates indicating that the concerned students have paid all dues, and they have attended a minimum number of lectures, tutorials, seminars and such academic programmes in respect of all courses.
- d. Each course shall carry maximum marks/credits as may be prescribed by the School Board. For the purposes of determining the marks/credits obtained by a student in any course, the credit weightage assigned to Continuous Assessment and End- Semester Examination shall be in the ratio **3 : 7**.
- e. The end-semester results shall be placed before the Vice-Chancellor for approval after they have been screened by a Committee consisting of the Head of the Department concerned and not less than two faculty members appointed by the Dean on the recommendation of the Head of the Department.
- a. Evaluation of continuous assessment for each course shall be made on the basis of the student's performance in the best two of the three written tests. A student seminar organized for this purpose by the Department concerned may be used as substitute for one of the three written tests.
- b. The schedule for the continuous assessment shall be made known to the students at the beginning of the semester.
- c. The marks/ grades awarded for continuous assessment shall be made known to the candidates ordinarily within ten days counting from the date of conducting such a test. Candidates, if required, may seek clarifications on her/his performance from the teacher concerned within a week of the declaration of results of a particular sessional test.
- d. Each Department shall be required to constitute an Examination Committee consisting of at least three members of its faculty to oversee all works connected with evaluation of sessional work. The Head of the Department shall be the ex-officio Chairman of this Committee.
- e. The awards given by the teacher(s) concerned shall be kept confidential until they are moderated and approved by the Departmental Examination Committee. It shall be the responsibility of this Committee to ensure maintenance of the evaluation standard.
- f. No student shall be allowed to repeat any sessional test for improvement purpose.

Provided a student repeats a course or courses in the 5th and/or 6th semester(s) by regularly attending all classes along with the relevant junior batch on payment of full semester fee applicable for a fresh candidate, s/he shall be allowed to appear in continuous assessment tests for the concerned course or courses.

13. Academic Bank of Credit

The NEP 2020 envisages that results of each and every student shall have to be uploaded digitally in the Academic Bank of Credit.

Accordingly, all students would have to mandatorily obtain their APAAR ID by registering themselves in the ABC portal. They are required to submit their APAAR id to enable the Examination department digitally submit and store their results in

the DIGILOCKER system for future reference. Failing to provide the APAAR id may result in debarment of a student from sitting the end semester examinations, which they may not be allowed to seat for their end semester examinations.

14. Improvement and Re-evaluation

- a. Students securing a grade point below **6.0** may be allowed to repeat/improve upon a paper within a maximum period of eight semesters for the two-year programme and four semesters for the one-year programme as prescribed under Clause 10(c).
- b. Evaluation of each course/paper shall be done on the basis of performance in the Continuous Assessment and the End- Semester Examination.
- c. A student shall be allowed to repeat a failed paper/course and clear the course within a maximum period of eight semesters for the two-year programme and four semesters for the one-year programme from the date of admission to the programme beyond which the student shall be required to seek a fresh admission.

Provided that in exceptional circumstances, like maternity leave/serious illness, a student may be granted a maximum of two additional semesters beyond the normally permissible semesters to complete the course. Failing to clear the course even after that shall require the concerned student to seek fresh admission right from the beginning of the programme.

15. Credit Requirements

- a. In order to qualify for the one-year Master's degree that is built upon the four-year Bachelor's degree with Research, a student must earn at least **44 credits**.
- b. In order to qualify for the two-year Master's degree built upon the three-year Bachelor's degree, a student is required to earn a minimum of **88 credits**.
- c. The marks secured, the corresponding letter grade and the grade point is given in the table hereunder:

Letter Grade	Grade Point	%Marks Range	Description
O	10	90 to 100	Outstanding
A ⁺	9	80 to < 90	Excellent
A	8	70 to < 80	Very Good
B ⁺	7	60 to < 70	Good
B	6	50 to < 60	Average
P	5	40 to < 50	Pass
F	4	Below 40	Fail

- d. A student shall be declared failed if s/he fails to earn the requisite minimum credit prescribed for the relevant degree.
- e. The duly earned credits by a student shall be uploaded in the Academic Bank of Credits (ABC) post declaration of each of the End-Semester Examination results. The validity of the credits earned shall be seven (7) years with effect from the date of first admission.

