

## **TENDER NOTICE**

NO.DIR/PTG/(S)12/2013 – 2014/2

Dated Shillong the 9<sup>th</sup> October, 2013

Sealed Tenders affixing court fee Stamp of Rs.1000/- (Rupees one thousand) only (non-refundable) are invited by the undersigned from Paper Mills Accredited Agents or bonafide importers, Stockists and Dealers for supply of the following Printing Papers :

<b>Sl.No.</b>	<b>Description</b>	<b>Weight</b>	<b>Sizes</b>	<b>GSM</b>	<b>Rate .</b>
a)	White Cream Wove	15.6 kg	56X91 cms	60	Per Ream
b)	White Cream Wove	8.9 kg	43X69 cms	60	Per Ream
c)	White Cream Wove	11.6 kg	51X76 cms	60	Per Ream
d)	Art Paper ( Sinarmas)	34.6 kg	58.5X91cms	130	Per Ream
e)	Art Board ( Sinarmas )	11.8 kg	58.5X91 cms	220	Per pkt of 100sheets
f)	Colour Manila Paper	6.1 kg	46X56 cms	47	Per Ream
g)	Executive Bond ( BILT)	9.3 kg	45.5X58.5 cms	70	Per Ream
h)	Ivory Board (BILT)	11.9 kg	56X71cms	300	Per Pkt of 100 sheets
i)	Century Board	9.7 kg	56X71 cms	170	Per gross of 144sheets
j)	Kraft Paper	34.6Kg	58.5X91cms	130	Per Ream
k)	Azurlaid Paper	11.1 kg	43X69 cms	70	Per Ream
l)	Maplitho Paper	18.6 kg	58.5X91 cms	70	Per Ream
m)	Colour Maplitho Paper	18.6 kg	58.5X91 cms	70	Per Ream
n)	Maplitho Paper	21.3 kg	58.5X91 cms	80	Per Ream
o)	Maplitho Paper	24 kg	58.5 X91 cms	90	Per Ream
p)	Maplitho Paper	32 kg	58.5X91 cms	120	Per Ream
q)	Glass Coated Paper	5.95 kg	56.5X71 cms	150	Per Pkt of 100 sheets
r)	Art Paper (sinarmas/JK)	45.2kg	58.5x91cms	170	Per Ream
s)	Art Board (Sinarmas/JK)	13.3 kg	58.5X91cms	250	Per pkt of 100sheets
t)	Art Board (Sinarmas/JK)	16 kg	58.5X91cms	300	Per pkt of 100sheets
u)	Texture Paper	49.2kg	63.5x91cms	160	Per Ream
v)	Triplex Board	21kg	56X71cms	350	Per gross of 144sheets

### **TERMS AND CONDITIONS**

- i) Earnest Money of Rs.2,00,000/- (Rupees two lakh) only and Rs.1,00,000/- (Rupees one lakh) only in case of SC/ST must be submitted along with the Tender by Termed Deposit or Bankers Cheque pledged in favour of Director, Printing and Stationery, Meghalaya, Shillong.
- ii) Earnest Money will be converted into Security Money for the successful Tenderer and for unsuccessful Tenderers the Earnest Money will be released after finalization of the contract.
- iii) The rate should be quoted per ream, per Gross, per Pkt, inclusive of Taxes and F.O.R Shillong/Tura/Jowai as mentioned with the items.
- iv) No tender will be considered unless accompanied by the latest Tax Clearance Certificate (VAT) and Professional Tax Certificate in prescribed form.
- v) Tenderer belonging to Scheduled Tribe/Caste should submit a certificate declaring them as such by the competent Authority and Non-Tribal Tenderers are required to submit Trading License from the respective District Council.
- vi) Latest Audited Balance Sheet/CA report for turnover should be furnished along with the quotation.
- vii) Financial stability Certificate issued during the current financial year from Banks mentioning the approx value up to which tenderer is capable to run the contract, should be furnished.
- viii) The Tenderer is at liberty to quote for all items or part of the Tender.
- ix) No Tender will be accepted without any sample of Papers.
- x) The Tenderer should submit Dealership Certificate from the Original paper manufacturer or their authorized Stockist along with their copy of Stockist Certificate from the Original Paper manufacturer without which the rates would not be accepted.
- xi) The tender paper will be made available subject to a payment in cash for a sum of Rs.1000/- (Rupees one thousand) only.
- xii) The Quotations will have to be accompanied with the original receipt of the tender purchased.
- xiii) Sealed tenders complete in all respects with “ **Tender for Printing Papers**” superscripted boldly on the sealed cover must reach the Office of the Undersigned on or before **2:00 PM on the 11<sup>th</sup> November, 2013** and will be opened on the same day in presence of the tenderers or their authorized representatives.
- xiv) Tenders received after the above date and time will not be entertained.
- xv) The Undersigned reserved the power of rejecting any Tender without assigning any reasons thereof and does not bind himself to accept the lowest rate of any Tender.

*Sd/-*  
( S.R.Marak)  
**Director**  
Printing & Stationery  
Meghalaya ::: Shillong.