16. Grade Card

- a. After each semester results, Grade Cards shall be issued to each and every student appearing in the examinations. The Grade Cards so issued shall

contain the full list of papers attended to by that in that semester and the grades obtained thereof.

- b. The Semester Grade Point Average (SGPA) shall be calculated for those students only who have passed all the credit papers/courses scheduled for that semester using the formula

$$GPA = \frac{\sum_{i=1}^n (C_i \times GP_i)}{\sum_{i=1}^n C_i}$$

where, c_i is the number of credits assigned to a paper/ course, GP_i is the grade point scored in that course, and n is the total number of credit courses in a particular semester.

- c. On successful completion of the programme, the Cumulative Grade Point Average (CGPA) shall be calculated as follows:

$$CGPA = \frac{\sum_{i=1}^N (C_i \times GP_i)}{\sum_{i=1}^N C_i}$$

Where N is the total number of credit courses for the programme.

17. Removal of Difficulties

Notwithstanding anything contained in this regulation, any difficulty arising in interpretation of or in giving effect to any provision of this regulation shall be referred to the Vice-Chancellor, whose interpretation or decision thereon shall be deemed as final.

The 1st May, 2026.

No.: CWSSU/ESTT/01/2025/203: In pursuance of the approval conveyed by the Government of Meghalaya, Education Department vide letter No. **EDN.127/2025/7 dated 13th February, 2026, the Regulations on the Conduct of Examinations for Master's Degree Programmes in Arts, Science, Commerce, Law, Library and Information Science.** (Under Clause 16 of the Statutes framed under CWSSU Act, 2011) of Captain Williamson Sangma State University is hereby notified.

These Regulations shall come into force with immediate effect from the date of issuance of this Notification.

A. CH. MARAK,
Registrar,
Captain Williamson Sangma State
University Meghalaya.

Captain Williamson Sangma State University
On The Conduct of Examinations for Master's Degree Programmes in Arts, Science, Commerce, Law,
Library and Information Science
(Under Clause 16 of the First Statutes of the University framed under CWSSU Act, 2011)

Preamble: To regulate the conduct of examinations and evaluation procedures, grading patterns to be followed, result computation processes including procedures for redressal of evaluation linked grievances if any and in compliance to the extant provisions laid down by UGC, ME for adherence to NEP 2020 guidelines in such matter for facilitating direct up linking of students' results in ABC portal by ensuring a smooth and transparent examination framework of evaluation and grading system to be followed at this University, the Academic Council of the University in exercise of the power vested in it under Clause 16 and its relevant Sub Clauses of the First Statute of the University hereby framed these regulations on the various Masters' degree programme to be offered at its departments.

1. Short Title and Commencement:

- i. These Regulations may be called the **Captain Williamson Sangma State University Regulations on the Conduct of Examinations for Masters' Degree Programmes in Arts, Science, Commerce, Law, Library and Information Science** to be offered at this university. These regulations are National Educational Policy 2020 compliant and is designed to serve both the 2-Year (4-Semester) and 1-Year (2 Semester) Masters' Degree Programmes at the University
- ii. These Regulations **on the Masters' Degree Programmes in Arts, Science, Commerce, Law, Library and Information Science** shall take effect from the date they get notified.

2. On Course Structure

A. The full programme of study shall comprise of the types of courses given hereunder:

i. **Core Courses (CC):** These are courses designed to impart knowledge that is deemed essential for students pursuing a particular Master's degree programme.

ii. **Department Specific Elective Courses(DSEC):**

A "discipline-specific elective course" is a course that students choose to take within their core field of study. These courses provide an opportunity for specialization and in-depth learning within that discipline.

iii. **Generic Elective Course (GEC):** A generic elective course is a course a student chooses that is not directly related to their main academic discipline or program of study. They can be interdisciplinary in nature, meaning they draw from multiple fields of study.

iv. **Skill Enhancement Course (SEC):** A skill enhancement course is a course that aims to improve or develop existing skills and abilities, often with a focus on practical application and job-oriented knowledge.

B. Each course in a particular programme of study shall clearly indicate the following:

- a. Course code;
- b. Course title;
- c. Course type (e.g., CC, DSEC etc)
- d. Credits assigned;
- e. Maximum marks;
- f. Number of contact hours for teaching of theory per week and per semester;
- g. Number of contact hours for teaching of practical per week and per semester;

3. On Distribution of credits

Distribution of credits across the Semesters should be clearly indicated and all efforts must be made to ensure fair distribution (preferably 22 credits in each semester or two twenty credit and two twenty-four credit semesters with one twenty and one twenty-two credit semesters in an academic year to account for a total of 88 credits needed for the award of the degree.

NB: It may please be noted that the GEC, SEC and VBC can only be offered in the first, second or third semester.

**4. On Officials, Committees/
Boards Relating to Conduct**

A. Paper-Setters/Examiners: The Board of Post Graduate Studies

of Examinations

in each subject shall draw a panel of Paper-setters/ Examiners and present the proposed Panel before the Academic Council through the Chairperson of the School Board for its approval. Once approved, ordinarily such a panel shall remain valid for a year with effect from the date of acceptance of the panel by the Academic Council. The approved panel shall be returned to the concerned Head of the Department for the needful. A person to be appointed as a Paper-setter must be a full-time teacher of the University having at least 5 years teaching experiences at PG level.

Unless otherwise warranted due to unavoidable circumstances, the Paper-setter shall also act as the Examiner of the paper set by her/him. In case, there is a need to appoint an Examiner other than the Paper Setter, the appointment criteria shall remain the same as that of the Paper Setter.

In exceptional circumstances, however, the Vice- Chancellor may relax the condition of experience.

NB: While drawing the panel, the Chairman of the Board of Post-Graduate Studies shall take into consideration the confidentiality aspect of the assignment.

B. Moderation Board for Moderating Question Papers: There shall be a Moderation Board comprising of the Dean of the School concerned as Chair, Head of the concerned Department; One teacher teaching the concerned course(s) or a teacher(s) nominated by the Head of the Department as members for each subject/programme of study. The function of the board shall be to

- a. ensure that the question papers are set strictly in accordance with the syllabus covering adequately and proportionately all the units of study included therein;
- b. delete questions(s) if set from outside syllabus and make necessary substitutions thereof;
- c. remove ambiguity in the language used in framing of questions, if any;
- d. moderate the set questions in manner that provide ample opportunity to candidates of average and exceptional capabilities;
- e. ensure proper distribution and indication of marks for each question or part(s) thereof, time prescribed for answering the paper and rectify errors, if found any;
- f. bring to the notice of the Controller of Examinations lapses or omission on the part of the Paper-Setter, if any.

C. Moderation Board for Result Moderation: In case needed, a **Standing Moderation Board** comprising of the Vice-Chancellor

as Chair; Deans of all the Schools of Studies; Head of the concerned Departments may be pressed in to service to moderate the results of the end-semester examinations of each subject/programme of study in a particular semester.

This Board shall scrutinise the statistics of results prepared as prepared and presented before it by the Office of the Controller of Examinations and, if need be, moderate the same, if need be, before approving publication of the results.

D. Departmental Examination Committee: Each Department shall constitute an Examination Committee consisting of at least three members of its faculty to oversee all works relating to evaluation of sessional work activities of the students.

- i. The Head of the Department shall be the ex-officio Chairman of this Committee.
- ii. The awards given by the teacher(s) for the Sessional work shall be kept confidential until moderated and approved by the Departmental Examination Committee. This Committee shall be responsible for maintenance of the evaluation standard.

5. On having a Student Advisor

Each Department shall appoint one of the serving regular teacher of the Department to act as a student's advisor to advise/guide the students in choosing their courses offered under open category.

6. On Students Hand Book

- i. Each department shall prepare a student's handbook which shall contain complete list of courses including the core and the open choices.
- ii. Immediately after joining a programme of study student shall fill up a plan declaring the choice of courses to be taken. Depending up on the availability of courses in each semester every student must register for the courses she/he intends to undergo in that semester. Students have to apply in the prescribed proforma (in triplicate) duly Signed by the candidate, student advisor and the Head of the Department (within the deadline notified in the academic calendar).
- iii. Late registration may be allowed up to two weeks after the commencement of the semester.
- iv. A student shall register for a minimum of 18 credits in a semester. Withdrawal from a course shall be permitted up to two weeks from the date of registration.
- v. After registration, a student can drop a choice-based course opted earlier and can substitute it by another Choice-Based Course with the consent of the Student Advisor and the Head of the department before the deadline for withdrawal of courses.

7. On Continuous Internal Assessment

For students registering late, such withdrawal shall not be permitted.

- i. Ordinarily, the departments shall conduct three internal tests during a semester.
- ii. Evaluation of internal assessment for each course shall be made on the basis of the student's performance in the best two of the three written tests which may also include one seminar organized for this purpose by the Department concerned.
- iii. The schedule for the internal assessment tests shall be made known to the students at the beginning of the semester.
- iv. The marks/grades awarded for internal assessment shall be made known to the concerned students within ten days of the conduct of the test etc.
- v. A student is permitted to clarify doubts on her/his internal assessment score, if any, from the teacher concerned within a week of the declaration of the internal assessment results.
- vi. No student shall be allowed to repeat the internal assessment tests for improvement.

Provided if the student repeats a course or courses by regular attendance in the 5th and/or 6th semester(s), he/she shall be allowed to appear in continuous assessment tests for that course or courses.

8. On Evaluation Methods

- a. There shall be an End-Semester Examination at the close of each semester for each course of study.
- b. The Internal Assessment for each course of study shall also be taken into consideration for award of the final score.
- c. Clause 8(a) & 8(b) above shall also apply to all practical work done as part of the course requirement.
- d. The final score for a course of study in a semester shall be computed taking a weightage ratio (3:7) of scores in both Internal and end semester examinations.
- e. Degree shall be awarded based on the total score of a candidate in which the **End Semester** to **Internal Assessment performance** shall have a **70:30** share.
- f. The end-semester question paper for a course shall ordinarily be set by the teacher(s) servicing the course. The answer scripts for the said examination also, under routine circumstances, shall be evaluated by the respective paper setter(s).
- g. The Paper Setter shall ensure that the syllabus for the concerned course has adequately been covered in the question paper.
- h. Evaluation of Practical and Project work shall be carried out both

by an internal and an external examiner.

- i. All end semester Practical Examinations shall be jointly conducted by an external and an internal examiner. If for any reason, the external examiner is not available, a panel of at least three internal examiners shall conduct the practical examination in question.
- j. A student, if feels necessary, may apply for self-scrutiny of a particular paper(s) within 30 (Thirty) days from the date of publication of results on payment of a fee of ₹. 200/- (Rupee two hundred) only per script.
- k. The facility of self-scrutiny will involve only checking up of scripts as to whether all questions have duly been evaluated and score awarded against. Any error only in totalling of scores awarded against each answer shall also be checked.
- l. If discrepancy is detected with regard to totalling of marks, the student may report the matter to the concern teacher servicing the course for needful.

9. On Grade Card

Grade Cards shall be issued to each candidate duly appearing at the end semester examination. Grade Cards thus issued post declaration of each end semester results shall contain the following:

- i. Course code
- ii. Course title
- iii. Marks obtained for each course in Per cent
- iv. Credits earned for each course
- v. Grade point
- vi. Letter Grade

Course Code	Course title	%marks Secured			Credits earned	Grade Point	Letter Grade
		IA	ES	Total			

10. Result Computation

- a. Attending the internal assessment tests and the end semester examination is a must for each regular student and absence in any of them would render the candidate fail.
- b. In order to pass, the combined IA and End Semester score of a student is required be at least 40.0% (4.0 GP) or above in each paper.
- c. A student failing to score at least 15.0% from a paper in the end semester examination shall be declared fail even if her/his combined total of internal and end semester score exceeds the required pass score (40.0% or 4.0 GP) in that paper.
- d. A student shall earn full credit allotted for the particular paper if she/he clears the paper securing the required grade.
- e. The Semester Grade Point Average (SGPA) shall be calculated only for those students who would successfully clear all the relevant papers earmarked for that semester thereby earning full

credit allotted in that semester.

- f. The Semester Grade Point Average (SGPA) shall be calculated using the formula

$$\text{GPA} = \frac{\sum_{i=1}^n (C_i \times GP_i)}{\sum_{i=1}^n C_i}$$

where, C_i is the number of credits assigned to a paper/course, GP_i is the grade point scored in that course, and n is the total number of credit courses in a particular semester.

- g. On successful completion of the programme, the Cumulative Grade Point Average (CGPA) of the student shall be calculated as follows:

$$\text{CGPA} = \frac{\sum_{i=1}^N (C_i \times GP_i)}{\sum_{i=1}^N C_i}$$

where N is the total number of credit courses for programme.

- h. Since the final result shall be based on Grade Point Average, no ranking list shall be released by the University.

The 1st May, 2026.

No.: CWSSU/ESTT/01/2025/204: In pursuance of the approval conveyed by the Government of Meghalaya, Education Department vide letter No. **EDN.127/2025/7 dated 13th February, 2026, the Regulations on Course Structure of the Four-Year Under Graduate Programme.** (Under Clause 16 of the Statutes framed under CWSSU Act, 2011) of Captain Williamson Sangma State University is hereby notified.

These Regulations shall come into force with immediate effect from the date of issuance of this Notification.

A. CH. MARAK,
Registrar,
Captain Williamson Sangma State
University Meghalaya.

Captain Williamson Sangma State University
On Course Structure of the Four-Year Under-Graduate Programmes of the
University

(Under Clause 16 of the Statutes framed under CWSSU Act, 2011)

Preamble: To streamline the undergraduate course structure for uniform applicability across the affiliated colleges as also in relevant academic departments of the University venturing to offer undergraduate programme in a NEP 2020 compliant manner, the Academic Council of the University in exercise of the power vested in it under Clause 16 and its relevant Sub Clauses of the First Statute of the University hereby framed these regulations on the course structure of the undergraduate degree programme to be offered at its affiliated institutes and departments as per distribution presented in the Table placed hereunder.

1. Short Title and Commencement:

- i. These Regulations may be called the Captain Williamson Sangma State University Regulations on Course Structure of the Four-Year Under-Graduate Programmes to be offered at this university and its affiliated colleges. These regulations are National Educational Policy 2020 compliant and is designed to serve both the 3-Year (6-Semester) and 4-Year (8 Semester) General Single Major Graduate Degree Programmes at the University and its affiliated colleges.
- ii. These Regulations on Course Structure of the Four-Year Under-Graduate Programmes shall take effect from the date they get notified.

Evaluation: CCE 30%: External 70% =3:7
Comprehensive & Continuous Evaluation =30.0%
End-Term, External = 70%

Semester & Category-wise Credit Distribution Scheme for the FYUGP

SEMESTER-I				
SL	COURSE	Course Code	Papers	Credit
1	Major/Core Course*	SUB-100	1	4
2	Minor/Core Course*	SUB-101	1	4
3	Multidisciplinary Courses (MDC)	MDC110/111/112/.../119	1	3
4	Ability Enhancement Courses (AEC)	AEC-120/121/.../129	1	3
5	Skill Enhancement Courses (SEC)	SEC-130/131.../139	1	3
6	Value Added Courses (VAC)	VAC-140/141..../149	1	3
Total			6	20

*SUB-100 & SUB-101 must be two different subjects

SEMESTER-II				
SL	COURSE	Course Code	Papers	Credit
1	Major/Core Course*	SUB-150	1	4
2	Minor/Core Course*	SUB-151	1	4
3	Multidisciplinary Courses (MDC)	MDC160/161/162/.../169	1	3
4	Ability Enhancement Courses (AEC)	AEC-170/171/.../179	1	3
5	Skill Enhancement Courses (SEC)	SEC-180/181.../189	1	3
6	Value Added Courses (VAC)	VAC-190/191..../199	1	3
Total			6	20

* SUB-150 & SUB-151 must be two "different subjects

****AEC-170: Communicative 2nd MIL must be a different MIL from AEC-120**

[A student exiting the programme on successful completion of 40 credit courses of two semesters shall be awarded a UG Certificate only on production of a certificate from a recognized entity showing that she/he has also completed one internship/vocational /apprenticeship /community and service/field-based learning/ minor project of 4 credits]

SEMESTER-III				
SL	COURSE	Course Code	Papers	Credit
1	Major/Core Course*	SUB-200	1	4
2	Major/Core Course*	SUB-201	1	4
3	Multidisciplinary Courses (MDC)	MDC 210/211/212/.../219	1	3
4	Ability Enhancement Courses (AEC)	AEC-220/221/.../229	1	2
5	Skill Enhancement Courses (SEC)	SEC-230/231..../239	1	3
6	Vocational Training Courses (VTC)	VTC-240/241...../249	1	4
Total			6	20

* SUB-200 & SUB-201 must be two different subjects

SEMESTER-IV				
SL	COURSE	Course Code	Papers	Credit
1	Major/Core Course*	SUB-250	1	4
2	Major/Core Course*	SUB-251	1	4
3	Major/Core Course*	SUB-252	1	4
4	Major/Core Course*	SUB-253	1	4
5	Vocational Training Courses (VTC)	VTC 260/261....269	1	4
Total			5	20

A student exiting the programme on successful completion of 80 credit courses of four semesters shall be awarded a UG Diploma only on production of a certificate from a recognized entity showing that she/he has also completed one internship/vocational/ apprenticeship/community and service/field-based learning/minor project of 4 credits.

SEMESTER-V				
SL	COURSE	Course Code	Papers	Credit
1	Major/Core Course*	SUB-300	1	4
2	Minor/Core Course*	SUB-301	1	4
3	Two Major/Minor Core Courses*	SUB-302	2	4+4
4	Internship/Apprenticeship/Community engagement and service/field-based learning or minor project	SUB-303	1	4
Total			5	20

Two Courses of SUB-302 shall be from two subjects, e.g., SOC-302 and ANT-302.

Supposing SOC-302 is a Major course, ANT-302 will be a Minor course or vice versa.

SEMESTER-VI				
SL	COURSE	Course Code	Papers	Credit
1	Major/Core Course*	SUB-350	1	4
2	Major/Core Course*	SUB-351	1	4
3	Major/Core Course*	SUB-352	1	4
4	Major/Core Course*	SUB-353	1	4
5	Vocational Training Courses (VTC)	SEC-360/361.../369	1	4
Total			5	20
SEMESTER-VII				
SL	COURSE	Course Code	Papers	Credit
1	Research Methodology & Proposal Writing	SUB-400	1	4
2	Major/Core Course*	SUB-401	1	4
3	Major/Core Course*	SUB-402	1	4
4	Major/Core Course*	SUB-403	1	4
5	Major/Core Course*	SUB-404	1	4
Total			5	20

SEMESTER-VIII				
SL	COURSE	Course Code	Papers	Credit
1	Major Course for both Honours & Honours with Research*	SUB-450	1	4
2	Minor Course for both Honours & Honours with Research*	SUB-451	1	4
3	Research Project /Dissertation for Honours with Research only	SUB-452	1	12
4	Major Course/Advanced Course for Honours only	SUB-453	1	4
5	Major Course/Advanced Course for Honours only	SUB-454	1	4
6	Major Course/Advanced Course for Honours only	SUB-455	1	4
Total			5	20

- SUB-452 shall be a course for students choosing a 4-year UG degree (Honours with Research).
- SUB-453 & SUB-454 shall be practical courses for subjects with practical components.
- SUB-453, SUB-454 & SUB-455 shall be advanced courses for students choosing a 4-year UG degree (Honours)